

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ALBARICO		
FIRST NAME	ARMANDO	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	PLAZA		
3. DATE OF BIRTH (mm/dd/yyyy)	06/29/1956	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	30 DE DICIEMBRE House/Block/Lot No. Street NONE ZONE 23 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.63	ZIP CODE	6521
8. WEIGHT (kg)	74		
9. BLOOD TYPE	"AB"	18. PERMANENT ADDRESS	30 DE DICIEMBRE House/Block/Lot No. Street NONE ZONE 23 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	56062900712	ZIP CODE	6521
11. PAG-IBIG ID NO.	170000239714		
12. PHILHEALTH NO.	130000149110		
13. SSS NO.	0337046520	19. TELEPHONE NO.	NONE
14. TIN NO.	104-766-377	20. MOBILE NO.	09977744884
15. AGENCY EMPLOYEE NO.	V000021	21. E-MAIL ADDRESS (if any)	armando.albarico@vsu.edu.ph

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	ALBARICO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RITA	NAME EXTENSION (JR., SR) N/A	GENESIS C. ALBARICO	02/26/1985
MIDDLE NAME	CAPANGPANGAN		ULYSES C. ALBARICO	11/10/1989
OCCUPATION	ADMINISTRATIVE ASSISTANT		IRIS C. ALBARICO	02/25/1998
EMPLOYER/BUSINESS NAME	LEYTE INTEGRATED PORT SERVICES INC.		ACHILLES C. ALBARICO	06/22/2000
BUSINESS ADDRESS	BAYBAY PORT, BAYBAY CITY, LEYTE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	ALBARICO			
FIRST NAME	APOLINARIO (deceased)	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	RAPAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	PLAZA			
FIRST NAME	ARCADIA			
MIDDLE NAME	CONCILLO			


(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TABUNOK ELEMENTARY SCHOOL	PRIMARY EDUCATION	1963	1969	N/A	1963	NONE
SECONDARY	BAYBAY HIGH SCHOOL	HIGH SCHOOL	1969	1973	N/A	1973	NONE
VOCATIONAL / TRADE COURSE	CONCORD TECHNICAL INSTITUTE	AUTOMOTIVE MECHANIC	1973	1974	N/A	1974	NONE
COLLEGE	NONE	N/A	N/A	N/A	N/A	N/A	N/A
GRADUATE STUDIES	NONE	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JULY 5, 2019	CS FORM 212 (Revised 2017), Page 1 of 4
-----------	---	------	--------------	---

IV. CIVIL SERVICE ELIGIBILITY								
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)			
					NUMBER	Date of Validity		
	ELECTRICIAN I	N/A	08/15/1990	CIVIL SERVICE COMMISSION REGION 8, TACLOBAN CITY, LEYTE	34167	12/28/1990		
	DRIVER'S LICENSE	N/A	06/23/2015	LAND TRANSPORTATION OFFICE, BAYBAY EXTENSION OFFICE	H02-76-003855	06/29/2018		
(Continue on separate sheet if necessary)								
V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/PAY GRADE (if applicable) & STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
	From	To						
	01/01/2019	Present	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P18,739.00	9	PERMANENT	Y
	01/01/2018	12/31/2018	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P18,253.00	9	PERMANENT	Y
	01/01/2017	12/31/2017	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P17,618.00	9	PERMANENT	Y
	01/01/2016	12/31/2016	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P17,155.00	9	PERMANENT	Y
	08/01/2014	12/31/2015	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P16,703.00	9	PERMANENT	Y
	06/01/2012	07/31/2014	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P16,538.00	9	PERMANENT	Y
	08/01/2011	05/31/2012	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P15,439.00	9	PERMANENT	Y
	06/01/2011	07/31/2011	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P15,242.00	9	PERMANENT	Y
	06/24/2010	05/31/2011	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P14,110.00	9	PERMANENT	Y
	07/01/2009	06/23/2010	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P12,978.00	9	PERMANENT	Y
	08/01/2008	06/30/2009	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P11,846.00	9	PERMANENT	Y
	07/01/2008	07/31/2008	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P11,557.00	9	PERMANENT	Y
	07/01/2007	06/30/2008	ADMINISTRATIVE ASSISTANT III	VISAYAS STATE UNIVERSITY	P10,506.00	9	PERMANENT	Y
	08/01/2005	06/30/2007	ADMINISTRATIVE ASSISTANT III	LEYTE STATE UNIVERSITY	P9,551.00	9	PERMANENT	Y
	12/01/2004	07/31/2005	ADMINISTRATIVE ASSISTANT III	LEYTE STATE UNIVERSITY	P9,318.00	9	PERMANENT	Y
	08/01/2002	11/30/20047	MECHANIC III	LEYTE STATE UNIVERSITY	P9,318.00	9	PERMANENT	Y
	07/01/2001	07/31/2002	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P8,396.00	06	PERMANENT	Y
	01/01/2000	06/30/2001	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P7,801.00	06	PERMANENT	Y
	07/01/1998	12/31/1999	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P7,092.00	06	PERMANENT	Y
	11/01/1997	06/30/1998	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P6,919.00	06	PERMANENT	Y
	01/01/1997	10/31/1997	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P6,122.00	06	PERMANENT	Y
	08/15/1996	12/31/1996	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P5,322.00	06	PERMANENT	Y
	01/01/1996	08/14/1996	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P5,297.00	06	PERMANENT	Y
	01/01/1995	12/31/1995	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P4,297.00	06	PERMANENT	Y
	01/01/1994	12/31/1994	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P3,297.00	06	PERMANENT	Y
	08/15/1993	12/31/1993	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P2,497.00	06	PERMANENT	Y
	08/15/1990	08/14/1993	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P2,473.00	06	PERMANENT	Y
	07/01/1989	08/14/1990	ELECTRICIAN II	VISAYAS STATE COLLEGE OF AGRICULTURE	P2,473.00	06	TEMPORARY	Y
	01/01/1988	06/30/1989	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P842.58	04	TEMPORARY	Y
	03/01/1987	12/31/1987	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P765.90	04	TEMPORARY	Y
	07/01/1986	02/28/1987	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P666.00	04	TEMPORARY	Y
	01/01/1985	06/30/1986	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P603.00	04	TEMPORARY	Y
	07/01/1986	02/28/1987	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P666.00	04	TEMPORARY	Y
	05/01/1984	12/31/1984	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P846.00	04	TEMPORARY	Y
	12/01/1981	04/30/1984	SHOP ELECTRICIAN	VISAYAS STATE COLLEGE OF AGRICULTURE	P494.00	04	TEMPORARY	Y
	03/01/1981	11/30/1981	DRIVER/MECHANIC	VISAYAS STATE COLLEGE OF AGRICULTURE	P396.00	n/a	CASUAL	Y
	05/01/1979	02/28/1981	DRIVER/MECHANIC	VISAYAS STATE COLLEGE OF AGRICULTURE	P352.00	n/a	CASUAL	Y
	11/13/1978	04/30/1979	DRIVER/MECHANIC	VISAYAS STATE COLLEGE OF AGRICULTURE	P308.00	n/a	CASUAL	Y
(Continue on separate sheet if necessary)								
SIGNATURE				DATE	JULY 5, 2019		CS FORM 212 (Revised 2017), Page 2 of 4	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NONE	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ENHANCED TRAINERS' METHODOLOGY 1 PLUS COURSE	01/19/2011	01/24/2011	60.0	TECHNICAL	TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA), LEYTE PROVINCIAL OFFICE
	2-DAY TRAINERS' METHODOLOGY PREPARATORY COURSE	01/17/2011	01/18/2011	24.0	TECHNICAL	TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA), LEYTE PROVINCIAL OFFICE
	ELECTRICAL WIRING SYSTEM AND DESIGN	06/15/1998	07/03/1998	120.0	TECHNICAL	TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA), REGIONAL OFFICE 8
	MICRO-HYDRO BATTERY CHARGING MANUFACTURING WORKSHOP	08/21/1995	08/25/1995	40.0	TECHNICAL	BENGUET STATE UNIVERSITY (BSU) AND CENTRAL LUZON STATE UNIVERSITY (CLSU) AFFILIATED NON-CONVENTIONAL ENERGY CENTERS, DEPARTMENT OF ENERGY (DOE)
	RATTAN FURNITURE CONSTRUCTION	06/16/1986	06/27/1986	80.0	TECHNICAL	NATIONAL COTTAGE INDUSTRY DEVELOPMENT AUTHORITY REGION 8
	SEMINAR FOR VISAYAS STATE COLLEGE OF AGRICULTURE (VISCA) DRIVERS	04/15/1980	04/17/1980	24.0	TECHNICAL	VISAYAS STATE COLLEGE OF AGRICULTURE

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	WELDING		NONE		ADMINISTRATIVE PERSONNEL ASSOCIATION (AdPA)
	PLUMBING				VISCA CREDIT COOPERATIVE (VisCCo)
	CARPENTRY				

(Continue on separate sheet if necessary)

34.

Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35.

a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36.

Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37.

Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38.

a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details: _____

☐ YES

☒ NO

If YES, give details: _____

39.

Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40.

Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify: _____

☐ YES

☒ NO

If YES, please specify ID No: _____

☐ YES

☒ NO

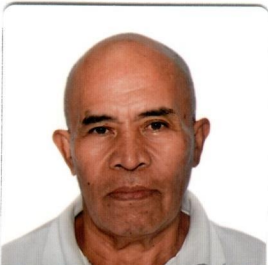
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ROBERTO C. GUARTE	VISAYAS STATE UNIVERSITY	0917-3108078
DR. JOSE L. BACUSMO	VISAYAS STATE UNIVERSITY	0917-3108076
PROF. CLIMACO D. ESPINA JR.	VISAYAS STATE UNIVERSITY	0917-5508488

42.

I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



ARMANDITO F. ALBARICO

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:


DRIVER'S LICENSE

ID/License/Passport No.:

H02-76-003855

Date/Place of Issuance:


06/23/2015; LTO BAYBAY EXT. OFFICE



Signature (Sign inside the box)

JULY 5, 2019

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this JUL 09 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYS C. GUINOCOR

VS

LEGAL OFFICER

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4