

LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name: ARSENIO D. RAMOS
Dept./Office: DEPT. OF HORTICULTURE

Position: ASST. PROFESSOR
Last day of Service in LSU:

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After the completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☒ Retirement ☐ Transfer ☒ Study Leave ☐ Others
Effective Date: NOV. 2005 Until further notice faculty/employee's address:
Reason if resignation:

OFFICE	SIGNATURE/DATE	OFFICE	SIGNATURE/DATE
1. Home Dept/Office	A.A.L. ACEDO JR.	16. Director, Philrootcrops	A. M. MARISCAL
2. Dean, Coll. of Agric	O. B. POSAS	17. Director, OREZ	O. B. CAPINO
3. Dean, Coll. of Arts & Sci.	E. J. LINDENIO	18.	
4. Dean, Coll. of Educ.	D. D. ALCOBER	19. University Librarian	R. B. NAPIERE
5. Dean, Coll of Eng'g. & Agri-Industries	R. C. GUARTE	20. University Physician	I. P. BERTULFO
6. Dean, Coll. of Forestry	E. O. MANGAOANG	21. University Registrar	L. N. MARISCAL
7. Dean, Coll. of Vet. Med.	T. J. FERNANDEZ, JR.	22. Head, Acctg. Office	R. C. LEMOS
8. Dean, Grad School	M. T. DIPUTADO, JR.	23. Head, Cash Office	C. U. NUEVO
9. Dean of Students	M. B. LORETO	24. Head, HRMDO	T. L. QUINANOLA
10. Director, Institute of Human Kinetics	A. ALLOCENO	25. Head, PPO	N. M. ISRAEL
11. Director, Accre. & Eval.	M. T. DIPUTADO, JR.	26. Head, Property Office	M. C. U. Ramirez
12. Director, CIMD	E. D. TULIN	27. Director, Administration	L. B. CANO
13. Director, FARM I	L. A. BALBARINO	28. Director, Finance	N. V. CALA
14. Director, NARC	L. R. GONZAL	29. VP, Academic Affairs	J. L. BACUSINO
15. Director, NCRC	E. SUDARTI	30. VP, Adm. & Finance	J. M. ALKUINO, JR.
16. Records	S. SIDRONE	31. VICE PRESIDENT FOR DEVELOPMENT AND EXTERNAL AFFAIRS	MANUEL K. PELOMAR



APPROVED:

PACIENCIA P. MILAN
President