

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	ALMERODA		
FIRST NAME	FEDILITO		NAME EXTENSION (JR., SR)
MIDDLE NAME	MANATAD		
3. DATE OF BIRTH (mm/dd/yyyy)	2/15/1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	GABALDON, NUEVA ECIJA	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. Street N/A BRGY. GUADALUPE Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.60	ZIP CODE	6521
8. WEIGHT (kg)	60	18. PERMANENT ADDRESS	N/A House/Block/Lot No. Street N/A BRGY. GUADALUPE Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	A+	ZIP CODE	6521
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121205292924	20. MOBILE NO.	0926818052/09380356190
12. PHILHEALTH NO.	13-000103000-1	21. E-MAIL ADDRESS (if any)	fedilitoalmeroda@gmail.com
13. SSS NO.	N/A		
14. TIN NO.	930-232-634		
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	BULAWAN		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIFE	NAME EXTENSION (JR., SR)	MARTIM B. ALMERODA	3/11/1998
MIDDLE NAME	MADELO			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ALMERODA			
FIRST NAME	MODESTO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DIAZ			
25. MOTHER'S MAIDEN NAME				
SURNAME	MANATAD			
FIRST NAME	GENEROSA			
MIDDLE NAME	BETARMOS			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS ELEMENTARY SCHOOL	PRIMARY	YEAR 1977	YEAR 1983	GRADUATED	1983	N/A
SECONDARY	EXPIREMENTAL RURAL HIGH SCHOOL VISCA	SECONDARY	YEAR 1983	YEAR 1987	GRADUATED	1987	N/A
VOCATIONAL / TRADE COURSE	ORGANIC AGRICULTURE PRODUCTION NCII	VOCATIONAL	9/3/2019	10/9/2019	GRADUATED	2019	TEASDA
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN FORESTRY	YEAR 1987	YEAR 1992	3RD YEAR		N/A
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	7-30-24
-----------	---	------	---------



## IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	7-30-24
-----------	---	------	---------



**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	INTERGRATING RAINFORESTATION FARMING TO PROMOTE SUSTAINABLE AGARWOOD PRODUCTION IN VISAYAS	8/18/2023	8/19/2023	24.0	FACILITATOR	ALLIANCE OF UNITED OFW AND VETERANS AGRICULTURE-AND YOUTH WITH A MISSION CEBU
	CROSS SITE VISIT OF STUDENTS UNDER THE 2023 SCIENCE IMMERSION PROGRAM	7/8/2023	7/8/2023	8.0	RESOURCE PERSON	DEPT. OF SCIENCE AND TECHNOLOGY PHILIPPINE SCIENCE HIGH SCHOOL CENTRAL VISAYAS CAMPUS
	RAINFORESTATION TRAINING FOR CLIMATE-RESILIENT RECOVERY	11/20/2019	11/22/2019	24.0	LECTURER	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	RESTORATION BOOT CAMP FOR TROPICAL ASIAN FORESTS	6/47/2019	6/22/2019	48.0	LECTURER	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	TRAINING COURSE ON NURSERY ESTABLISHMENT AND COMMUNITY-BASED SEEDLING PRODUCTION	5/16/2019	5/18/2019	24.0	RESOURCE SPEAKER	BAYAN ACADEMY FOR SOCIAL RESOURCE DEVELOPMENT
	INTERNATIONAL TRAINING OF TRAINERS ON REINFORESTATION	4/22/2019	4/26/2019	40.0	RESOURCE PERSON	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	CLIMATE CHANGE AND COMMUNITY-BASED ECOSYSTEM AND DISASTER RISK MANAGEMENT	2/21/2019	2/23/2019	24.0	FIELD RESOURCE PERSON	ITEEM-VSU
	TRAINING-WORKSHOP ON BAMBOO NURSERY ESTABLISHMENT AND PLANTATION MANAGEMENT	6/19/2017	6/21/2017	24.0	PARTICIPANT	SOUTHEAST ASIAN REGIONAL CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE
	RAINFORESTATION TRAINING	12/16/2016	12/18/2016	24.0	TRAINER	PENAGMANNAKI
	INTERNATIONAL TRAINERS' TRAINING ON REINFORESTATION	11/4/2015	11/8/2015	40.0	FACILITATOR	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	INTERNATIONAL TRAINERS' TRAINING ON REINFORESTATION	5/18/2015	5/22/2015	40.0	FIELD FACILITATOR	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	RAINFORESTATION ORIENTATION AND CROSS-VISITS	3/3/2015	3/4/2015	16.0	FIELD FACILITATOR	NATIONAL LAND AFFORESTATION PROMOTION ORGANIZATION
	TRAINING ON REFORESTATION	8/8/2012	8/11/2012	32.0	FIELD FACILITATOR	FOUNDATION FOR THE PHIL. ENVIRONMENT
	TRAINING ON REFORESTATION	5/7/2012	5/9/2012	24.0	FIELD FACILITATOR	ENERGY DEVELOPMENT CORPORATION
	TRAINING ON REFORESTATION	5/14/2012	5/16/2012	24.0	FIELD FACILITATOR	ENERGY DEVELOPMENT CORPORATION
	TRAINING ON REFORESTATION FOR PROTECTED AREA SUPERINTENDENTS	2/1/2011	2/5/2011	40.0	FACILITATOR	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	INTERNATIONAL TRAINERS' TRAINING ON REINFORESTATION	12/1/2009	12/6/2009	48.0	FACILITATOR	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	RAINFORESTATION TRAINERS' TRAINING	5/18/2009	5/22/2009	40.0	FACILITATOR	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE
	RAINFORESTATION TRAINERS' TRAINING	4/22/2009	4/27/2009	40.0	FACILITATOR	ENVIRONMENTAL LEADERSHIP AND TRAINING INITIATIVE

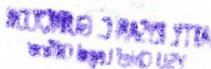
(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	NURSERY ESTABLISHMENT		N/A		N/A
	PLANT PROPAGATION		N/A		N/A
	BASIC PLANT TAXONOMY		N/A		N/A
	RAINFORESTATION FARM ESTABLISHMENT		N/A		N/A
	ORGANIC AGRICULTURE FARMING		NATIONAL CERTIFICATE II		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	7-30-24
-----------	---	------	---------





34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☐ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. MARLITO M. BANDE	VISCA,BAYBAY CITY,LEYTE	(053) 563 7497
ENGR. JIMMY O. POGOSA	VISCA,BAYBAY CITY,LEYTE	(053) 563 7497
MS. KLEER JEANN G. LONGATANG	VISCA,BAYBAY CITY,LEYTE	(053) 563 7497

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PHILHEALTH

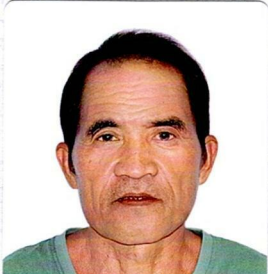
ID/License/Passport No.: 13-000103000-1

Date/Place of Issuance: 1999/VISCA,BAYBAY CITY,LEYTE


Signature (Sign inside the box)

4-30-24

Date Accomplished



FIDILITO M. ALMERODA



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 19 AUG 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATY. KENNY C. GIMOCOR

YSU Chief Legal Officer

Person Administering Oath

CS FORM 212 (Revised 2017). Page 4 of 4



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 1, 2021 – June 30, 2024
- Position: Science Research Aide
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management (ITEEM)
- Immediate Supervisor: Marlito M. Bande
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

1. Conducted assessments i.e., morphological (plant height, DBH/root collar diameter, crown diameter), phenology, and population distribution of *Aquilaria* spp. and its associated plants in Leyte Island;
2. Aided in the formulation and production of quality planting materials of *Aquilaria* spp. through asexual propagation; and
3. Assisted in local and international research partners during the study on ecological assessment and conservation of *Aquilaria* spp

- Summary of Actual Duties

Assist the project and study leaders in establishing long-term plots in the 2-kilometer transects in selected barangays in Abuyog, Leyte, for monitoring the morphology and population of *Aquilaria* and its associated plants (i.e., dipterocarps); Assist in the propagation techniques through seeds and asexual to support quality planting materials of *Aquilaria*; Assist in local and international research partners during the study on ecological assessment and conservation of *Aquilaria* spp; and perform any other tasks and duties that may be assigned from time to time by the Project and Study Leaders

- Duration: January 1, 2017– December 31, 2020
- Position: Science Research Aide
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management (ITEEM)
- Immediate Supervisor: Marlito M. Bande
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

1. Assisted in the monitoring and evaluation of Rainforestation Farming (RF) demonstration farms established by the RF trainers;



2. Assisted in the collection of data on morphological and physiological performance of native forest and fruit trees planted at RF demonstration farm;
3. Aided in the collection of data on seedlings growth performance at the ITEEM's Rainforestation Research site at the Terrestrial Ecosystems Division;
4. Assisted in local and international research partners during the study

- Summary of Actual Duties

Assist the project and study leaders in monitoring and evaluation of RF demonstration farms established by the RF trainers; Assist in collecting data on the morphological and physiological performance of native forest and fruit trees planted at the RF demonstration farm; Aide in the collection of data on seedlings growth performance at the ITEEM's Rainforestation Research site at the Terrestrial Ecosystems Division; Assist local and international research partners during the study; Aide other research and extension projects in the department; Assist students and researchers during the conduct of study; and perform any other tasks and duties that may be assigned from time to time by the Project and Study Leaders

- Duration: January 1, 1999 – December 31, 2016
- Position: Laborer
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management (ITEEM)
- Immediate Supervisor: Marlito M. Bande
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

1. Maintained dipterocarp germplasm, arboretum and Rainforestation demonstration farm at the Terrestrial Division;
2. Maintained the Molave Hill, butterfly garden and camping site of the Nature Park;
3. Assisted during the conduct of Rainforestation Training particularly during the establishment of Rainforestation adopter's farm; and
4. Assisted during data collection and biodiversity assessment of Rainforestation Experimental sites in Inopacan, Bacong, Pilar, Cabucgayan, Villaba and Salcedo

- Summary of Actual Duties

Maintain dipterocarp germplasm, arboretum and Rainforestation demonstration farm at the Terrestrial Division, Molave Hill, Butterfly garden and camping site of the VSU Nature Park; Assist during the conduct of Rainforestation Training particularly during the establishment of Rainforestation adopter's farm; Assist during data collection and biodiversity assessment Rainforestation Experimental sites in Inopacan, Bacong, Pilar, Cabucgayan, Villaba and Salcedo; Assist other research and extension projects in the department; and perform any other tasks and duties that may be assigned from time to time by the Project and Study Leaders

Leaders

- Duration: January 1, 1997 – December 31, 1998
- Position: Laborer
- Name of Office/Unit: ViSCA-GTZ Applied Tropical Ecology Program/German Society for International Cooperation (Funding Agency)
- Immediate Supervisor: Paciencia P. Milan
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  1. Facilitated in the establishment of the long-term Dipterocarp Germplasm;
  2. Propagate native tree seedlings;
  3. Routinary maintenance (i.e., potting, watering of seedlings) in the Tropical Ecology research site;
  4. Assisted during the establishment of Visca/VSU's Rainforestation Demonstration Farm;
  5. Assisted local and international research partners during the study; and
  6. Assisted during project's research data collection

- Summary of Actual Duties

Facilitate in the establishment of the long-term Dipterocarp Germplasm; Propagate native tree seedlings; Routinary maintenance (i.e., potting, watering of seedlings) in the Tropical Ecology research site, Assist during the establishment of Visca/VSU's Rainforestation Demonstration Farm; Assist local and international research partners during the study; Assist during the project's research data collection; and perform any other tasks and duties that may be assigned from time to time by the Project Leader



FEDILITO M. ALMERODA  
(Signature over Printed Name  
of Employee/Applicant)

Date: 7-30-24