


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. NELSIE F. MONDAL has assumed the duties and responsibilities as Administrative Aide IV (CLERK II) of Office of the Vice President for Academic Affairs (OVPA), VSU, Visca Baybay City, Leyte effective August 2, 2021.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. NELSIE F. MONDAL as Administrative Aide IV (Clerk II).

Done this 2nd day of August 2021 in VSU, Visca Baybay City, Leyte.


BEATRIZ S. BELONIAS
Head of Office/Department/Unit

Date: August 2, 2021

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*