CS Form No. 212

Revised 2017 **PERSONAL DATA SHEET** WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes ( ) a use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1, CS ID No. (Do not fill up. For CSC use only) PERSONAL INFORMATION 2. SURNAME GAPASIN NAME EXTENSION (JR., SR) FIRST NAME CIEDELLE HONEY LOU MIDDLE NAME DIMALIG DATE OF BIRTH 5/10/1983 16. CITIZENSHIP (mm/dd/yyyy) **☑** Filipino ☐ Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH **CEBU CITY** If holder of dual citizenship. Pls. indicate country: please indicate the details. 5. SEX ☐ Male **▼** Female Y Single ✓ Married 17. RESIDENTIAL ADDRESS No.32 6 CIVIL STATUS House/Block/Lot No ☐ Widowed Separated Street MIRAMBEL HOMES GABAS Other/s: Subdivision/Village Barangay 7. HEIGHT (m) BAYBAY CITY I FYTE 1.57 City/Municipality Province 8. WEIGHT (kg) 55 kls ZIP CODE 6541 18. PERMANENT ADDRESS BLOCK 4 LOT 7 FLUVIA ST 9. BLOOD TYPE 0+ House/Block/Lot No Street CAMELLA HOMES **TAMBULILID** 10. GSIS ID NO. 2004999224 Subdivision/Village Barangay ORMOC CITY LEYTE 11 PAG-IBIG ID NO 121011542965 City/Municipality Province 12. PHILHEALTH NO. 130501004465 ZIP CODE 6541 13 SSS NO 06-2950310-8 19. TELEPHONE NO. 053-888-1889 14. TIN NO 263045423 20. MOBILE NO. 0966-7926984 15. AGENCY EMPLOYEE NO. 21. E-MAIL ADDRESS (if anv) ciedelle.gapasin@vsu.edu.ph FAMILY BACKGROUND GAPASIN 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME **BRYAN** MIDDLE NAME RANCHES INSTRUCTOR OCCUPATION EMPLOYER/BUSINESS NAME VISAYAS STATE UNIVERSITY **BUSINESS ADDRESS** BRGY. PANGASUGAN, VSU , BAYBAY CITY, LEYTE TELEPHONE NO. 9055513040 24. FATHER'S SURNAME DIMALIG NAME EXTENSION (JR., SR) FIRST NAME **FELIX** BANTILAN MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME SUMALJAG MARILOU FIRST NAME **ALONZO** MIDDLE NAME (Continue on separate sheet if necessary) EDUCATIONAL BACKS SCHOLARSHIP HIGHEST LEVEL PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC LEVEL UNITS EARNED (Write in full) GRADUATED (Write in full) HONORS (if not graduated) RECEIVED From To WITH ELEMENTARY SAINT PETER'S COLLEGE BASIC EDUCATION 6/5/1989 3/24/1995 1995 mpleted HONORS WITH HIGH SECONDARY SAINT PETER'S COLLEGE SECONDARY EDUCATION 6/5/1995 3/25/1999 1999 npleted HONOR BACHELOR OF SCIENCE IN NURSING; BS ompleted with COLLEGE SILLIMAN LINIVERSITY 3/26/2006 6/19/2002 2006 ducation units **GRADUATE STUDIES** SOUTHWESTERN UNIVERSITY MA IN NURSING 11/17/2008 10/20/2009 2009 ompleted **GRADUATE STUDIES** SOUTHWESTERN UNIVERSITY DOCTOR OF EDUCATION

SIGNATURE

DATE

June 10, 2022

6/13/2011

10/27/2013

pleted

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2013

	ERVICE ELIGI			1				I	
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  (If Applicable)				DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT			LICENSE (i	f applicable)  Date of Validity
			81.33%	12/8/2018	LEYTE NATIONA TACLOE	IOOL	238	10/9/2018	
LICENSURE EXAM FOR TEACHERS 80.00%			80.00%	10/3/2013	UNIVERSITY OF CEBU	(O CAMPUS	1201023	5/10/2025	
NURSES LICENSURE EXAM 76.2			76.20%	6/10-11/2007	UNIVERSITY OF CEB	CAMPUS	0460500	5/10/2022	
	EXPERIENCE			Continue on separate sh					
. INCL	USIVE DATES				De indicated in the attache  GENCY / OFFICE / COMPANY	d Work Expe	SALARY/ JOB/ PAY GRADE (if	and or agent a street and	CONT SERVICE
From	(mm/dd/yyyy) POSITION TITLE (Write in full/Do not abbreviate)			(Write in fu	SALARY	applicable)& STEP (Format *00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICI (Y/ N)	
4/1/20	PRESENT	NURSING CLINICAL	NSTRUCTOR	VISAYAS	23,823	NA	REGULAR	Y	
1/13/20	7/31/20	PART TIME NURSING RESEARCH INST		WESTERN	9,400	NA	PART TIME	N	
10/24/19	3/31/20	PART TIME COLLEGE		EASTERN VISAYAS CAMPUS - COL	6,000	NA	PART TIME	Y	
5/24/2016	3/31/2020	TEACHER	RII	DEPARTMENT O	27779.00	12-2	REGULAR PERMANENT	Y	
7/2/2015	5/20/2016	COMMUNITY HEAL TRAINOR/RESE		SAINT BENEDICT S	3500.00	NA	PART TIME	N	
3/20/2015	5/15/2015	SENIOR HIGH SCHOOL ENCODE	CURRICULUM	SAINT PE	3500.00	NA	PART TIME	N	
6/14/14	1/22/2015	SCHOOL NURSE A	POSTOLATE	SAINT SCHOLASTI	NA	N/A	NA	N	
12/2013	3/30/2014	COLLEGE INST	RUCTOR	SAINT PE	7500.00	SALARY	PART TIME	N	
2/2009	8/11/2013	NURSING CLINICAL	NSTRUCTOR	SAN LOREN	15500.00	SALARY	FULL TIME PERMANENT	N	
4/2008	9/30/2008	NURSING CLINICAL INSTRUCTOR		VISAYAS S	120/HR	NA	PART TIME	Υ	
0/16/2007	10/31/2008	NURSE TRAINEE/VOLUNTEER		ORMOC DI	NA	NA	TRAINEE/ APPLICANT	Υ	
			***************************************						
						-			
		0	4	Continue on separate sh	eet if necessary)				
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VI. VOLUNTARY WORK OR INVOLVEMEN	IT IN CIVIC / NON-GOVERNMENT / I	PEOPLE / VOI	LUNTARY OR	GANIZATION	'S			
99. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)  From To		NUMBER OF HOURS	POSITION / NATURE OF WORK			
GAWAD KALINGA FOUNDATION INC./ Ormoc City			PRESENT	N/A	PROVINCIAL I	MANAGEMENT TEAM - HEALTH		
MINISTRY OF LECTORS/STS. PETER AND PAUL PARISH			PRESENT	N/A	FORMER COORDINATOR/ MEMBER			
PHILIPPINE NURSES ASSOCIATION NORTHWESTERN LEYTE CHAPTER/			PRESENT	N/A	CHAPTER SE	HAPTER SECRETARY		
ORMOC CITY FLORENCE NIGHTINGALE GLOBAL HEALTH								
HEALTH EMPOWERMENT IN LEYTE AND SAMAR	3/15/2018	3/16/2018	18 HOURS	VOLUNTEER	LUNTEER NURSE - MEDICAL- SURGICAL MISSION			
HEALTH AND DEVELOPMENT INC.	(Inches) inc. And cooker for	5/16/2015	5/18/2015	27 HOURS	VOLUNTEER NURSE MEDICAL SURGICAL MISSION			
VII. LEARNING AND DEVELOPMENT (L&	D) INTERVENTIONS/TRAINING PRO		ENDED					
		INCLUSIVE	DATES OF	meve xecuave ma	Type of LD			
30. TITLE OF LEARNING AND DEVELOPMENT (Write is			IDANCE Id/yyyy)	NUMBER OF HOURS	( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)		
Plagiarism in Acade		05/15/2022	05/2512022	44	Technical	Lalatendu Bidyadhara Kumar Barik		
Emerging Pathways in Paraphrasing, Summarizing, Quoting Eff		05/06/2022 5/4/2022	05/06/2022 5/4/2022	4	Technical Technical	Saint Louis University School of Advanced Studie Far Eastern University		
Ethics and Cultural	Competence	04/1/2022	04/1/2022	5	Technical	West Visayas State University		
	Mental Health Matters. You Matter Innovative Breakthrough in Food Technology, Health and Nutrition			5	Technical Technical	Philippine Nurses Association  Department of Science and Technology		
PNAA Nurse Balik-uro 2022	3,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1/18/2022	1/18/2022	4	Technical	Philippine Nurses Association		
Transcending Inequity: Discoveries, Inver	tions and Innovations in Challengi		03/02/2022	5	Technical	National Institute of Health, UP Dilliman		
Neuroscience of Pain: Role of the Periphera	al Nervous System and the Discovery	1/12/2022	1/12/2022	8	Technical	Eastern Visayas Health Research		
Going Back to	your Roots	3/18/2022	3/18/2022	3	Technical	Philippine Nurses Association		
Plan, Prepare, Prevail: An International Postgraduate Course on Disaster Medicine			7/23/2021	10	Technical	Philippine General Hospital		
Artherapy: Keeping Our Heart and Mind Hea	Ithy Through Arts	9/18/2021	9/18/2021	4	Technical	lhub		
Leading Innovative and Entrepreneurial Th	-	1/20/2022	1/20/2022	5	TECHNICAL	Philippine Nurses Association		
Light at the end of the Tunnel: Restorying the Experience of Teacher-COVID 19 Survivors			7/22/2021	5	Technical	Asian Qualitative Research Association		
The Present and Future of Qualitative Research in Asia: Strategies and Directions			1/20/2021	5.0	Technical	Asian Qualitative Research Association		
Conducting Appreciative Inquiry Study			7/8/2021	5	Technical	Asian Qualitative Research Association		
Shifting to New Normal Series			6/19/2020	5	Technical	UP Manila Health Sciences Center		
Peer Review Training			10/3/2022	5.0	Technical	Yawman Research and Training		
THE 12TH TRADITIONAL AND ALTERNATIVE HEALTH CARE CONGRESS			11/27/20	16	Technical	Philippine Institue of Traditional and Alternative Health Care		
NURSING WORLD TO HEALTH: PHILIPPII NURSES ASSOCIATION CONVENTION	NE	10/20/20	10/22/20	24	Technical	PHILIPPINE NURSES ASSOCIATION		
PEER REVIEWER TRAINING			10/3/2020	16.0	Technical	Yawman Research and Training		
WORKSHOP ON QUALITATIVE ANALYSIS			9/28/20	8	Technical	AFFIRM Center for Research and		
SOFTWARE: GENERATING THEMES  WORKSHOP ON QUALITATIVE ANALYSIS SOFTWARE: BASICS OF CODING			9/25/20	8	Technical	Professional Learning AFFIRM Center for Research and		
SECOND NATIONAL NURSING RESEARC		9/25/20	9/25/20	4	Technical	Professional Learning BETA NU DELTA NURSING SOCIET		
WEBINAR	Canarage (Panalist	3/10/20		8				
2020 School Research Congress :Panelist			3/10/20	-	Technical	Ormoc City Senior High School		
Workshop on the Implementation of School Dental Health Program			2/19/20	8	Supervisory	DEPED Ormoc City Division		
International Webinar on Servant Leadership			5/31/2021	15.0	Supervisory	International Leaders Training Academy		
Lecture Discussion on Ethio		12/10/2020 tinue on separate	12/10/2020 sheet if necessary	5.0	Technical	Eastern Visayas Health Research		
VIII. OTHER INFORMATION								
31. SPECIAL SKILLS and HOBBIES	32. NON-	-ACADEMIC DISTI	NCTIONS / RECOG te in full)	GNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
First Aid	Lecto	Philippine Nurses Association						
Research Writing Philippine Nurses Association Northwestern Leyte Chapter Secretary						Philippine Public School Teachers Association		
Community Organizing	Gawad Kalinga	Association Lectorate Ministry of Saints Peter and Pau Parish of Ormoc  Bukas Loob sa Diyos Ormoc DIP Covenanted Community						
Speakership	Resear							
Herbal Preparation	nd School Health Care Resource Speaker				Asian Qualitative Research Association  Operating Room Nurses Association of th Philippines (for renewal)			
Therapeutic Massage								
	Gawad Kalinga	ga Resource Speaker on Values Formation				Mother and Child Nurses Association of the Philippines (for renewal)		
		Career Guidan	nce Advocate	Contraction of the Contraction o	-			
	Medi	cal - Surgical	Mission Volum	nteer				
	AV.	tinue on separate	BIOLOGIC CONTRACTOR	)				
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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998–Present. Work experience should be listed from most recent first.
- Duration: Apr 2020 Present
- · Position: Nursing Clinical Instructor
- · Name of Office/Unit: College of Nursing
- Immediate Supervisor: Dr. Joel Rev Acob
- · Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Level | Adviser

Handles Community Health Nursing I, Community Health Nursing II, Transcultural Nursing, Health Education, Health Assessment, Outcomes – Based Appraisal I and Outcomes-Based Appraisal II.

Affiliate of Institute of Human Kinetics, Handles the IHK subjects (Phed 130: Emergency Preparedness and Safety Management and PheD 133: Personal, Community and Environmental Health).

Assigned in the Related Learning Experience (Community Health Nursing, Medical Surgical Nursing, Maternal and Child Health).

Research Adviser

Project COPE CHD Extension Leader

- Duration: October 2019- March 2020
- Position: Nursing Clinical Instructor (Part Time)
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Emma lissa Ramirez
- Name of Agency/Organization and Location: Western Leyte College, Ormoc City
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Handles Nursing Research of Fourth Year Students.

Assigned Related Learning Experience of the Second Year students in their Pediatric and Obstetrics Rotation at OSPA-FMC

- Duration: August 5,2019 March 2020
- Position: College Instructor (Part Time)
- Name of Office/Unit: College of Engineering

- Immediate Supervisor: Engr. Jake Adriano
- Name of Agency/Organization and Location: Eastern Visayas State University, Ormoc City
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Handles the Social Sciences subjects of the First Year and Second Year Civil Engineering students.

- Duration: May 2017 March 2020
- · Position: Senior High School Teacher
- Name of Office/Unit: Senior High School
- Immediate Supervisor: Annabelle A. Palacio
- Name of Agency/Organization and Location: Department of Education, Ormoc City
- List of Accomplishments and Contributions (if any)

BERF (Basic Education Research Fund) scholar Organized the Ipil Red Cross Youth Pioneered the Work Immersion Activities Initiated Health Education related to the School Health Programs Spearheaded a Dental Mission Activity

Summary of Actual Duties

Red Cross Youth Adviser Clinic – in – Charge Senior High School Teacher

- Duration: February 2015 October 2015
- Position: Rehabilitation and Health Program Implementor for Haiyan(Yolanda) Victims
- Name of Office/Unit: Saint Benedict Socio Pastoral Center
- Immediate Supervisor: Sr. Edita Eslopor, OSB
- Name of Agency/Organization and Location: Saint Peter's College, Ormoc City
- List of Accomplishments and Contributions (if any)

Trained 45 Community Health Workers from the different areas of Leyte Developed a Training Module for Community Health Workers

Summary of Actual Duties

Educated members of the People's Organization (mothers, farmers and fisher folks) on the value of health and essential health care.

Conducted trainings on demonstration of herbal preparation and explained its indications.

Assisted the Community Organizer in conducting program awareness through community meetings in targeted pilot areas.

Coordinated with the leaders of the different barangays on the activities that will be implemented in their areas such as feeding program for the malnourished and underweight children and health orientation for the mothers.

- Duration: June 2014 January 2015
- · Position: Assistant School Nurse
- Name of Office/Unit: St. Scholastica of Marikina
- Immediate Supervisor: Sr. Pauline Travinio
- Name of Agency/Organization and Location: Missionary of Benedictine Sisters of Tutzing
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Performed appropriate assessment, planning, intervention, evaluation, management, and referral activities for students

Provided incidental health-related education to students, faculty and staff.

Provide nursing care and physical screening to students assess students and implement first aid measures for students as needed

Assume responsibility for appropriate assessment, planning, intervention, evaluation, management, and referral activities for students.

Prepare and maintain student clinic records and prepare required reports.

Administer daily and PRN (as needed)medications and nursing care procedures prescribed by the student's physician.

Initiate emergency procedures for students and staff as needed.

Complete the preliminary nursing assessments and assist the physician with the child study physical examinations for students in the child study process

Maintain clinic equipment and assesses the need for consumable supplies on an annual basis Perform related work as required.

- Duration: December 2013 March 2014
- Position: College Instructor
- Name of Office/Unit: College of Business Administration
- Immediate Supervisor: Dr. Georgina Casas
- Name of Agency/Organization and Location: Saint Peter's College
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Handled lectures on the Management subjects of the first year and second year Business Administration and Accountancy students.

Developed syllabus and course outline on the concepts assigned.

- Duration: February 2009 November 2013
- Position: Clinical Instructor

- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Dr. Robel Sardan
- · Name of Agency/Organization and Location: San Lorenzo Ruiz College
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - Assigned in the affiliating hospitals, home for the aged, mental- rehabilitation center, health centers and lying- in clinic, and trained in the special area (Operating Room Delivery Room), and General Ward.
  - -Trained in the OSPA Clinical Areas and performed functions of a medication nurse and charge nurse (Emergency Room, Operating Room, Delivery Room, Neonatal Intensive Care Unit, Pediatrics Unit, Medical and Surgical Unit).
  - Trained in the Clinical specialized areas: OSPA (OR-DR), ODH (OR-DR), St. Mother Josephine Vannini Home for the Aged, Daughters of St. Camillus, Talamban, Cebu (Geriatrics) and Banaglaum Home (Psychiatric Nursing)
  - -Demonstrated skills in teaching and supervising the nursing students in their clinical exposure to the affiliating hospitals with specific responsibilities given as protocol of the affiliating hospitals and institutions.
  - -Converse with the Level Coordinator or Dean as necessary to resolve issues or concerns in clinical areas.
  - -Collaborate effectively as part of the faculty team demonstrating positive interpersonal relations, Communicate with other faculty members to meet student needs, participating in faculty meetings and nursing program committees, and responding to requests from management.
  - -Prepared and lectured assigned theory concepts from level I to level IV nursing students.
  - -Facilitated and demonstrated the Related Learning Experience procedures of the first year, sophomore, third year and fourth year nursing students in the classroom laboratory setting. Initiated case presentation after a clinical exposure.
  - -Record Adviser
- Duration: April 1, 2008 May 31, 2008; August 1, September 30, 2008
- Position: Nursing Clinical Instructor
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Dr. Edgardo E. Tulin
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Assigned in the affiliating hospital, and trained in the special area

(Operating Room - Delivery Room), and Surgical Ward.

Demonstrated skills in teaching and supervising the nursing students in their clinical exposure to the affiliating hospital with specific responsibilities given as protocol of the hospital. Executed lectures to the sophomore nursing students.

Created and administered test questions for quizzes and final examination.

- Duration: October 16, 2007 to October 31, 2008
- Position: Trainee Nurse/ Staff Nurse (Applicant)
- · Name of Office/Unit: Clinical Areas
- Immediate Supervisor: Josefina Moriles
- Name of Agency/Organization and Location: Ormoc District Hospital
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Performed the roles of a charge nurse and medication nurse.

Assessed and monitored client's status and referred to area supervisor or staff nurse on duty. Rendered direct care to the clients assigned.

Administered intravenous and oral medications.

Performed routine nursing care.

Assisted in intravenous / cannula insertion (adult, pedia).

Performed Health teaching and Discharge instructions.

Designed plan of care with the health care team, the client and family members.

Carry out doctor's orders and do the charting using the SOAPIE.

Updated the Kardex for the endorsement, when assigned in the ward.

Prepared for being flexible when being pulled out to other areas when staff nurse on duty is absent.

CIEDELLE HONEY LOU DIMALIG - GAPASIN (Signature over Printed Name of Employee/Applicant)

Date: JUNE 20, 2022