

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Nevin A. Pacada has assumed the duties and responsibilities as Administrative Assistant II of VSU-Cebu Office effective March 16, 2020.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Pacada as Administrative Assistant II.

Done this 16 day of March 2020 in _____.



REMBERTO A. PATINDOL
Head of Office/Department/Unit

Date: 3/16/2020

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*