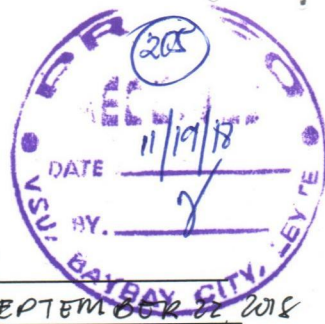




VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

**CLEARANCE FOR FACULTY/STAFF**



Name : JADE DHAPNEE Z. COMANDON  
Dept./Office: DEPT. of ANIMAL SCIENCE

Position : INSTRUCTOR I  
Last Day of Service in VSU: SEPTEMBER 22, 2018

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: \_\_\_\_\_

Effective Date : SEPTEMBER 25, 2018 Reason if Resignation : N/A

Until further notice faculty/staff's address and Mobile No.: 89019963827

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 JULIET V. ABELA	17. University Librarian	 Andrei D. Pardales 8 Oct-03-18
2. Dean, College of Agriculture	 Victor B. Asio 9/14/18	18. OIC, VSU Health Services	 Elton Jay U. Yu 8-24-18
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Aleli A. Villocino	20. Head, Accounting Office	 Erlinda S. Esguerra 9/9/18
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte	22. Head, Records Office	 Asteria A. Sevilla 9/7/18
7. Dean, College of Forestry and Natural Resources	 Dennis P. Peque	23. Head, PRPEO	 Teresita L. Quiñanola 11/14/18
8. Dean, College of Veterinary Medicine	 Eugene B. Lañada	24. Head, SPPMO	 Alicia M. Flores
9. Dean, Graduate School	 Anabella B. Tulin 8/14/18	25. Director, GSD	 Mario Lilio P. Valenzona
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, Administration & Human Resource Dev't	 Lourdes B. Cano 10/18/18
11. Director, Institute of Human Kinetics	 Mary Jean M. Sapan 9/14/18	27. Director, Finance	 Louella C. Ampac 11/14/18
12. Director, ecoFARMI	 Romel B. Armecin	28. Vice-President for Research & Extension	 Othello B. Capuno
13. Director, NARC	 Feliciano G. Sinop 8/22/18	29. Vice-President for Instruction	 Beatriz S. Belonias 11/13/18
14. Director, NCRC	 Maria Juliet C. Ceniza	30. Vice-President for Admin. & Finance	 Remberto A. Patindol
15. Director, PhilRootcrops	 Erlinda A. Vasquez	31. OIC, Vice President for Planning, Res. Gen. and Ext. Affairs	 Dilberto O. Ferraren
16. VFA/AdPA			

APPROVED:

Edgardo E. Tulin

# President 11/22/18