

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BANSALE		
FIRST NAME	JAY	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	CUSTODIO		
3. DATE OF BIRTH (mm/dd/yyyy)	FEBRUARY 10, 1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MACARTHUR, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	SAN VICENTE
7. HEIGHT (m)	5'4	House/Block/Lot No.	Street
8. WEIGHT (kg)	62	Subdivision/Village	POBLACION DISTRICT 3
9. BLOOD TYPE	O	MACARTHUR	Barangay
10. GSIS ID NO.	2004146990	City/Municipality	LEYTE
11. PAG-IBIG ID NO.	170000891068		Province
12. PHILHEALTH NO.	13-050083909-1	ZIP CODE	6509
13. SSS NO.	0628190813	18. PERMANENT ADDRESS	SAN VICENTE
14. TIN NO.	261-643-080	House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	V01163	Subdivision/Village	Barangay
		MACARTHUR	LEYTE
		City/Municipality	Province
		ZIP CODE	6509
		19. TELEPHONE NO.	9489762630
		20. MOBILE NO.	09489762630
		21. E-MAIL ADDRESS (if any)	jay.bansale@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA		NA	NA
OCCUPATION	NA		NA	NA
EMPLOYER/BUSINESS NAME	NA		NA	NA
BUSINESS ADDRESS	NA		NA	NA
TELEPHONE NO.	NA		NA	NA
24. FATHER'S SURNAME	BANSALE			
FIRST NAME	BRAULIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MENDE			
25. MOTHER'S MAIDEN NAME				
SURNAME	CUSTODIO			
FIRST NAME	MA. EVELYN			
MIDDLE NAME	OLMEDO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MACARTHUR CENTRAL SCHOOL	Elementary Graduate	1994	2000	GRADUATED	2000	NONE
SECONDARY	MACARTHUR NATIONAL HIGH SCHOOL	High School Graduate	2000	2004	GRADUATED	2004	NONE
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF SECONDARY EDUCATION	2004	2008	GRADUATED	2008	NONE
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER OF ARTS IN TEACHING SOCIAL SCIENCE	2011	2016	GRADUATED	2016	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 4, 2020
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[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	July 4, 2020
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 4, 2020
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____


☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ARIEL B. LUNZAGA	LEYTE NORMAL UNIVERSITY	9554833605
DR. ELIZABETH QUIMBO	LEYTE NORMAL UNIVERSITY	09205476512
ABIGAIL M. CABAGUING	SAMAR STATE UNIVERSITY	9489905670

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



JAY DANCALE
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

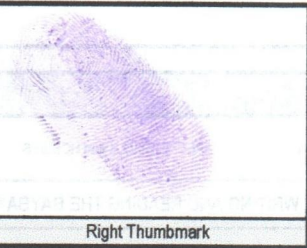
Government Issued ID: PRC

ID/License/Passport No.: 1019375

Date/Place of Issuance: TACLOBAN CITY

Signature (Sign inside the box)
JUL 4, 2020

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 03 JUL 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR
VSU LEGAL OFFICER
Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 1, 2019-present
- Position: Instructor 2
- Name of Office/Unit: Department of Teacher Education
- Immediate Supervisor: Dr. Bayron B. Barredo
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties – **Program Chair Coordinator for Social Science**

- Duration: September 1, 2011- July 30, 2019
- Position: Teacher III
- Name of Office/Unit: MacArthur National High School
- Immediate Supervisor: Gilda P. Cano
- Name of Agency/Organization and Location: DepEd Leyte Division, Palo, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - ✓ **Senior High School Class Adviser**
 - ✓ **Economics Teacher**
 - ✓ **Marching Band Coordinator**
 - ✓ **Brigada Eskwela Coordinator**
 - ✓ **Bids and Awards Committee Member**

- Duration: First Semester of School Year 2015-2016
- Position: Part-time Instructor
- Name of Office/Unit: ABE International College of Business and Economics
- Immediate Supervisor: Jen Garcia, CPA
- Name of Agency/Organization and Location: ABE Tacloban City
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - ✓ **Humanities Instructor**

- Duration: June 2009-August 30, 2011
- Position: Instructor 1
- Name of Office/Unit: General Education Department
- Immediate Supervisor: Dr. Warren D. Cordeta
- Name of Agency/Organization and Location: ACLC College of Tacloban
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - ✓ **Social Science and Humanities Instructor**

- Duration: June 2008-May 2009
- Position: Teacher 1
- Name of Office/Unit: St, Therese Educational Center of Leyte
- Immediate Supervisor: Dr. Rufina Barrot
- Name of Agency/Organization and Location: St. Therese Education Center of Leyte, Tacloban City

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - ✓ **Araling Panlipunan Teacher**
 - ✓ **School Paper Adviser**


JAY C. BANSALE

(Signature over Printed Name
of Employee/Applicant)

Date: June 30, 2020