

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. LESTER G. LAYOLA has assumed the duties and responsibilities as Administrative Aide III of Procurement Office effective July 1, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. LESTER G. LAYOLA as Administrative Aide III.

Done this 30'th day of June in 2022.

  
JESSAMINE C. ECLEO  
Head of Office/Department/Unit

Date: June 30, 2022

Attested by:

  
HONEY SOFIA V. COLIS  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*