



Notice of Step Increment Due to Length of Service

August 20, 2024

Mr. Dioscoro M. Bolatete Jr.
Philippine Root Crops & Research Training Center
VSU, Visca, Baybay, Leyte

Dear Mr. Bolatete:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012, implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Senior Agriculturist** is hereby adjusted effective January 16, 2024 as follows:

- | | |
|------------------------------------------------------------------------------------------------|----------------------------------------|
| 1. Actual monthly basic salary as of January 15, 2024 (SG <u>18</u> , Step <u>4</u>) | P 50,617.00 (607,404.00 p.a) |
| 2. Add: one (1) Step Increment Due to Length of Service | |
| 3. Adjusted monthly basic salary effective January 16, 2024 (SG <u>18</u> , Step <u>5</u>) | P 51,166.00 (613,992.00 p.a) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

PROSE IVY G. YEPES
President

Position Title: Senior Agriculturist
Salary Grade: 18
Item No. FY 2022 Plantilla of Personnel: SRAG-1-1998

This cancels and replaces the NOSI issued on May 31, 2024.

cc: RAO, HRMO, RSPPRO, PLBO