

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	LAGITAO		
FIRST NAME	JERREL ANN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	LAGRIA		
3. DATE OF BIRTH (mm/dd/yyyy)	06/20/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country.
4. PLACE OF BIRTH	NUEVA VIDA SUR, CARMEN, BOHOL	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street KILIM Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.49	ZIP CODE	6521
8. WEIGHT (kg)	39		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	CABASE House/Block/Lot No. Street NUEVA VIDA SUR Subdivision/Village Barangay CARMEN BOHOL City/Municipality Province
10. GSIS ID NO.	2005758271	ZIP CODE	6319
11. PAG-IBIG ID NO.	121235906570		
12. PHILHEALTH NO.	13-202625593-0		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	749-596-694-000	20. MOBILE NO.	09354302716, 09210789747
15. AGENCY EMPLOYEE NO.	V01174	21. E-MAIL ADDRESS (if any)	jerrelann.lagitao@vsu.edu.ph

## II. FAMILY BACKGROUND

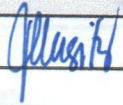
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	QUIMSON			
FIRST NAME	JERRY	NAME EXTENSION (JR., SR)		
MIDDLE NAME	REGERO			
25. MOTHER'S MAIDEN NAME				
SURNAME	MERTO			
FIRST NAME	FE			
MIDDLE NAME	LAGITAO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	NUEVA VIDA SUR ELEMENTARY SCHOOL	ELEMENTARY	2004	2010	N/A	2010	Salutatorian
SECONDARY	FRANCISCO L. ADLON HIGH SCHOOL	SECONDARY	2010	2014	N/A	2014	1st Hon. Mention
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS Agriculture, Major in Plant Breeding	2014	2019	N/A	2019	DA-BIOTECH
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MSc Plant Pathology, Minor in Plant Breeding	2022	Present	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 2, 2024
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## IV. CIVIL SERVICE ELIGIBILITY

[illegible]


(Continue on separate sheet if necessary)

#### V. WORK EXPERIENCE


*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 2, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
28.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
N/A		N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/ TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Webinar on Feeding Metro Manila in 2050: Implications of Plant Breeding	09/18/2020	09/18/2020	4.0	Technical	IPB, UP-LB
	Revisiting Makapuno Roadmap	4/10/2020	4/10/2020	8.0	Technical	PCA
	Coco-Kwentohan sa Negosyo – Coconut Webinar Series	08/24/2020	08/28/2020	40.0	Technical	PCA
	Training on Identification of proper and complete Items Technical Specification and parameters and orientation of the Purchase Request (PR) Module of the Supply Properties	08/28/2020	08/28/2020	4.0	Technical	VSU
	FGD on National High Value Coco Products (Visayas island group)	9/12/2021	9/12/2021	4.0	Technical	DOST
	Newsriting Training Workshop	11/15/2021	11/17/2021	24.0	Technical	CLSU, CERDAC
	Capacitating Researchers Through Technology Pitching	10/13/2021	10/15/2021	12.0	Technical	VISERDAC
	Webinar series on DA-PCA Coco-Kwentohan 2021	08/23/2021	08/27/2021	20.0	Technical	PCA
	Agri-Negosyo for Overseas Filipinos: Coconut and Makapuno	8/3/2021	8/3/2021	4.0	Technical	DTI
	CLSU Webinar Series: Aquaculture Technology: Solution to the Low Seed Production of Nile Tilapia Due to Climate Change	10/3/2021	10/3/2021	3.0	Technical	CLSU
	33rd Joint VICARP-RRDEN Regional RDE Symposium	11/17/2021	11/18/2021	16.0	Technical	VICARP, VSU
	Extension Training-Workshop on Developing extension proposal	9/11/2021	11/15/2021	12.0	Technical	VSU
	Impact Assessment of funded researches	10/22/2021	10/22/2021	4.0	Technical	VSU
	Good Laboratory Practices and Quality Assurance in Food Analysis	06/18/2021	06/18/2021	4.0	Technical	VSU
	Chemical Waste Management and Safety in Chemical Laboratory	04/29/2021	04/29/2021	4.0	Technical	VSU
	SCS Orientation and Research Colloquium for Research personnel of Various Research Institutions in Region VIII	06/23/2022	06/23/2022	8.0	Technical	MAST, Scientific Career System
	QJT Supervisor/Host training Establishment coordinator for NCRC-V in the Fibre 200b QJT	06/26/2022	06/13/2022	80.0	Trainer, coordinator	DPBG, VSU
	Re-eco Seminar: Statistical Tools for Plant Breeding Research	8/10/2022	8/10/2022	4.0	Technical	DPBG, VSU
	Introduction to Metrology and Industrial Calibration	7/12/2022	7/13/2022	8.0	Technical	CCE, VSU
	Identification of Business Opportunities and Feasibility Studies	09/13/2022	9/15/2022	12.0	Technical	CCE, VSU
	34th joint VICARP and RRDEN Regional RDE Symposium	11/17/2022	11/15/2022	8.0	Technical	RDE Hall, VSU
	Integrating Genomics and High-Throughput Phenotyping in	05/17/2023	5/17/2023	4.0	Technical	ECO-FARM, VSU
	Training on Decision Making and Problem Solving	07/21/2023	07/27/2023	40.0	Technical	POAP
	Harmonizing Facilities and Equipment Used for Research Workshop	08/17/2023	08/17/2023	8.0	Technical	OVPREI, VSU
	Campus Organization/Dormitory Advisers & Facilitators Training & Team Building Seminar	08/25/2023	08/25/2023	4.0	Technical	USSO, VSU
	Workshop on Basic Techniques on Molecular Data Processing and Analysis in Agriculture	08/30/2023	08/30/2023	8.0	Technical	DPM, CAFS, VSU
	19th Biotechnology Week	11/24/2023	11/24/2023	4.0	Technical	DA-CROBIOTECH
	35th joint VICARP and RRDEN Regional RDE Symposium	11/30/2023	11/2/2023	16.0	Technical	VICARP, RRDEN, VSU
	Training on Varietal Identification of Tall and Dwarf Coconuts for Hybridization	4/12/2023	5/12/2023	16.0	Technical	PCA, CFID, NCRC-V, VSU
	SUC-ACAP Biennial Conference and General Assembly	6/12/2023	7/12/2023	16.0	Technical	SUC-ACAP
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS AND HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Teaching		VARSITY AWARD - SWIMMING		N/A	
	Verbal and writing skills					
	Coconut Hybridization					
	Makapuno Embryo Culture					
	Coaching/trainer (swimming)					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	January 2, 2024	



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO  
☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
b. Have you been criminally charged before any court?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_  
☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_  
☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?



☐ YES ☒ NO  
If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES ☒ NO  
If YES, please specify: \_\_\_\_\_  
☐ YES ☒ NO  
If YES, please specify ID No: \_\_\_\_\_  
☐ YES ☒ NO  
If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)		
NAME	ADDRESS	TEL. NO.
Dr. Marisel A. Leorna	National Coconut Research Center- Visayas, Visayas State University	<a href="mailto:marisel.leorna@v&lt;br/&gt;su.edu.ph">marisel.leorna@v su.edu.ph</a>
Dr. Robelyn T. Piamonte	Office of the Vice President for Resource and Generation, Visayas State University	<a href="mailto:rpiamonte@v&lt;br/&gt;su.edu.ph">rpiamonte@v su.edu.ph</a>
Jovannemar P. Anire	National Coconut Research Center- Visayas, Visayas State University	<a href="mailto:jovannemar.anire&lt;br/&gt;@v&lt;br/&gt;su.edu.ph">jovannemar.anire @v su.edu.ph</a>

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	 Signature (Sign inside the box) Date Accomplished: <u>1-1-24</u>	 Right Thumbmark
Government Issued ID: <b>TIN</b>		
ID/License/Passport No.: <b>740-596-694-000</b>		
Date/Place of Issuance: <b>Baybay City, Leyte</b>		

SUBSCRIBED AND SWORN to before me this 18 day of JAN 2024, at Baybay City, Leyte, by LAGITAD, JERREL ANN L., a Notary Public for the Philippines, and affiant exhibiting his/her validly issued government ID as indicated above.

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Notary Public for the Philippines  
Notarial Commission No. 8-23-12-07  
Until December 31, 2025  
PTR No. 800210762 - Jan. 3, 2024  
IBP O.R. No. 395580 - Jan 3, 2024  
MCLE COMPLIANCE NO. VII-0005593-Valid until April 14, 2025  
Attorney's Roll No. 42301  
Person Administering Oath  
A. Magdayao Ave., Baybay City, Leyte



**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

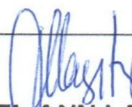
**Sample: If applying to Supervising Administrative Officer**

Duration: February 3, 2020 - Present

- Position: Science Research Assistant I
- Name of Office/Unit: Varietal Improvement Sec., NCRC, Visayas State University, Baybay City
- Immediate Supervisor: Mr. Jovannemar P. Anire
- Name of Agency/Organization and Location: NCRC, Visayas State University, Baybay City
- List of Accomplishments and Contributions (if any)
  - Conducted trainings on makapuno Embryo Culture; Served as OJT and summer; Coordinator for BSA, Biotech students; Served as Plant Propagator on the mass production of makapuno embryo cultured planting materials; Researcher and plant breeder in the development of coconut hybrids.

Duration: **February 3, 2020 - Present**

- Position: **Science Research Assistant I**
- Name of Office/Unit: **Varietal Improvement Sec., NCRC, Visayas State University, Baybay City**
- Immediate Supervisor: **Mr. Jovannemar P. Anire**
- Name of Agency/Organization and Location: **NCRC, Visayas State University, Baybay City**
- Summary of Actual Duties
  - Conducted trainings on makapuno Embryo Culture
  - Served as OJT and summer Coordinator for BSA, Biotech students,
  - Served as Plant Propagator on the mass production of makapuno embryo cultured planting materials;
  - Researcher and plant breeder in the development of coconut hybrids.



**JERREL ANN LAGITAO**

(Signature over Printed Name  
of Employee/Applicant)

Date: 01/01/24