

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|-------------------------------|---|---|---|
| 2. SURNAME | TAMBIS | | |
| FIRST NAME | MARIA LOUELLA | NAME EXTENSION (JR., SR) | |
| MIDDLE NAME | CUARTEROS | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 3/12/1983 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 4. PLACE OF BIRTH | JAGNA, BOHOL | If holder of dual citizenship, please indicate the details. | |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | APARTMENT 33 KILBOURNE House/Block/Lot No. Street Subdivision/Village VSU -IN CAMPUS BAYBAY CITY Barangay City/Municipality LEYTE Province |
| 7. HEIGHT (m) | 1.55 | ZIP CODE | 6521 |
| 8. WEIGHT (kg) | 70 | 18. PERMANENT ADDRESS | HINUBIGON House/Block/Lot No. Street Subdivision/Village SAN ISIDRO Barangay BAYBAY CITY Barangay City/Municipality LEYTE Province |
| 9. BLOOD TYPE | "O+" | ZIP CODE | 6521 |
| 10. GSIS ID NO. | 83031200043 | 19. TELEPHONE NO. | None |
| 11. PAG-IBIG ID NO. | 1211 4591 5147 | 20. MOBILE NO. | +63 927-701-1023 |
| 12. PHILHEALTH NO. | 13-000057420-2 | 21. E-MAIL ADDRESS (if any) | lhotietambis@gmail.com; mltambis@vsu.edu.ph |
| 13. SSS NO. | None | | |
| 14. TIN NO. | 933-243-360 | | |
| 15. AGENCY EMPLOYEE NO. | VOO871 | | |

II. FAMILY BACKGROUND

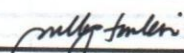
| | | | | |
|--------------------------|---------------------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | TAMBIS | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | MARLON | NAME EXTENSION (JR., SR) | MARIAH LOUISE C. TAMBIS | 5/5/2012 |
| MIDDLE NAME | MAGALONA | | LOUIE MHAR C. TAMBIS | 8/14/2015 |
| OCCUPATION | ASSISTANT PROFESSOR I | | | |
| EMPLOYER/BUSINESS NAME | VISAYAS STATE UNIVERSITY | | | |
| BUSINESS ADDRESS | VISCA, BAYBAY CITY, LEYTE | | | |
| TELEPHONE NO. | +63 916-683-6995 | | | |
| 24. FATHER'S SURNAME | CUARTEROS | | | |
| FIRST NAME | NEMESIO | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | MINGUITO | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | BATOY | | | |
| FIRST NAME | LUCENA | | | |
| MIDDLE NAME | IYOG | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---|---|----------------------|------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | JAGNA CENTRAL ELEMENTARY SCHOOL | Primary Education | 1990 | 1996 | N/A | 1996 | 7TH HONOR |
| SECONDARY | CENTRAL VISAYAN INSTITUTE | High School | 1996 | 2000 | N/A | 2000 | SALUTATORIAN |
| VOCATIONAL / TRADE COURSE | | | | | | | |
| COLLEGE | LEYTE STATE UNIVERSITY (now Visayas State University) | Development Communication | 2000 | 2004 | N/A | 2004 | Cum Laude |
| GRADUATE STUDIES | Visayas State University | Master of Management | 2013 | 2018 | - | 2018 | |

(Continue on separate sheet if necessary)

| | | | |
|-----------|---|------|---------------|
| SIGNATURE |  | DATE | June 29, 2019 |
|-----------|---|------|---------------|

[illegible]

V. WORK EXPERIENCE

[illegible]

| | | | |
|-----------|-------------------------|------|----------------------|
| SIGNATURE | <i>Michelle Jenkins</i> | DATE | <i>June 29, 2019</i> |
|-----------|-------------------------|------|----------------------|

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

| 29. NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK (Write in full) |
|---|---------------------------------|----|--------------------|--|
| | From | To | | |
| None | | | | |
| | | | | |
| | | | | |
| | | | | |

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

| 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/ Supervisory/ Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
|--|--|------------|--------------------|---|---|
| | From | To | | | |
| Patent Search and Patent Drafting Writeshop | 09/09/2018 | 09/15/2018 | 40 | Technical | IPOPHL & USJR |
| KTTO Huddle Workshop [Module 4: Do] | 2/21/2018 | 2/23/2018 | 16 | Technical | USAID-STRIDE |
| KTTO Huddle Workshop [Module 3: Connect] | 10/2/2017 | 10/4/2017 | 16 | Technical | United States Agency for International Development (USAID) and RTI International |
| Synergy 2017 Masterclass [IP Marketing Exercise] | 09/21/17 | 9/21/17 | 8 | Technical | United States Agency for International Development (USAID) and RTI International |
| Synergy 2017 | 09/20/17 | 09/20/17 | 8 | Technical | United States Agency for International Development (USAID) and Intellectual Property Office of the Philippines (IPOPHL) |
| Knowledge and Technology Transfer Offices (KTTO) Development Program Huddle | 1/18/2017 | 1/20/2017 | 16 | Technical | United States Agency for International Development (USAID) and RTI International |
| Synergy 2016 | 9/21/2016 | 9/22/2016 | 16 | Technical | United States Agency for International Development (USAID) and Intellectual Property Office of the Philippines (IPOPHL) |
| Dynamics Classrooms for Sociology Teachers | 04/26/2015 | 04/30/2015 | 40 | Technical | Ateneo De Manila University and VSU |
| Climate Change Training-Workshop | 12/02/2014 | 12/03/14 | 16 | Technical | Climate Change Commission, UNDP, AusAid and VSU-Regional Climate Change Center |
| Patent Information Search Seminar (Resource Person) | 11/05/2014 | 11/07/2014 | 24 | Technical | ViCARP and VSU |
| Biotechnology IEC Forum | 08/13/2014 | 08/13/2014 | 8 | Technical | National Academy of Science and Technology, Philippines, DOST & VSU |
| Inter-Regional Workshop on Patent Analytics and Landscaping | 12/04/2013 | 12/06/2013 | 24 | Technical | World Intellectual Property Organization (WIPO) and Intellectual Property Office of the Philippines |
| Distance Learning 318 – Advanced Course on Patent Information Search | 05/01/2013 | 07/01/2013 | - | Technical | World Intellectual Property Organization (WIPO) |
| Intellectual Property Learning Series in the Regions | 03/08/2013 | 03/08/2013 | 8 | Technical | Philippine Council for Health Research and Development (PCHRD) and Licensing Executive |
| Workshop on Commercializing Intellectual Property Rights (IPR) | 9/5/2013 | 10/5/2013 | 24 | Technical | Intellectual Property Office of the Philippines (IPOPHL), the Bicol University (BU) and the Ayala Foundation, Inc. (AFI) and Intellectual Property Foundation |
| Workshop on IP and Commercialization | 01/21/2013 | 01/22/2013 | 24 | Technical | Intellectual Property Office of the Philippines (IPO Phil) Marks and Clerk Singapore LLP. |
| Seminar-Workshop on Valuation of Intellectual Property and Techniques for Negotiation and Licensing Arrangements | 11/14/2012 | 11/15/2012 | 24 | Technical | World Intellectual Property Office (WIPO) and DOST-Technology Assessment and Promotion Institute (TAPI) |
| Seminar on Patent Analytics | 10/18/2012 | 02/19/2012 | 24 | Technical | World Intellectual Property Organization (WIPO) and Intellectual Property Office of the Philippines (IPOPHL) |
| Training on Patent Drafting-Part II cum Writeshop | 08/28/2012 | 08/29/2012 | 16 | Technical | Intellectual Property Office of the Philippines (IPO Phil) |
| Seminar on Patent Prosecution, the International Patent System and the Patent Cooperation Treaty (PCT) | 07/18/2012 | 07/19/2012 | 16 | Technical | Intellectual Property Office of the Philippines (IPO Phil) |
| Seminar on Patent Drafting | 09/13/2011 | 09/16/2011 | 24 | Technical | Intellectual Property Office of the Philippines (IPO Phil) |

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

| 31. SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
|---|--|---|
| Computer literate on MS OFFICE (word, excel, publisher, powerpoint, etc.) | None | Philippine Association of Research Managers, Inc. (PHILARM) |
| | | State Universities and Colleges Extension Managers Network, Inc. (SEAMAN) |
| | | |
| | | |










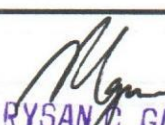
(Continue on separate sheet if necessary)

SIGNATURE

[Signature]

DATE

June 29, 2019

| <p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
|--|--|--|--|---|--|---|--|---------------------------------|---------------------------|---|-----------------------|---------|---|
| <p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p> | | | | | | | | | | | | |
| <p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p> | <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: <u>resignation</u></p> | | | | | | | | | | | | |
| <p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p> | | | | | | | | | | | | |
| <p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> | | | | | | | | | | | | |
| <p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 35%;">NAME</th><th style="width: 35%;">ADDRESS</th><th style="width: 30%;">TEL. NO.</th></tr></thead><tbody><tr><td>DR. OTHELLO B. CAPUNO</td><td>OVPRE-VSU</td><td>-</td></tr><tr><td>MR. RYAN F. BARCELO</td><td>MAKATI CITY GOV'T. - MSWD</td><td>-</td></tr><tr><td>DR. EDITHA G. CAGASAN</td><td>DDC-VSU</td><td>-</td></tr></tbody></table> | | NAME | ADDRESS | TEL. NO. | DR. OTHELLO B. CAPUNO | OVPRE-VSU | - | MR. RYAN F. BARCELO | MAKATI CITY GOV'T. - MSWD | - | DR. EDITHA G. CAGASAN | DDC-VSU | - |
| NAME | ADDRESS | TEL. NO. | | | | | | | | | | | |
| DR. OTHELLO B. CAPUNO | OVPRE-VSU | - | | | | | | | | | | | |
| MR. RYAN F. BARCELO | MAKATI CITY GOV'T. - MSWD | - | | | | | | | | | | | |
| DR. EDITHA G. CAGASAN | DDC-VSU | - | | | | | | | | | | | |
| <p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p> | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="padding: 2px;">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td style="padding: 2px;">PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td style="padding: 2px;">Government Issued ID: Passport</td></tr><tr><td style="padding: 2px;">ID/License/Passport No.: EC2785789</td></tr><tr><td style="padding: 2px;">Date/Place of Issuance: 11/20/2014 / DFA Manila</td></tr></table> | Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) | PLEASE INDICATE ID Number and Date of Issuance | Government Issued ID: Passport | ID/License/Passport No.: EC2785789 | Date/Place of Issuance: 11/20/2014 / DFA Manila | <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="height: 80px; text-align: center; vertical-align: middle;"> Signature (Sign inside the box)</td></tr><tr><td style="text-align: center;">64/29/2019 Date Accomplished</td></tr></table> |  Signature (Sign inside the box) | 64/29/2019 Date Accomplished | | | | | |
| Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) | | | | | | | | | | | | | |
| PLEASE INDICATE ID Number and Date of Issuance | | | | | | | | | | | | | |
| Government Issued ID: Passport | | | | | | | | | | | | | |
| ID/License/Passport No.: EC2785789 | | | | | | | | | | | | | |
| Date/Place of Issuance: 11/20/2014 / DFA Manila | | | | | | | | | | | | | |
|  Signature (Sign inside the box) | | | | | | | | | | | | | |
| 64/29/2019 Date Accomplished | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; text-align: center;"> PHOTO</td><td style="width: 50%; text-align: center;"> Right Thumbmark</td></tr></table> | |  PHOTO |  Right Thumbmark | | | | | | | | | | |
|  PHOTO |  Right Thumbmark | | | | | | | | | | | | |
| <p>SUBSCRIBED AND SWORN to before me this <u>20 AUG 2019</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; margin-top: 20px;"> ATTY. RYSAN C. GUINOCOR Notary Public Person Administering Oath</div> | | | | | | | | | | | | | |

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Duration: March 16, 2015 – present

Position: Instructor I (Temporary)

Name of Office/Unit: Technology Protection and Transfer Office/ITSO (under OVPRE)

Immediate Supervisor: Prof. Alan B. Loreto

Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte 6521-A Philippines

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Facilitates in the processing of applications VSU generated technologies for intellectual property (IP) protection i.e patent, utility model, trademark and other IP related applications
 - Facilitates technology evaluation of disclosed VSU technologies and creative works
 - Facilitates technology valuation for IP protected technologies for valuation
 - Facilitate/conducts IPR awareness seminar and other IP related trainings
 - Conducts patent/prior-art search and prepares the patent search report
 - Serves as secretary on the following University committees: IPR Committee & Publication Incentive Committee
 - Teaches assigned courses/subjects

Duration: March 1, 2011- March 15, 2015

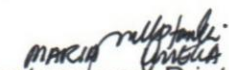
Position: Intellectual Property Specialist (Contractual)

Name of Office/Unit: Technology Protection and Transfer Office/ITSO (under OVPRE)

Immediate Supervisor: Prof. Alan B. Loreto

Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte 6521-A Philippines

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Facilitates in the processing of applications VSU generated technologies for intellectual property (IP) protection i.e patent, utility model, trademark and other IP related applications
 - Facilitates technology evaluation of disclosed VSU technologies and creative works
 - Facilitates technology valuation for IP protected technologies for valuation
 - Facilitate/conducts IPR awareness seminar and other IP related trainings
 - Conducts patent/prior-art search and prepares the patent search report
 - Serves as secretary on the following University committees: IPR Committee & Publication Incentive Committee


 (Signature/over Printed Name
 of Employee/Applicant)

Date: 06/29/2019