

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Reynaldo N. Gloria has assumed the duties and responsibilities as Forest Ranger of Department of Forest Science effective January 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Reynaldo N. Gloria as Forest Guard.

Done this 1st day of January 2024 in Baybay City, Leyte.

  
ANATOLIO N. POLINAR  
Head of Office/Department/Unit

Date: January 1, 2024

Attested by:

  
HONEY SOFIA V. COLIS  
**HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*