CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUI Print legibly. Tick appropriate bo	DE TO FILLING OUT THE PERSONAL DATA S	te N/A if not applicable. DO NO	T ABBREVIATE	HE PUS FOR	I. CS ID No.	AW	(Do not fill up. Fo	r CSC use only)	
. PERSONAL INFORMA	TION								
2. SURNAME	VALENCERINA								
FIRST NAME	SUSAN					NAME EXTENSION (JR., SR) N/A			
MIDDLE NAME	MORENO						enarginalism revenes of the		
DATE OF BIRTH (mm/dd/yyyy)	22/10/1961	16. CITIZENSHIP				Dual Citizenship Dual Citizenship Dual Citizen			
4. PLACE OF BIRTH	BRGY. GABAS, BAYBAY,LEYTE	If holder of dual citizenship,			Pls. indicate country:				
5. SEX	☐ Male ✓ Female	please indicate the c	etalis.		une constitution		parade tel sus secret	~	
6 CIVIL STATUS	☐ Single ☑ Married ☐ Widowed ☐ Separated ☐ Other/s: ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. ZONE-1 Subdivision/Village			Street NAGA Barangay			
7. HEIGHT (m)	1.55m ****** ****************************	PAGENT OF BUILDING THE	BAYBAY MOITIZON		LEYTE Province				
8. WEIGHT (kg)	62kg.	ZIP CODE	City/Municipality 6521		FIGURE		morti -		
9. BLOOD TYPE	rybay Gity 14,125.19 Ca.A	E 1127 solit0 primis	Ho	use/Block/Lot No)	Clerk	Street	04/09/201	
10. GSIS ID NO.	N/A 80.000,8 100	e roquod e ropati risia	St.	ZONE-1 ubdivision/Village	drel0 gni	triuoson 180	NAGA Barangay	00811110	
11. PAG-IBIG ID NO.	121109601616	pays Levia sca Parten Ein Andeass		BAYBAY City/Municipality		WHO	LEYTE Province	0861	
12. PHILHEALTH NO.	13-025010572-0	ZIP CODE	6521		ecgeesko	Clerk/Bo	1990	1986	
13. SSS NO.	09-1110748-7	19. TELEPHONE NO.				N/A Clark	1986	1985	
14. TIN NO.	926-679-694	20. MOBILE NO.	09982525798			S Concue	101	ASCE lista	
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)		susa	an.valend	erina@vsu.e	du.ph	1405.200	
II. FAMILY BACKGROU	IND								
22. SPOUSE'S SURNAME	VALENCERINA 00.008	Projecte Orto-Rosila Cruz Matro Manila	23. NAME of Ch	HILDREN (Write	full name and	list all)	DATE OF BIRT	H (mm/dd/yyyy)	
FIRST NAME	EDGAR	NAME EXTENSION (JR., SR)	EDMUND MORENO VALENCERINA			A 19/03/1988		/1988	
MIDDLE NAME.	SACUROM	yay v	LESTER MORENO VALENCERINA			14/05/1989			
OCCUPATION	Brgy. Councilor				agencia Composito de Personario				
EMPLOYER/BUSINESS NAM	NE N/A								
BUSINESS ADDRESS	N/A								
TELEPHONE NO.	N/A								
24. FATHER'S SURNAME	MORENO								
FIRSTNAME	RAYMUNDO	·							
MIDDLE NAME	LORETO								
25. 10THER'S MAIDEN NAME	ESCUADRA							9	
FIRSTNAME	SOLEDAD		-						
MIDDLE NAME	POLEA		- 1						
III. EDUCATIONAL BA	CKGROUND	1 (d) 4 (d) 4 (d)							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGI (Write in full)		PERIOD OF A	ATTENDANCE	HIGHEST LEVEL UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS	
				From	То	(if not graduated)		RECEIVED	
ELEMENTARY	Baybay East Central School Baybay, Leyte	Elementary	2	1968	1974	N/A	1974	N/A	
SECONDARY	Franciscan College of the Immaculate Conception, Baybay, Leyte	Secondary		1974	1978	N/A	1978	N/A	
COLLEGE	Southwestern University, Cebu City	Bachelor of Science in (Major in Accounting	Commerce	1978	1982	N/A	1982	N/A	
VOCATIONAL / TRADE COURSE	System Technology Institute Ormoc City		Pack 1.7"	Oct.2001	Oct. 2001	N/A			
		(Continue on separate sheet if	necessary)				de la como formada de la como de		
SIGNATURE	1 gans	9	DATE			December 15, 2022 CS FORM 212 (Revised 2017), Page 1 of 4			

	SERVICE ELI	GIBILITY			4			•	•
27. CAR		A 1080 (BOARD/ BAR) UNDER AWS/ CES/ CSEE	RATING	DATE OF EXAMINATION /	DI ACE OF EVANINATION	TON CONFE	NACAT.	LICENSE (if ap	plicable)
	ARANGAY ELIGIB	CIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE (If Applicable) EXAMINATION / CONFERMENT CONFERMENT EXAMINATION / CONFERMENT				SMENT	NUMBER	Date of Validity	
			1 317 V 9 3 V 1 3	MECON WAY 130 M	A TOWNS AND A STATE OF			The state of the s	9917199
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10003	VIEL CO.	81.4.81				AGTAS CAS	AU TOPE		
/. WORK	EXPERIENCE		(Cont	tinue on separate sheet	if necessary)				
		ent. Start from your recen	t work) Descri	ption of duties show	uld be indicated in the	attached V	Vork Expe		
	.USIVE DATES nm/dd/yyyy)	POSITION TITL (Write in full/Do not abl			ICY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF	GOV'T SERVICI (Y/N)
1/09/2011	Present	Clerk		Accounting Office	VSU, Baybay City	14,125.10	INCREMENT	Casual	Yes
1/11/2002	01/07/2007	Accounting Clerk	GOS	Rubetan Finance C	The state of the s	8,000.00	1	Regular	No
990	2000	OFW		Baybay, Leyte Prince Sultan Bin A Al-Khobar, K.S.A	Abdulaziz Palace	15,000.00	19 Ja 1000	Contractual	No
986	1990	Clerk/Bookkeepper	15	Hi-Quality Trading	, Davao City	1,200.00	V Dise	Regular	No
985	1986	Clerk		Accounting Office Visca, Baybay, Leyte		659.30	/% \U	Casual	Yes
April 1985	May 1985	Census Enumerator	0.1.70.70	NCSO, Tacloban City		700.00		Emergency	Yes
Oct. 1984	March 1985	Typist		Commission On Audit, Cebu City		660.00	1	Emergency	Yes
983	1984	Secretary/Clerk	rakalikané girak	LRT Project-LORC-ICSI Vito Cruz, Metro Manila Bureau Of Forest Development		800.00	AUGERINA	Contractual	No
June 1982	Oct. 1982	Apprentice		Cebu City	Development		- X	Apprenticeship	Yes
							edeaue 3	us A	044 07
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		AM 1500S 300 100S	177 001	Accounting	in toleki	sationi veo	ondes i a	1346) 13 120	10-04-0-1 10-04-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-
				tinue on separate sheet				Valv.	
SIGN	IATURE	1 Some	1		DATE	December 1	5, 2022	CS FORM 212 (Revised 2)	£6.50

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIV. 29. NAME & ADDRESS OF ORGANIZATION			INCLUSIVE DATES					
	(Write in full)	From	ld/yyyy) To	NUMBER OF HOURS	Design States	POSITION / NATURE OF WORK		
00	□ : av □ :		P (to sevelor)	d lesis0 -	an Unjernes	rine fourth decree (for Local Core		
	N/A	N/A				N/A		
Ok.	fi .ev fi			earefold	es scinenos	yes to glary begat pases save it at		
	If YES, give details							
<u> </u>	CD vec Light				Duran sinci e	read hausen vilanness pank roy.		
	· Dan esc							
	Stable of Castella	(Continue on separa	te sheet if necessa	nvi				
VII. LEARNING AND DEV	ELOPMENT (L&D) INTER	VENTIONS/TRAINING	PROGRAMS	ATTENDED				
30. TITLE OF LEARNING AND D	THE OF REPUBLICATION OF THE OF THE PROPERTY OF		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)		
OH-1		From	To .		Technical/etc)	To the 19th Language County Control		
Laws & Rules of Governmen	t Expenditures	9/13/22	9/16/22	4 days	Technical	COA, Palo, Leyte		
ISO 9001:2015 Awarenes & F	Re-Awareness	8/30/22	8/30/22	4 Hours	Technical	Dr. Edgardo E. Tulin		
Conference on Gender & Dis	aster Risk Governance	7/27/22	7/27/22		Technical	Dr. Eduardo Mangoang		
Trair Training Online Pay	roll Deductions	7/24/22	7/24/22	2 Hours	Technical	VSU-HRIS Staff		
Webinar: RA11313 Safe Sp	ace Act	12/10/2020	10/12/2020	3 Hours	Technical	VSU-ISRDS		
Webinar ISO 9001:2015 Aw	vareness/Re-awareness W	ebinar 11/27/2020	27/11/2020	4 Hours	Technical	Ms. Elvira E. Ongy		
Orientation Workshop Am	ong JO, Clerk & Lab. Tech.	1/15/2019	15/01/2019	8 Hours	Technical	Dr. Lourdes B. Cano		
Frontline Orientation Custo	omer & Work Values	09/09/2019	09/09/2019	8 Hours	Technical	Dr. Lourdes B. Cano		
Target Setting Workshop (IPCR)		20/08/2018	21/08/2018	16 Hours	Technical	Dr. Lourdes B. Cano		
Orientation Basic Custome	r Service	05/09/2017	05/09/2017	8 Hours	Technical	Dr. Lourdes B. Cano		
SO Orientation and Writes	shop and energy in	21/09/2015	21/09/2015	8 Hours	Technical	Dr. Lourdes B. Cano		
Service Staff Training (OFW	n Say [] Numbers of Say II	Dec. 8, 1991	Dec. 12, 1991	5 Days	Technical	International Center Services Corp.		
Pre-departure Orienatation S	Seminar (OFW)	March 6,1991	March 6,1991	4 Hours	Technical	OWWA, Manila, Philippines		
Training and Seminar At Na	tional Census Office	03/05/1985	07/05/1985	5 days	Technical	NCSO Tacloban City		
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VIII. OTHER INFORMATIO	N	(Continue on separa	e sheet if necessar	y)				
31. SPECIAL SKILLS a	The same of the sa	NON-ACADEMI	C DISTINCTIONS / F	RECOGNITION		MEMBERSHIP IN 33. ASSOCIATION/ORGANIZATION		
49455	J2.	n),	(Write in full)		en south	(Write in full)		
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Typing	(8)	nd Sirs about (Common de 2000) Trans 18 3000				separ No. 326-829-894		
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		(Continue on separal	e sheet if necessar	y)				
SIGNATUR	-	and the second second	3183		ATE	December 15, 2022		

•								
34.	Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immedia Bureau or Department where you will be appointed,		OUTE BIRES					
	a. within the third degree?		YES	✓ NO				
	b. within the fourth degree (for Local Government Unit - Ca	areer Employees)?	YES	□ NO				
			If YES, give details					
		AV AV		M. T.				
35.	a. Have you ever been found guilty of any administrative o	ffense?	· 🔲 YES	☑ NO				
			If YES, give details:					
			ii i Eo, givo dotaile	•				
	b. Have you been criminally charged before any court?		YES	✓ NO				
			If YES, give details					
			Date Filed:					
			Status of Case/s:					
36.	Have you ever been convicted of any crime or violation of	any law, decree, ordinance or regulation by	YES	☑ NO				
	any court or tribunal?		If YES, give details:					
		the same of the sa	HEROCOTASTA COMPANIENCE	CVECCHALITY BUT OF				
37.	Have you ever been separated from the service in any of t	he following modes: resignation,	✓ YES	□ NO				
	retirement, dropped from the rolls, dismissal, termination, e		If YES, give details					
	(abolition) in the public or private sector?		resignation	Laws & Roles of Government Ex				
38.	a. Have you ever been a candidate in a national or local el	ection held within the last year (except	□ VES	A NO WA STUSTED CO.				
	Barangay election)?	The state of the s	If YES, give detail					
	genopaskich reep (20)		echanista i Yahi islasira a maasy na sanara iaan					
	 b. Have you resigned from the government service during election to promote/actively campaign for a national or local 		YES	NO NO primer Limit				
	At the second of	Line I somewhat balance is it.	If YES, give detai	IS:				
39.	Have you acquired the status of an immigrant or permaner	nt resident of another country?	YES V NO					
	vgsti i svyli ali amedosti ar	SHIP TO BE SHEET TO SHEET IT TO THE	If YES, give details (country):					
		unita l'essistat l'especation	dl. Gene & Lab. Tech.	Some American Workshop America				
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M	agna Carta for Disabled Persons (RA		animal materials and animal state of				
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:	r & Work Values	atherita nursunatu santan				
a.	Are you a member of any indigenous group?	ester i trictische i storischer (1. 🖠	YES	✓ NO				
	and Bushington College Control		If YES, please specify	Champtonias in Sanis Customer Se				
b.	Are you a person with disability?		YES	☑ NO				
		[21/09/2015 1/586/2015 8 Host	If YES, please specify	ecify ID No:				
C.	Are you a solo parent?	ade free it wall rear a seal .	YES NO					
	the second second second		If YES, please specify	/ ID No:				
41.	REFERENCES (Person not related by consanguinity or affinity to applications)	ant /appointee)						
	NAME	POSITION/ADDRESS	TEL. NO.	smoles Al Asia mag Sam nat Al Nationa				
	ASSES	Director of Finance, VSU						
Ms.	Louella C. Ampac	Baybay City	9175423297	lash				
		OIC-Head, Accounting Office ,VSU,	9292255015					
N	Ir. Nick Freddy R. Bello	Baybay City						
Ms.	Wilma V. Napiere	Administrative Assistant II Accounting Office, VSU, Baybay City	9359633220	4				
42	I declare under oath that I have personally accomplish		rue correct and	We would be seen and the seen a				
-	complete statement pursuant to the provisions of pert			1- 1- all				
	Philippines. I authorize the agency head/authorized repre-							
	agree that any misrepresentation made in this doc	cument and its attachments shall caus	se the filing of	PHOTO				
	administrative/criminal case/s against me.							
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120	LEASE INDICATE ID Number: Philhealth 13-	THE DOORSELEST STATE STOLEN STOLEN AND AN AND AND AND AND AND AND AND AND	\$ 100	PER STANCE OF CASE				
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G	overnment Issued ID: Tax Identification Number	Tamo 2						
IE	O/License/Passport No.: 926-679-694	Signature (Sign inside the b	oox)					
D	ate/Place of Issuance: June 10, 2002	Dec. 15 2022		Diebi Thumbered				
L		Date Accomplished		Right Thumbmark				
	SUBSCRIBED AND SWORN to before me this	, affiant exhibiti	ng his/her validly issued o	government ID as indicated above.				
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		ATTY RYCAN CHIMOON						
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