

<p>REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)</p>	<p>1. NAME OF EMPLOYEE <div style="display: flex; justify-content: space-between; margin-top: 5px;"> LANADA EUGENE B </div> (Family Name) (Given Name) (Middle Name) </p>				
<p>2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT Visayas State College of Agriculture</p>	<p>2. BUREAU OR OFFICE</p>				
<p>3. DEPT./BRANCH/DIVISION DASVM VISCA</p>	<p>5. WORK STATION//PLACE OF WORK</p>				
<div style="display: flex;"> <div style="flex: 1;"> <p>6a. PRES. APPROP. ACT/ RA 7180 BOARD RES/ ORD. NO. ITEM NO. 102-1</p> </div> <div style="flex: 1;"> <p>6b. PREV. APPRO. ACT/ BOARD RES/ ORD. NO. ITEM NO.</p> </div> </div>	<div style="display: flex;"> <div style="flex: 1;"> <p>7a. SALARY P.A. ₱53,016.00</p> </div> <div style="flex: 1;"> <p>7b. OTHER COMPENSATION</p> </div> </div>				
<p>8. OFFICIAL DESIGNATION OF POSITION Asst Professor I</p>	<p>9. WORKING PROPOSED TITLE Asst Professor I</p>				
<p>10. WAPCO CLASSIFICATION OF THIS POSITION</p>	<p>11. OCCUPATION GROUP TITLE (leave blank)</p>				
<p>12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS</p> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> MUNICIPALITY <input type="checkbox"/> CITY <input type="checkbox"/> PROVINCE <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;">1st <input type="checkbox"/></div> <div style="text-align: center;">2nd <input type="checkbox"/></div> <div style="text-align: center;">3rd <input type="checkbox"/></div> <div style="text-align: center;">4th <input type="checkbox"/></div> <div style="text-align: center;">5th <input type="checkbox"/></div> <div style="text-align: center;">6th <input type="checkbox"/></div> </div>					
<p>13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <th style="width: 20%;">Percent of Working Time</th> <th style="width: 80%;">D U T I E S</th> </tr> <tr> <td style="height: 150px;"></td> <td style="text-align: center; vertical-align: middle; padding-top: 50px;">Please see attached sheet.</td> </tr> </table>		Percent of Working Time	D U T I E S		Please see attached sheet.
Percent of Working Time	D U T I E S				
	Please see attached sheet.				

14. POSITION TITLE OF IMMEDIATE SUPERVISOR
Department Head

15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
Director of Instruction

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)

None

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

Teaching materials, veterinary equipment & supplies, etc.

18. CONTACT

	Occasional	Frequent
General Public	X	
Other Agencies	X	
Supervisors		X
Management		X
Others (Specify)		

19. WORKING CONDITION

Normal Working Condition	X
Field Work	
Field Trips	
Exposed to Varied Weather	
Others (Specify)	

20. I CERTIFY that the above answers are accurate and complete.

December 8, 1993

Date

EUGENE B. LANADA

Signature of Employee

21. Describe briefly the general function of the Unit or Section.

To provide instruction, research & extension services.

22. Describe briefly the general function of the position.

To provide instruction in Animal Health courses; to perform extension services.

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: MS degree w/ specific area of specialization plus

Experience: other requirements per QS of the College

23b. Licenses or certificates required to do this work, if any.

None

24. I HEREBY CERTIFY that the above answers are accurate and complete.

8 Dec. 1993

Date

OSCAR B. POSAS - Dept. head

Signature and Title of Immediate Supervisor

25. APPROVED:

SAMUEL S. GO

Date

Head of Agency