CS Form No. 212 Revised 2017	PERSOI	NAL DATA	SH	EE1	10000			
	tion made in the Personal Data Sheet and the	Work Experience Sheet shall	cause the fil	ling of adm	inistrative/ci	riminal case/s ag	ainst the pers	son
	TO FILLING OUT THE PERSONAL DATA SHE							
	s () tuse separate sheet if necessary. Indicate N	N/A if not applicable. DO NOT AB	BREVIATE.		1. CS ID No.		(Do not fill up. Fo	or CSC use only)
I. PERSONAL INFORMATIO								
2. SURNAME	DORON					NAME EXTENSION (JR.,	SRI	N/A
FIRST NAME	ARNEL					THANKE EXTENSION (SIV.,	or)	IWA
MIDDLE NAME	GUARTE	u)						
3. DATE OF BIRTH (mm/dd/yyyy)	10/9/1987	16. CITIZENSHIP		☑ Filipino ☐ Dual Citizens ☐ by birth			nip	
4. PLACE OF BIRTH	CABULIHAN, MAASIN SOUTHERN LEYTE	If holder of dual citizens	nip,				ountry:	
5. SEX	✓ Male Female	please indicate the deta	ils. II					
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS	BLC	BLOCK 11, LOT 11				
O CIVIL STATOS	☐ Widowed ☐ Separated	Market State of the State of th	House/Block/Lot No. VILLA SOLEDAD			Street PUNTA		
	Other/s:	La constant tem	Sut	odivision/Villag			Barangay	
7. HEIGHT (m)	1.64			BAYBAY CITY ty/Municipality			Province Province	
8. WEIGHT (kg)	74 54 DV 113 DV	ZIP CODE	gla	OW HOS	Y'S I'A/I'S	6521	6.0010	oceano ic
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS		BLOCK 11, LOT 11		Ct		
10. GSIS ID NO.	NONE	*	House/Block/Lot No. VILLA SOLEDAD			Street PUNTA		
11. PAG-IBIG ID NO.	1212-0386-9362	1800 1430	Subdivision/Village BAYBAY CITY			Barangay LEYTE		
# <u> </u>	7.5	7ID CODE			Province			
12. PHILHEALTH NO.	13-025077100-3	ZIP CODE		6521				
13. SSS NO.	0111-8791776-9	19. TELEPHONE NO.		NONE				
14. TIN NO.	416-001-938	20. MOBILE NO.	09058893081					
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	arnel.doron@vsu.edu.ph					
II. FAMILY BACKGROUND								
22. SPOUSE'S SURNAME		NAME EXTENSION (JR., SR)	3. NAME of CH					TH (mm/dd/yyyy)
FIRST NAME	DIANA				E D. DORO		01/29/2011	
MIDDLE NAME	DECENA		JANDY D. DOROI		DOM		0/2013	
OCCUPATION	HOUSE WIFE		ANGEL REN D. DORON		ON	N 12/27/2020		
EMPLOYER/BUSINESS NAME	N/A							
BUSINESS ADDRESS	N/A							
TELEPHONE NO.	N/A							
24. FATHER'S SURNAME	N/A	NAME EXTENSION (JR., SR)						
FIRST NAME	N/A	NAME EXTENSION (IN., 51)						
MIDDLE NAME	N/A							-
25. MOTHER'S MAIDEN NAME								100
SURNAME	GUARTE							
FIRST NAME	CERENIA							
MIDDLE NAME	CARIÑO			(C	ontinue on se	parate sheet if nece	ssary)	
III. EDUCATIONAL BACK	GROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED
ELEMENTARY	CABULIHAN, ELEMENTARY SCHOOL	Primary Education		1994	2000	Graduated	2000	N/A
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	High School		2000	2004	Graduated	2004	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A		N/A	N/A	N/A	N/A	N/A
COLLEGE	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	NURSING AIDE		2004	2006	Graduated	2006	N/A

GRADUATE STUDIES

SIGNATURE

N/A

N/A

N/A

N/A

N/A

N/A

N/A

IV. CIVIL SERVICE ELIGIBILITY 27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER PATING			T I		•		LIČENSE (if applicable)		
SPECIAL LAWS/ CES/ CSEE ///F Applicable)		DATE OF EXAMINATION /	ATION / CONFER	MENT .	P Data				
BA				CONFERMENT	Street Transfer to the season	II II	,	NUMBER	Validity
	N/A		a cultivity of	plans teatic conscient			two i wa	Street - cont.	0.00
			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
The second			1,000 000	displace with the control	90A. (1905)	4-3-6-20-	The second second		7777
							20 20 11		
							23.77		
					•		10-11		
				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	t Training				
/ WORK	EXPERIENCE		(Co	ntinue on separate sheet i	if necessary)		(Autoria)		
		it. Start from your rece	nt work) Descript	ion of duties should	be indicated in the attac	ched Work Ex	xperience she	et.	
8. INCL	USIVE DATES				######################################	MONTHLY	SALARY/ JOB/ PAY GRADE (if		GOVT
	mm/dd/yyyy)	POSITION T (Write in full/Do not		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		SALARY	applicable)& STEP (Format *00-0*)/	STATUS OF APPOINTMENT	SERVICE (Y/N)
From	То					568.40 PER	INCREMENT		
01/01/2020	5/31/2023	LABORATORY T		<u> </u>	F CIVIL ENGINEERING	DAY	N/A	JOB ORDER	Υ
06/16/2009	12/31/2019	COMPUTER ADMI	NISTRATOR	VSU COMF	PUTER CENTER	40 PER HOUR	N/A	JOB ORDER	N
September 2006	6/15/2009	COMPUTER OF	PERATOR	IDEAL	COMPUTER	percentage per month	N/A	JOB ORDER	N
2005	2006	WORKING STUDENT		IDEAL	percentage per month	N/A	working student	N	
								00000110	
						185411111			
						1			
		No. of the second secon	The state of the second	gardings was a superior mass on	A CONTRACTOR OF THE CONTRACTOR		and the same		-
					ta - sustained manager	10 to 1 to 1 to 1			
F57.1						i-Au			
						1 5 4			
57531			Total Control	1	\$9100 NO	<u> </u>			
						+			
					81				
					67.4				
					3775113				
					. P.V. 2 1	-			
	7 1827 //	10-2-38/62 (8 - 10-2		-	CHRIT	-		- 2	
and the second									
			889.0	Section 1	due .				
					•		- F. F.		
			A 1		128 3				
				4		-	2 % 1		-
	3.7			3	200		7		-
8.7		8 8	A-13.	satirm sha	7 1				
Ami	7.47	1	ASK	ANY ANY					
	NATURE	1 /	(C	ontinue on separate sheet	if necessary) DATE		mony o	71,2023	

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT /	PEOPLE / VC	LUNTARY OF	RGANIZATIONS	\$		
29. NAME & ADDRESS OF (Write in fu			SIVE DATES /dd/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK	
N/A			5-6-700	1 2 70 TO 1		z "Aprilina i de	
			-	201.70.11		Carlotte and the second of the second	
	W a Plan						
			e sheet if necessa	(7)			
VII. LEARNING AND DEVELOPMENT (L&D) (Start from the most recent L&D/training program and incl.)					agerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT IN: (Write in fu	FERVENTIONS/TRAINING PROGRAMS	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Certificate of Appreciation for sharing his invaluable	e expertise as Resource speaker	From	То				
during CET Seminar-Workshop on Basic Computer	Troubleshooting	10/11/2022	10/11/2022	4.0	Technical	Visayas State University	
Electrical Wiring System Repair and Maintenance	- pg 1 4	4/13/2023	5/24/2023	33.0	Technical	Visayas State University	
5s Training for Utility and Messenger Personnel	ilities of JDDC and A JDDC	11/24/2022	11/24/2022	8.0	Technical	Visayas State University	
Orientation/Re-orientation of Duties and Responsib Cascading of Documents and Records Control Products		9/7/2022	9/7/2022	8.0	Technical	Visayas State University	
Re-Orientation of Employees' Duties and Respons	sibilities and Good Customer Service	9/23/2021	9/23/2021	4.0	technical	Visayas State University	
ISO 9001:2015 Awareness/Re-awareness Webinar	a	11/27/2020	11/27/2020	3.0	technical	Visayas State University	
Document Tracking System		11/23/2020	11/23/2020	3.0	technical	Visayas State University	
Orientation Workshop Among JO Clerks	- 1 2	1/28/2019	1/28/2019	8.0	technical	Visayas State University	
	Son Burn REVE		1				
			1				
						Magazini e sa a ce ta di	
		1.	-	-			
				is a hearn			
						The second secon	
y na ha rai protinci in							
ere 1 C. J. Shalk P	1 30010032560	The state of	1 4 4 4	4		V-11 V W 102	
	0.0116007189	Esystem 5	and plant			Lindys G. Deytlan	
9 to 1 to		. vrd-ud	23 dy ,bis.			1 Ib 32 HB 1979	
	F 886 - 1 7 4 4 7	1		1.1.21/20		al. has their deal of a month	
					21-1		
		1,014(0.13)	AL B M	e promote	\$ 50 mg	r den trapilen y le Profé	
	(Co	ontinue on separa	ate sheet if necess	ary)			
VIII. OTHER INFORMATION		N 4645= 1-	STINCTIONS / REC	OONIT!ON		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32. NC	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)					
BAKING		N/A					
COMPUTER REPAIR	88.0						
	The state of the s		2 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	to reside at the state of the s			
			TO Y	ul a f		- 2000000000000000000000000000000000000	
	1	44					
	(0	ontinue on sepa	rate sheet if neces	sary)			
SIGNATURE	1 Ax	- •		to parameter of	DATE	May 31,2023	
	0			STATE OF THE PARTY		CS FORM 212 (Revised 2017), Page	

4 5

, 7

Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)? If YES, give details:					
b. within the fourth degree (for Local Government Unit - Career Employees)?					
If YES, give details:					
5. a. Have you ever been found guilty of any administrative offense? If YES, give details:					
Tree, give details.					
b. Have you been criminally charged before any court?					
If YES, give details:					
Date Filed:					
Status of Case/s:					
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	L ILS WO				
any court of tribunal? If YES, give details:					
37. Have you ever been separated from the service in any of the following modes: resignation,					
retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?					
38. a. Have you ever been a candidate in a national or local election held within the last year (except	TYES 171 NO				
Barangay election)? If YES, give details:					
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? If YES, give details:	_				
Lieuway and its district of an immigrant announced maident of another according					
If YES, give details (country):					
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:					
Are you a member of any indigenous group?					
If YES, please specify:					
Are you a person with disability? YES NO If YES, please specify ID No:					
Are you a solo parent?					
If YES, please specify ID No:					
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)					
NAME ADDRESS TEL. NO.					
Epifania G. Loreto VSU, Visca Baybay City 09952167888					
Gladys G. Doydora VSU, Visca Baybay City 09778191400	Carlo M				
Marcelo Abrera VSU, Visca Baybay City 09478822345	19				
12. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and	J8.				
complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein.	EL G. DORON				
agree that any misrepresentation made in this document and its attachments shall cause the filing of	,				
administrative/criminal case/s against me.	РНОТО				
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance					
Government Issued ID: Bureau of Internal Revenue					
ID/License/Passport No.: 416-001-938					
Date/Place of Issuance: 12-19-11 Signature (Sign inside the box)					
	Right Thumbmark				
SUBSCRIBED AND SWORN to before me this, affiant exhibiting his/her validly issued government ID as	s indicated above.				
$\sim 10^{-1}$					
ATTY, RYZAN C. GUIMOCOR					
Person Administering Oath					

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

Duration: January 1, 2020 – May 31, 2023

Position: Laboratory Technician

Name of Office/Unit: Department of Civil Engineering

Immediate Supervisor: Epifania G. Loreto

- Name of Agency/Organization and Location: VSU, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Prepare and assists in all computer activities;

Checks and turn off the computers after every laboratory class;

Conducts inventory of computer units, computer accessories and other facilities;

Conducts maintenance and troubleshooting of computer units;

Maintains cleanliness in the computer laboratory room and facilities daily;

 Reformats and install the operating system and other applications needed for the laboratory classes after every semester; and

Perform other functions assigned by the immediate supervisor.

- Duration: June 16, 2009 December 31, 2019
- Position: Computer Administrator/Operator
- Name of Office/Unit: VSU Computer Center
- Immediate Supervisor: Alicia M. Flores and Argina Pomida
- Name of Agency/Organization and Location: VSU, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Repair and maintenance of computers
 - Assist students during their computer usage
 - Utility / Messenger
 - Conduct daily accounting of sales
 - o Perform other functions assigned by the immediate supervisor.
- Duration: September 2006 June 15, 2009
- Position: Computer Operator
- Name of Office/Unit: Ideal Computer
- Immediate Supervisor: Jessica C. Guarte
- Name of Agency/Organization and Location: Ideal Computer, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)

- Assist students during their computer usage
- Utility / Messenger
- Conduct daily accounting of sales
- Encode thesis of the VSU students
- Perform other functions assigned by the immediate supervisor.
- Duration: 2005 2006Position: Working Student
- Name of Office/Unit: Ideal Computer
- Immediate Supervisor: Jessica C. Guarte
- Name of Agency/Organization and Location: Ideal Computer, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Assist students during their computer usage
 - Utility / Messenger
 - o Encode thesis of the VSU students
 - Perform other functions assigned by the immediate supervisor.
 - Summary of Actual Duties
 - Prepare and assists in all computer activities;
 - Checks and turn off the computers after every laboratory class;
 - o Conducts inventory of computer units, computer accessories and other facilities;
 - Conducts maintenance and troubleshooting of computer units;
 - Maintains cleanliness in the computer laboratory room and facilities daily;
 - Reformats and install the operating system and other applications needed for the laboratory classes after every semester; and
 - Assist students during their computer usage
 - Utility / Messenger
 - Conduct daily accounting of sales
 - o Encode thesis of the VSU students
 - Perform other functions assigned by the immediate supervisor.

ARNEL G DORON
(Signature over Printed Name of Employee/Applicant)

_			
Dat	•		
1 1211			