

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ALACIO		
FIRST NAME	WELLA MARIE		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	DE ASIS		
3. DATE OF BIRTH (mm/dd/yyyy)	3/31/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Philippines
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.60	ZIP CODE	House/Block/Lot No. Street HIPUSNGO
8. WEIGHT (kg)	55		Subdivision/Village Barangay BAYBAY LEYTE
9. BLOOD TYPE	N/A		City/Municipality Province 6521
10. GSIS ID NO.	2005283363		
11. PAG-IBIG ID NO.	121207887781	18. PERMANENT ADDRESS	
12. PHILHEALTH NO.	130253210797	ZIP CODE	House/Block/Lot No. Street HIPUSNGO
13. SSS NO.	N/A		Subdivision/Village Barangay BAYBAY LEYTE
14. TIN NO.	263122509	19. TELEPHONE NO.	N/A
15. AGENCY EMPLOYEE NO.	N/A	20. MOBILE NO.	09095701870
		21. E-MAIL ADDRESS (if any)	wellamarie.alacio@vsu.edu.ph


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ALACIO			
FIRST NAME	WILFREDO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	GELAGA			
25. MOTHER'S MAIDEN NAME				
SURNAME	DE ASIS			
FIRST NAME	MARIA MARISA			
MIDDLE NAME	CENTINO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIPUSNGO ELEMENTARY SCHOOL	PRIMARY EDUCATION	1992	1998	N/A	1998	WITH HONOURS
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	HIGH SCHOOL	1998	2002	N/A	2002	N/A
COLLEGE	LEYTE STATE UNIVERSITY	BSc. COMPUTER SCIENCE	2002	2004	12	N/A	N/A
COLLEGE	LEYTE STATE UNIVERSITY	BS IN AGRIBUSINESS	2004	2007	N/A	2007	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT MAJOR IN BUSINESS MANAGEMENT	2009	2013	N/A	2013	N/A
GRADUATE STUDIES	TECHNISCHE UNIVERSITAET MUENCHEN	MASTER OF SCIENCE IN LAND MANAGEMENT AND LAND TENURE	2012	2014	N/A	2014	DAAD

(Continue on separate sheet if necessary)


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[illegible]

V. WORK EXPERIENCE	
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	OBE Syllabus Preparation and Review (GRADUATE)	1/20/2020	1/21/2019	16.0	TECHNICAL	CCE 2ND FLOOR, VSU
	OBE Syllabus and Table of Specifications (TOS) Preparation and Review	12/19/2019	12/19/2019	8.0	TECHNICAL	Department of Business and Management, VSU
	Stock 101A: A Guide to First-Time Investors in the Philippine Stock Market	8/11/2019	11/08/2019	8.0	TECHNICAL	Department of Business and Management, VSU
	Financial Management Seminar Workshop (FACILITATOR)	9/18/2019	9/18/2019	8.0	TECHNICAL	ISRDS, VSU
	Seminar Series on Socio-economic Research on Aquatic and Natural Resources (Visayas)	4/10/2019	4/10/2019	8.0	TECHNICAL	PCCARD-SERDAC
	20TH ANNUAL WORLD BANK CONFERENCE ON LAND AND POVERTY	4/10/2019	4/10/2019	40.0	TECHNICAL	WORLDBANK, WASHINGTON, USA
	SEMINAR ON: INTERNATIONAL TRADE LAWS AND POLICIES	3/2/2019	3/2/2019	8.0	TECHNICAL	CONVENTION CENTER, VSU
	ISO 9001:2015 QUALITY MANAGEMENT SYSTEM PROCESS DOCUMENTATION AND RISK ASSESSMENT TRAINING	01/16/2019	01/17/2019	16.0	TECHNICAL	Visayas State University
	THE PITCH 2018 (JUDGE)	2ND SEM 2019	2ND SEM 2019	8.0	TECHNICAL	CME, CONFERENCE ROOM, VSU
	11TH GLOBAL RCE CONFERENCE: EDUCATION FOR SUSTAINABLE DEVELOPMENT GOALS	11/20/2019	11/20/2019	8.0	TECHNICAL	RCE,UP, CEBU CITY
	TRAINING-WORKSHOP ON SOCIO-ECONOMIC RESEARCH METHODS USING R STUDIO	7/9/2018	7/9/2018	8.0	TECHNICAL	Visayas Socio-Economic Research & Data Analytics Center-Department of Economics, Visayas State University
	GENDER SENSITIVITY TRAINING FOR COLLEGE OF MANAGEMENT AND ECONOMICS	4/9/2018	4/9/2018	8.0	TECHNICAL	Institute for Strategic Research and Development Studies - Visayas State University
	SEMINAR WORKSHOP ON SIMPLE BOOKKEEPING AND SUSTAINABLE ENTREPRENEURIAL VENTURES THROUGH WOMEN'S ASSOCIATION	9/24/2019	9/24/2019	8.0	TECHNICAL	DFST, VSU
	AAACU 22ND BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	10/16/2019	10/18/2019	24.0	TECHNICAL	RDE HALL, VSU
	YOUTH ENTREPRENEURSHIP: ENTREPRENEURIAL MINDSETTING AND BUSINESS PLANNING	04/24/2018	04/24/2018	8.0	TECHNICAL	Department of Trade and Industry (DTI)-Leyte Provincial Office
	WORKSHOP IN PREPARATION FOR LEVEL I AACUP ACCREDITATION	5/10/2017	6/10/2017	16.0	TECHNICAL	Visayas State University
	ACCELERATION OF GREEN ECONOMIC DEVELOPMENT (AccGED)	9/8/2017	9/8/2017	8.0	TECHNICAL	Department of Trade and Industry (DTI)
	DBM and SABS ORIENTATION SEMINAR	10/14/2017	10/14/2017	8.0	TECHNICAL	RDE HALL, VSU
	WORKSHOP ON ACADEMIC RESEARCH METHODS	1/9/2017	1/9/2017	8.0	TECHNICAL	CCE 2ND FLOOR, VSU
	ACADEMIC FREEDOM AND PUBLIC ACCOUNTABILITY ORIENTATION			8.0	TECHNICAL	QAC, VSU
	SUMMER SCHOOL 2013, "STRATEGIC SPATIAL PLANNING: RESPONDING TO TERRITORIAL DEVELOPMENT CHALLENGES IN RURAL AREAS	11/4/2013	11/6/2013	8.0	TECHNICAL	TUM, GIZ, RUA, MINISTRY OF LAND MANAGEMENT URBAN PLANNING AND CONSTRUCTION, PHNOM PENH, CAMBODIA

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		VSU ALUMNI ASSOCIATION
					TUM ALUMNI
					DAAD ALUMNI

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ANALITA A. SALABAO	VSU, VISCA, BAYBAY CITY	563-7764
DR. ANTONIO P. ABAMO	VSU, VISCA, BAYBAY CITY	563-7764
DR. NILDA T. AMESTOSO	VSU, VISCA, BAYBAY CITY	563-7764

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

WELLA MARIE D. ALACIO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PASSPORT

ID/License/Passport No.: P4247745B

Date/Place of Issuance: DFA TACLOBAN

Signature (Sign inside the box)

02/04/2020

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath

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