Republic of the Philippines **Leyte State University** Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Div.: Graduate School & Open University

Source of Funds: A.III.a

Date Prepared by HRMO: 1-1-04

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of E From	mployment To	If renewal (include date of previous employment)
SRAEL, Eddie M. MERCADO, Clara P. MODINA, Antonio P. LASQUITES, Heide S. CORDERO, Vicente A.	Clerk I DEMO I Illustrator I ERA I ERA I	1 1 1 1	3 6 3 9 9	P 274.50 P 345.73 P 274.50 P 423.55 P 423.55	January 1, 2004 January 1, 2004 January 1, 2004 January 1, 2004 January 1, 2004	June 30, 2004 June 30, 2004 June 30, 2004 June 30, 2004 June 30, 2004	July 1-Dec. 31, 2003

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all requirements are pursuant to CSC MC NO. 40, s.1998 as amended have been complied with, reviewed and found in order.

APPROVED:

TERESITA L. QUIÑANOLA

HRMO IV 01/01/04

Appointing Authority

01/01/04

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON 12/15/03 IN CSC BULLETIN PURSUANT TO CSC MC NO.20, S.2002.

DATE

They to What I TERESITA L. QUIÑANOLA

HRMO/PO

VERIFIED BY: