

**VISAYAS STATE UNIVERSITY**

ViSCA, Baybay, Leyte

**FINANCIAL ASSISTANCE**

**KNOW ALL MEN BY THESE PRESENTS:**

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay, Leyte, duly represented by the University President, **DR. JOSE L. BACUSMO** hereinafter referred to as the **GRANTOR**;

-and-

**MS. ELVIRA E. ONGY** of legal age, married, Filipino, with residence and postal address in **Brgy. Naungan, Ormoc City, Leyte** hereinafter referred to as the **GRANTEE**;

**WITNESSETH**

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the **Grant**;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **GRANTEE**, and the latter hereby accepts a **Fellowship Grant** to be effective on January 13, 2013 and to terminate on **January 12, 2014** subject to the renewal upon recommendation of the VSU Scholarship Committee and compliance with the pertinent provisions of this Contract for the completion of a **Master's of engineering major in Industrial Engineering (MEP-IE)** to be pursued by the **GRANTEE** pursuant to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant. In case of an approved renewal or extension of *her* **Fellowship Grant** beyond the period specified in this Contract, there shall be no more necessity for another instrument to be drawn.
2. The GRANTEE agrees and binds *herself* to:
  - a. Pursue a **Master's of engineering major in Industrial Engineering (MEP-IE)** for which this award is granted in the De La Salle University-Manila (DLSU-M);
  - b. Conduct *herself* in a manner not to bring disgrace or dishonor to *herself* and/or *her* country and University;
  - c. Take a full academic load every semester without changing *her* field of specialization without prior clearance from the **GRANTOR**;



d. Conform to all rules, regulations and laws of the institution *she* is attending and to such other regulations as may be duly prescribed by the **GRANTOR** in connection with the **Fellowship Grant**;

e. Retain the **Fellowship Grant** throughout the period unless compelled to withdraw for urgent reasons and upon approval of the **GRANTOR**;

f. Accept no other kind of **Fellowship Grant** except CHED Scholarship presently enjoying together with the grant without clearance from VSU;

g. Maintain a semestral grade point average acceptable to the graduate school;

h. Return to VSU immediately upon termination/completion of *her* studies or course under the **GRANT** and submit a written report on *her* studies within sixty (60) days after return to duty;

i. Serve VSU for a period of time at the rate of one year for every year or a fraction thereof not less than two months of enjoyment of the **GRANT** within the Philippines or outside the Philippines, less than two months of enjoyment of said grant shall be served for half the rate. Provided, that failure to comply with the provisions of this paragraph or willful abandonment of the grant, resulting to the non-completion of the degree pursued shall obligate the **GRANTEE** to reimburse immediately in full to the **GRANTOR** all the expenses that the latter or the Philippine Government may have incurred including transportation, salaries and other expenses related thereto as well as external financial grants given through or upon endorsement of the University in connection with *her* **Grant** plus an equity charge equivalent to 100% of the total amount expended, in which case shall not be less than P 5,000.00 and 14% interest per annum from the date of breach or revocation. It should be fully understood that proportionate refund shall in NO CASE be allowed.

j. Pay back VSU the full amount spent for *her* **GRANT** if the **GRANTEE** fails to complete or finish the degree due to any of the following reasons: resignation, voluntary retirement or failure to meet the academic standards due to negligence and non-health reasons. Returning to VSU to serve the University without completing the degree shall not free the **GRANTEE** of *her* obligation to reimburse in full the amount spent of *her* **GRANT**

k. Submit 3 hard copies of approved thesis distributed to: a) One (1) VSU Library, b) one (1) College Library, and c) one (1) to the AACCUP Center, upon return from study leave. One (1) copy in CD format must also be submitted to the VSU Library.

3. The **GRANTOR** binds itself to pay:

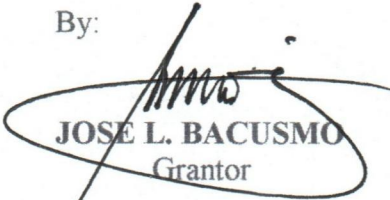
a. Salary

IN WITNESS WHEREOF, we hereunto set our hands this 8th day of February, 2013 Baybay, Leyte, Philippines

VISAYAS STATE UNIVERSITY


ViSCA, Baybay City, Leyte

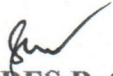
By:

  
JOSE L. BACUSMO  
Grantor

  
MS. ELVIRA E. ONGY  
Grantee

Signed in the presence of:

  
EDGARBO E. TULIN  
Witness

  
LOURDES B. CANO  
Witness


ACKNOWLEDGEMENT


REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LEYTE ) S. S.  
MUNICIPALITY OF BAYBAY )

BEFORE ME, this 8th day of February, 2013, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. JOSE L. BACUSMO** and **MS. ELVIRA E. ONGY** exhibiting to me their VSU ID Nos. V00065 and V000706, personally known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instruments consists of three (3) pages, including this page on which this acknowledgment is written, signed on the left hand margin of pages 1 and 2 and on the upper portion of this page by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

  
Doc. No. 101;  
Page No. 021;  
Book No. 1V;  
Series No. 2013

  
Notary Public  
Until December 31, 2011  
**YYSAN C. GUINOCOK**  
PTR  
**NOTARY PUBLIC**

**UNTIL DECEMBER 31, 2014**  
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