

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PAÑA		
FIRST NAME	RONARD	NAME EXTENSION (JR., SR)	
MIDDLE NAME	GONZAGA		
3. DATE OF BIRTH (mm/dd/yyyy)	03/21/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TAGBILARAN CITY, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.63 m	ZIP CODE	6521
8. WEIGHT (kg)	55 kg		
9. BLOOD TYPE		18. PERMANENT ADDRESS	005 ROAD 2 House/Block/Lot No. Street TUNHAI BOOY Subdivision/Village Barangay TAGBILARAN CITY BOHOL City/Municipality Province
10. GSIS ID NO.		ZIP CODE	6300
11. PAG-IBIG ID NO.	1211-3238-0607		
12. PHILHEALTH NO.	1205-1391-3236		
13. SSS NO.	06-3611720-2	19. TELEPHONE NO.	N/A
14. TIN NO.	461-657-917-0000	20. MOBILE NO.	09099433964
15. AGENCY EMPLOYEE NO.	V00923	21. E-MAIL ADDRESS (if any)	ronard.pana@vsu.edu.ph

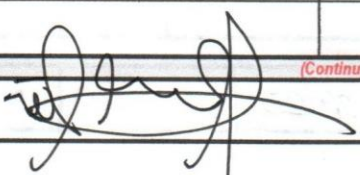
II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	PAÑA			
FIRST NAME	LEONARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LIGAN			
25. MOTHER'S MAIDEN NAME	ROQUINA JAGANAS GONZAGA			
SURNAME	GONZAGA			
FIRST NAME	ROQUINA			
MIDDLE NAME	JAGANAS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DOROL ELEMENTARY SCHOOL		JUNE 1999	APRIL 2005		2005	CLASS VALEDICTORIAN
SECONDARY	DR. CECILIO PUTONG NATIONAL HIGH SCHOOL		JUNE 2005	APRIL 2009		2009	CLASS VALEDICTORIAN
VOCATIONAL / TRADE COURSE							
COLLEGE	BOHOL ISLAND STATE UNIVERSITY - MAIN CAMPUS	BS IN MECHANICAL ENGINEERING	JUNE 2009	APRIL 2014		2014	LGU SCHOLAR
GRADUATE STUDIES							

SIGNATURE		DATE	06/25/18	CS FORM 212 (Revised 2017), Page 1 of 4
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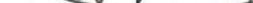
IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	06/25/18	CS FORM 212 (Revised 2017), Page 2 of 4
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

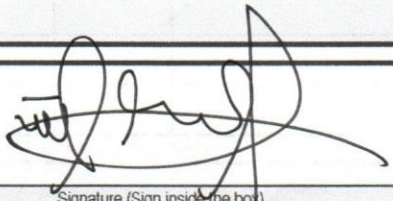

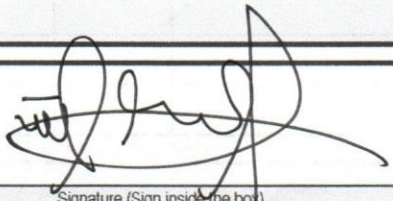
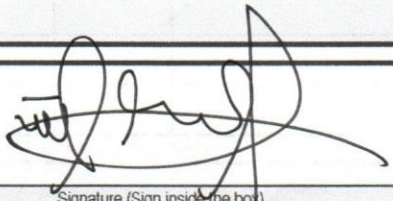
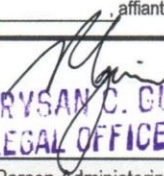
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
INTERMEDIATE SKILLS IN PROGRAMMING (PYTHON, C++, RIOT, MATLAB)	N/A	PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS CEBU CHAPTER
Proficient in AutoCAD, 3D Modeling (NUPAS CADmatics, 3D Mates), Simulation softwares		
Proficient in Microsoft Office applications		
Reading Non-fiction books		
Basketball		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	06/25/18	CS FORM 212 (Revised 2017), Page 3 of 4
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SIGNATURE		DATE	06/25/18	CS FORM 212 (Revised 2017), Page 3 of 4
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SIGNATURE		DATE	06/25/18	CS FORM 212 (Revised 2017), Page 3 of 4
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;"><u>RESIGNATION FROM TSUNEISHI TECHNICAL SERVICES (PHILS), INC.</u></p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 35%;">NAME</th><th style="width: 35%;">ADDRESS</th><th style="width: 30%;">TEL. NO.</th></tr></thead><tbody><tr><td>ENGR. ADOLFO C. SALISE, JR.</td><td>BISU-MC, TAGBILARAN CITY, BOHOL</td><td>038-5017516</td></tr><tr><td>ENGR. JUNDY R. CASTIL</td><td>VSU, BAYBAY, LEYTE</td><td>9124147540</td></tr><tr><td>ENGR. VENEL P. GULAY</td><td>GUINDULMAN, BOHOL</td><td>9989944869</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	ENGR. ADOLFO C. SALISE, JR.	BISU-MC, TAGBILARAN CITY, BOHOL	038-5017516	ENGR. JUNDY R. CASTIL	VSU, BAYBAY, LEYTE	9124147540	ENGR. VENEL P. GULAY	GUINDULMAN, BOHOL	9989944869
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>PRC</td></tr><tr><td>ID/License/Passport No.:</td><td>0064923</td></tr><tr><td>Date/Place of Issuance:</td><td>10/20/2014, CEBU CITY</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PRC	ID/License/Passport No.:	0064923	Date/Place of Issuance:	10/20/2014, CEBU CITY	<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center;"> Signature (Sign inside the box)</td></tr><tr><td style="text-align: center;">06/25/2018 Date Accomplished</td></tr></table> <div style="text-align: center;"> Right Thumbmark</div>	 Signature (Sign inside the box)	06/25/2018 Date Accomplished
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06/25/2018 Date Accomplished													
<p>SUBSCRIBED AND SWORN to before me this <u>AUG 8 8 2018</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center;"> ATTY. RYSAN C. GUINOCOR VSULEGAL OFFICER Person Administering Oath</div>													

WORK EXPERIENCE SHEET

- Duration: August 22, 2016 to present
 - Position: Instructor I
 - Name of Office/Unit: DME-COE
 - Immediate Supervisor: Engr. Jundy R. Castil
 - Name of Agency/Organization and Location: VSU-Main Campus , VISCA, Baybay City
 - List of Accomplishments and Contributions (if any)
 - Impart knowledge to the students on the subject that has been taught
 - Adviser of 5th year level Mechanical Engineering Students
 - Adviser of Junior Philippine Society of Mechanical Engineers Student Chapter
 - Coach in Inter-School Quiz Bowl Competition held during Regional or National Conference of PSME
 - Panel List during hearing of the proposed project in M.E. Project subject
 - Summary of Actual Duties
 - Teaching Mechanical Engineering Subjects and perform assign task from time to time by the superior
-
- Duration: December 2, 2014 to August 19, 2016
 - Position: Design Engineer I
 - Name of Office/Unit: Hull Outfitting Group – Accommodation Piping
 - Immediate Supervisor: Engr. Rodolfo T. Tinampay
 - Name of Agency/Organization and Location: Tsuneishi Technical Services (Phils), Inc.
WCIP – SEZ, Buanoy, Balamban, Cebu
 - List of Accomplishments and Contributions (if any)
 - Designed with the AP team the piping system for S1600 (TSC's first cruise ship)
 - Handled the design of the accommodation piping system for the vessels SC267, SC257, SC276 and their series.
 - Became the design engineer (design staff) of the vessels SC296 and SC297.
 - Summary of Actual Duties
 - Prepares drawings such as piping arrangements, pipe support arrangements, equipment seat using AutoCAD and MATES (3D modeling software)
 - Checks design specifications including construction drawings, design specification, and material take – off
 - Checks the site of piping and equipment installation


DONARD E. PANA
 (Signature over Printed Name
 of Employee/Applicant)

Date: 06/25/18