

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	A B R E R A			
FIRST NAME	M A R C E L O	NAME EXTENSION (JR., SR) J R .		
MIDDLE NAME	T A N G P U Z			
3. DATE OF BIRTH (mm/dd/yyyy)	12/29/1988	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship	
4. PLACE OF BIRTH	DULAG, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:	
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street	
7. HEIGHT (m)	1.60 m	ZIP CODE	Guadalupe	
8. WEIGHT (kg)	60 kg		Subdivision/Village	Barangay
9. BLOOD TYPE	NA		Baybay City	Leyte
10. GSIS ID NO.	2004351486		City/Municipality	Province
11. PAG-IBIG ID NO.	121097811476	18. PERMANENT ADDRESS	Zone 2	
12. PHILHEALTH NO.	13-000101495-2	ZIP CODE	House/Block/Lot No. Street	
13. SSS NO.	34-9581067-9		Calubian	
14. TIN NO.	408-793-887		Subdivision/Village	Barangay
15. AGENCY EMPLOYEE NO.	V000786		Dulag	Leyte
		21. E-MAIL ADDRESS (if any)	Province	
			6505	
		19. TELEPHONE NO.	NA	
		20. MOBILE NO.	0947-882-2345	
			marcelo.abrera@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	None		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	None	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	ABRERA			
FIRST NAME	MARCELO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CLARICIA			
25. MOTHER'S MAIDEN NAME				
SURNAME	TANGPUZ			
FIRST NAME	ADELAIDA			
MIDDLE NAME	GUALBERTO			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Calubian Elementary School	Primary Education	1995	2001	Graduated	2001	Valedictorian
SECONDARY	Dulag National High School	High School	2001	2005	Graduated	2005	Second Honorable Mention
VOCATIONAL / TRADE COURSE	Technical Education and Skills Development Authority	Computer-Based English Proficiency	2009	2009	Graduated	2009	2nd Honor
COLLEGE	Eastern Visayas State University	Bachelor of Science in Civil Engineering	2005	2010	Graduated	2010	Cum Laude
GRADUATE STUDIES	Eastern Visayas State University	Master in Eng'g Major in Civil Engineering	2011	2013	24 units	NA	NA
	University of the Philippines - Dillman	Master of Science in Civil Engineering (Structural Engineering)	2016	present	33 units (on-going study)	NA	College Honor

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	01/27/2023



27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	<b>RA 1080 (BOARD EXAM PASSER)</b>	<b>75.40</b>	<b>July 2017</b>	<b>St. Jude College - Manila</b>	<b>0010946</b>	<b>12/29/2020</b>
	<b>RA 1080 (BOARD EXAM PASSER)</b>	<b>88.60</b>	<b>November 2010</b>	<b>University of the East - Manila</b>	<b>0118292</b>	<b>12/29/2020</b>
	<b>P.D. 907 (HONOR GRADUATE, CUM LAUDE)</b>	<b>1.530</b>	<b>March 2010</b>	<b>Eastern Visayas State University</b>	<b>N/A</b>	<b>N/A</b>

## V. WORK EXPERIENCE

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SIGNATURE	<i>Intehmas</i>	DATE	07/27/2013
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Philippines Society of Plumbing Engineers (PSPE), Inc.	9/1/2017	PRESENT	6 hrs/mo	MEMBER
	Philippine Institute of Civil Engineers	3/12/2012	PRESENT	6 hrs/mo	MEMBER
	St. Joseph Multi-Purpose Cooperative	3/3/2012	12/31/2012	5 hrs/week	TREASURER
	Philippine Institute of Civil Engineers - EVSU Student Chapter	1/6/2009	03/31/2010	6 hrs/week	EXECUTIVE VICE-PRESIDENT
	Philippine Institute of Civil Engineers - EVSU Student Chapter	1/6/2008	03/31/2009	7 hrs/week	EXECUTIVE SECRETARY
	Senior Class Organization - EVSU	1/6/2009	03/31/2010	8 hrs/week	SECRETARY
	Rotaract Club	1/6/2009	03/31/2010	9 hrs/week	TREASURER
	Junior Class Organization - EVSU	1/6/2008	03/31/2009	10 hrs/week	TREASURER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	MATLAB as a Prediction and Forecasting Modelling Tool for Civil Engineers	12/8/2022	12/8/2022	3	Technical	Upswing Learning Center
	Government Procurement Reform Act (RA 9184)	9/11/2022	9/11/2022	3	Technical	Upswing Learning Center
	Surveying Methods and It's Application to Site Construction & Estimates	9/6/2022	9/6/2022	3	Technical	Upswing Learning Center
	Effective Construction Project Planning and Management	9/1/2022	9/1/2022	3	Technical	Upswing Learning Center
	Crack Analysis, Repair & Control in Mass Concrete Structures	8/30/2022	8/30/2022	3	Technical	Upswing Learning Center
	Ansys 2021 R1 Academic Update for Licensing, Definitions and Additional Capabilities	4/28/2021	4/28/2021	3	Technical	CAD-IT Consultants
	Structural Analysis using Ansys FEA for Engineering Applications	3/10/2021	3/10/2021	3	Technical	CAD-IT Consultants
	Webinar on Introduction to Copyright and Fair Use for Educators	8/28/2020	8/28/2020	3	Technical	Office of the Director for Innovation - VSU
	Understanding the basis of Philippine Earthquake Model and Functions of Earthquake Recording Instrumentation	8/15/2020	8/15/2020	3	Technical	ASET
	Simplified Short Circuit & Voltage Drop Calculations	8/8/2020	8/8/2020	1	Technical	PSPE, Inc.
	Hydro Testing Procedure and Documentation	8/8/2020	8/8/2020	1	Technical	PSPE, Inc.
	Construction Operation & Maintenance of Septic Tank (Design, Computation & System Care)	8/1/2020	8/1/2020	1	Technical	PSPE, Inc.
	Right to Have A Clean & Functioning One (1) Unit Toilet & Bathroom at Home	8/1/2020	8/8/2020	2	Technical	PSPE, Inc.
	The Impact & Implication of Covid-19 in Plumbing Fixture Layout & Construction Site	8/1/2020	8/1/2020	1	Technical	PSPE, Inc.
	Plumbing Construction Documentation	7/25/2020	7/25/2020	1	Technical	PSPE, Inc.
	Analysis of Sewer Loading for a High-Rise Building	7/25/2020	7/25/2020	1	Technical	PSPE, Inc.
	Hydraulic Calculation the Easiest Way	7/25/2020	7/25/2020	1	Technical	PSPE, Inc.
	Seminar-Workshop on Fundamentals of Forensic Engineering	5/31/2019	5/31/2019	8	Technical	Department of Civil Engineering - VSU
	Basic CPR and First Aid Training by Phil. Red Cross Ormoc Chapter	4/17/2019	4/17/2019	8	Technical	GAD VSU
	Module 10: Forensic Engineering and Retrofitting Design	8/10/2018	8/12/2018	24	Technical	REBRA Structural Engineering
	Training-Workshop on Writing and Presenting Proposal Towards Building Science Culture in Eastern Visayas Region	1/10/2015	2/10/2015	16	Technical	National Academy of Science and Technology/Outstanding Young Scientist
	7th Region VIII PICE Technical Conference	09/24/2015	09/25/2015	16	Technical	PICE Region VIII
	Facilitating Skills Enhancement Seminar	07/23/2014	07/23/2014	8	Supervisory	University Student Services Office

(Continue on separate sheet if necessary)


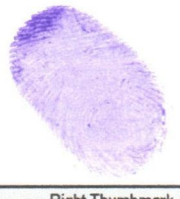

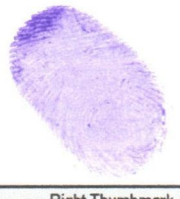

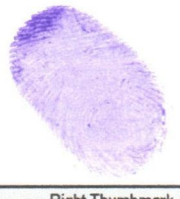
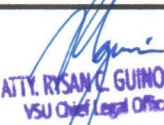
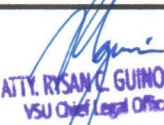
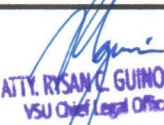
VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	SINGING		NA		Philippine Institute of Civil Engineers
	DANCING				Philippines Society of Plumbing Engineers

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/27/2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <u>DA - Finished Contract</u> <u>NIA - Finished Contract</u>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Hon. RHEALYN H. SMITH</td><td>Brgy. Calubian, Dulag, Leyte</td><td>9185441002</td></tr><tr><td>Mr. MARIO AGULLO</td><td>Brgy. San Rafael, Dulag, Leyte</td><td>9168815859</td></tr><tr><td>Dr. MARIA LEAH I. ABAD</td><td>EVSU, Tacloban City</td><td>9186615134</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Hon. RHEALYN H. SMITH	Brgy. Calubian, Dulag, Leyte	9185441002	Mr. MARIO AGULLO	Brgy. San Rafael, Dulag, Leyte	9168815859	Dr. MARIA LEAH I. ABAD	EVSU, Tacloban City	9186615134
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Dr. MARIA LEAH I. ABAD	EVSU, Tacloban City	9186615134											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <b>PRC</b></td></tr><tr><td>ID/License/Passport No.: <b>0118292</b></td></tr><tr><td>Date/Place of Issuance: <b>12/03/2010, Manila</b></td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>PRC</b>	ID/License/Passport No.: <b>0118292</b>	Date/Place of Issuance: <b>12/03/2010, Manila</b>	<table><tr><td> Signature (Sign inside the box) <b>07/27/2023</b> Date Accomplished</td></tr><tr><td> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) <b>07/27/2023</b> Date Accomplished	 Right Thumbmark						
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 Signature (Sign inside the box) <b>07/27/2023</b> Date Accomplished													
 Right Thumbmark													
SUBSCRIBED AND SWORN to before me this <b>18 SEP 2023</b> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td> <b>ATTY. RYSANE GUINOCOR</b> YSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>		 <b>ATTY. RYSANE GUINOCOR</b> YSU Chief Legal Officer	Person Administering Oath										
 <b>ATTY. RYSANE GUINOCOR</b> YSU Chief Legal Officer													
Person Administering Oath													



Right Thumbmark



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: Jun 2011 – Apr 2012
- Position: Review Instructor
- Name of Office/Unit: Besavilla Engineering Review Center
- Immediate Supervisor: Engr. Venancio B. Besavilla
- Name of Agency/Organization and Location:  
Besavilla Engineering Review Center, Tacloban City Branch
- List of Accomplishments and Contributions (if any)  
Facilitated the review of civil engineering graduates for board examinations.
- Summary of Actual Duties  
Taught all Engineering Mathematics subjects from Algebra to Advanced Engineering Mathematics;  
Taught Engineering Economy;  
Taught Structural Engineering subjects from Engineering Mechanics to Structural Designs.
- Duration: Jun 2013 – Present
- Position: Instructor I
- Name of Office/Unit: Department of Civil Engineering, VSU-Main Campus
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location:  
Visayas State University-Main Campus
- Summary of Actual Duties
  1. Teaches assigned subjects and performs other teaching related functions
  2. Performs research and/or extension functions
  3. Performs administrative functions (if applicable)
  4. Performs other functions assigned by the supervisor

  
**MARCELO T. ABRERA, JR.**

(Signature over Printed Name of  
Employee/Applicant)

Date: 07/21/2013