


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. VERONICO B. ALMERODA has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of OFFICE OF THE GRADUATE SCHOOL effective July 1, 2018.

This certification is issued in connection with the issuance of the appointment of Mr. VERONICO B. ALMERODA as ADMINISTRATIVE AIDE III.

Done this 14<sup>th</sup> day of JUNE 2018 in VSU, VISCA, BAYBAY CITY, LEYTE.

  
ANABELLA B. TOLIN

Head of Office/Department/Unit

Date: July 1, 2018

Attested by:

  
LOURDES B. CANO  
Highest Ranking HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*