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| tion made in the Personal Data Sheet and the | e Work Experience Sheet sh   | all cause the fi   | ling of admi   | nistrative/   | criminal case/s a   | gainst the pers   | son   |
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| RODRIGUEZ                                    |  | 08.  |  |   |   |   |   |
| ANNIE FAMELA                                 |  |  |  |   |   |   |   |
| BORLASA                                      |  |  |  |   |   |   |   |
| 05/04/1993                                   | 16. CITIZENSHIP  |  | ✓ Filipino   | , [   | Dual Citizenship  |   |   |
|  | ☑by birth  |  |  |   | by naturalization country:  |   |   |
| Male  Female                                 | please indicate the d  | details.   |  |   |   | _   |   |
|  | 17 DECIDENTIAL ADDRESS   | Bray Buena   |  | ty Louto  |   | V-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1   |   |
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| 85   | ZIP CODE   | 6521   |  | 6521  |   |   |   |
| B+   | 18. PERMANENT ADDRESS  | Brgy. Buenavista, Baybay City, Leyte   |  |   |   |   |   |
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|  | 20. MOBILE NO.   |  | 0907-328-7473  |   |   |   |   |
| N/A  | 21. E-MAIL ADDRESS (if any)  |  | an   | nie.rodr  | iguez@vsu.e   | du.ph   |   |
|  |  | la.  |  |   |   |   |   |
| N/A  | NAME EXTENSION (JR., SR)   | NA   |  |   |   | DATE OF BIR   | TH (mm/dd/yyyy)   |
|  | College of the state of the sta |  | N  | I/A   |   |   |   |
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| RODRIGUEZ                                    | Lin  |  |  | -   |   | 7/2/1963  |   |
| FERNANDO                                     | JR.  |  |  |   |   |   |   |
| GOZON  |  |  |  |   |   |   |   |
|  |  |  |  |   |   | 01/2  | 7/1969  |
| BORLASA                                      |  |  |  |   |   |   |   |
| ANNALIZA                                     |  |  |  |   |   |   |   |
| MORALES                                      |  |  | (Co  | ontinue on s  | eparate sheet if nec  | essary)   |   |
| ROUND  | T  |  |  |   |   |   |   |
| NAME OF SCHOOL<br>(Write in full)            | BASIC EDUCATION/DEGR<br>(Write in full)  | EE/COURSE  | PERIOD OF AT   | TENDANCE<br>To  | HIGHEST LEVEL/<br>UNITS EARNED<br>(if not graduated)  | YEAR<br>GRADUATED   | SCHOLARSHIP<br>ACADEMIC<br>HONORS RECEIV  |
| BAYBAY NORTH CENTRAL SCHOOL                  | BASIC EDUCATION CURRICUL   |  | 2000   | 2006  |   | 2006  | NA  |
| BAYBAY NATIONAL HIGH SCHOOL                  | BASIC EDUCATION CU   | RRICULUM   | 2006   | 2010  |   | 2010  | NA  |
| N/A  | N/A  |  |  |   |   |   |   |
| VISAYAS STATE UNIVERSITY                     |  | and the same of th | 2010   | 2014  |   | 2014  | NA  |
| VISAYAS STATE UNIVERSITY                     | MASTERS IN EDUCATION   | N MAJOR IN   | 2016   | 2019  |   | 2019  | NA  |
|  |  |  |  |   |   |   |   |
|  |  |  |  |   |   |   |   |
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|  | TO FILLING OUT THE PERSONAL DATA SH    and use separate sheet if necessary. Indicate to the common of the common o | tion made in the Personal Data Sheet and the Work Experience Sheet sheet if or FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCON DATA SHEET (PDS) BEFOR | tion made in the Personal Data Sheet and the Work Experience Sheet shall cause the first of made in the Personal Data Sheet and the Work Experience Sheet shall cause the first of picture of the processory indicate NA if not applicable. DO NOT ABBREVIATE.  NOT RODRIGUEZ  ANNIE FAMELA  BORLASA  05/04/1993  BAYBAY CITY, LEYTE    Male   Pemale   If holder of dual distenship, please indicate the details. | TO PILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPUSHING THE PDS FOR ADDRESS of the separate cheet if necessary. Indicate NuA if not applicable. DO NOT ABBREVIATE.  NO RODRIGUEZ  ANNIE FAMELA  BORLASA  05/04/1993  BAYBAY CITY, LEYTE    Male   Pemale   Premale   Philippines   Single   Married   Tr. RESIDENTIAL ADDRESS   Brgy. Busanwista. Baybay Cither/s:  1.57  85  2/P CODE   Brgy. Busanwista. Baybay Cither/s:  N/A  1211-1693-8130  12-051352704-2   Zip CODE   Brgy. Busanwista. Baybay Cither/s:  N/A  1211-1693-8130  12-051352704-2   Zip CODE   Brgy. Busanwista. Baybay Cither/s:  RODRIGUEZ  FERNANDO   R.   RESIDENTIAL ADDRESS   Brgy. Busanwista. Baybay Cither/s:  N/A  1318-604-194-000   Zid MOBILE NO.   Discounting the property of the | tion made in the Personal Data Sheet and the Work Experience Sheet shall cause the filling of administratives.  TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE POS FORM.  □ and us separate sheet if necessary, indicate NA.f inot applicable. DO NOT ABBREVATE.  □ CSI D No.  RODRIGUEZ  ANNIE FAMELA  BORLASA  05;04/1993  BAYBAY CITY, LEYTE  □ Male □ Personale □ Single □ Married □ Wickowed □ Separated □ Other/s:  1.57  B5 ZP CODE  B4 18. PERMANENT ADDRESS □ Bigy, Buenavica, Baybay City, Leyte □ NIA  121-1-1693-8130  12-051332704-2  ZP CODE  NIA  15. TELEPHONE NO. □ SINGLE NO. □ NIA  15. TELEPHONE NO. □ SINGLE NO. □ NIA  16. CITIZENSISP □ PRIIDIPINES | Double of the Personal Data Sheet and the Work Exparience Sheet shall cause the filling of administrative/criminal cases's at 70 FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.    In did separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA if not applicable, DO NOT ABBREVATE.   It is separated to separate sheet if necessary, indicate NA in the separate sheet if | Part of separate sheel if necessary, Indicate NIA if not applicable. DO NOT ASSREVIATE.   COS DINI)   Control State   RODRIGUEZ |

| 7. CAREE                      | ER SERVICE/ RA 1080   | (BOARD/ BAR) UNDER    | RATING          | DATE OF                                    | JAMUE  | Maria P           |  | LICENSE (if a            | pplicable)              |
|-------------------------------|---|-----------------------|-----------------|--|--|-------------------|--|--------------------------|-------------------------|
| BAF                           | SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  RATING (If Applicable)  EXAMINATION / CONFERMENT |                       | PLACE OF EXAMIN | PLACE OF EXAMINATION / CONFERMENT          |  |                   | Date of Validit  |                          |                         |
| 100                           | CSC (PROFESSI   | IONAL)                | TACLOBAN CITY   |  | VERSITY,                                     | 481               | 13 73.73   |                          |                         |
| DRI                           | VER'S LICENSE (I  | NON-PROF)             |                 | JANUARY 31,<br>2019                        | LTO BA                                       | YBAY CITY         |  | H1219000456              | 4/5/20                  |
| LICENSED PROFESSIONAL TEACHER |   |                       | 77.6            | 9/29/2019                                  | TACLO  | 1813462           | 4/4/2020   |                          |                         |
|                               |   |                       |                 |  |  |                   |  |                          |                         |
|                               | XPERIENCE   | Start from your recen |                 | ontinue on separate sheet                  | if necessary) e indicated in the attac       | hed Work Ex       | nerience sheel   |                          |                         |
| . INCLU                       | SIVE DATES n/dd/yyyy)   | POSITION TI           | rle .           | DEPARTMENT / AGEN                          | ICY / OFFICE / COMPANY<br>Do not abbreviate) | MONTHLY<br>SALARY | SALARY/ JOB/ PAY<br>GRADE (if<br>applicable) & STEP<br>(Format "00-0")/<br>INCREMENT | STATUS OF<br>APPOINTMENT | GOVT<br>SERVIC<br>(Y/N) |
| 08/1/2018                     | 07/31/2021  | INSTRUCTO             | DR I            |  | TE UNIVERSITY                                | 26,000            | SALARY   | SUBSTITUTE               | YES                     |
| 06/13/2016                    | 06/08/2018  | PART-TIME INST        |                 | 1  | Y HIGH SCHOOL<br>RMANCE CEBU                 | 14,000            | GRADE 12<br>NA   | FULL-TIME                | NO                      |
| 03/2015                       | 10/2015   | CALL CENTER           |                 | <del> </del>                               |  | 14,000            | NA NA  | FULL-TIME                | NO                      |
| 03/2011                       | 12/2014   |                       | RADIO ANNOUNCER |  | CONVERYS CEBU  RADYO NATIN FM, MANILA        |                   |  | PART-TIME                | NO                      |
|                               |   |                       |                 |  |  |                   |  |                          |                         |
|                               |   |                       |                 |  |  | 0.0000            |  |                          |                         |
|                               |   |                       |                 |  | 737  |                   |  |                          |                         |
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| 01011                         | TURE  | 111                   | 11              | onanue on separate sneet                   | DATE   |                   | August   | 1, 2021                  |                         |

| 29. NAME & ADDRESS OF ORGANIZATI   | ON   | INCLUSIV<br>(mm/de                         | /E DATES<br>d/yyyy)        | NUMBER OF HOURS  | ART SHARE SHE  | POSITION / NATURE OF WORK                                  |
|--|--|--|----------------------------|--|--|--|
| N/A  |  | From N/A                                   | To<br>N/A                  | N/A  | for Calcaria   | N/A  |
|  |  |  |                            |  |  |  |
|  |  |  |                            | 7.5  |  |  |
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|  | (Con   | tinue on separate :                        | sheet if necessary         |  | notice   |  |
| II. LEARNING AND DEVELOPMENT (L&D) INTERV  | ENTIONS/TRAINING PR  | OGRAMS AT                                  | TENDED                     |  |  |  |
| tart from the most recent L&D/training program and include only the                    | relevant L&D/training taken for  | INCLUSIVE                                  | DATES OF                   | iet/Executive/Mana   | gerial positions)  Type of LD  |  |
| <ol> <li>TITLE OF LEARNING AND DEVELOPMENT INTERVENTION<br/>(Write in full)</li> </ol> | NS/TRAINING PROGRAMS   |  | IDANCE<br>Id/yyyy)         | NUMBER OF HOURS  | (Managerial/<br>Supervisory/   | CONDUCTED/ SPONSORED BY (Write in full)                    |
| IATIONAL SEMINAR WORKSHOP ON LANGUAGE TEACHING   | S. LEARNING AND CAMPUS   | From                                       | То                         |  | Technical/etc)   | CENTER FOR HUMAN RESEARCH AND                              |
| JOURNALISM   | 7  | 02/22/19                                   | 02/24/19                   | 24   | INSTRUCTION  | DEVELOPMENT FOUNDATION, INC. CENTER FOR HUMAN RESEARCH AND |
| NATIONAL SEMINAR WORKSHOP ON RE-CALIBRATII   |  | 02/16/19                                   | 02/17/19                   | 16   | RESEARCH   | DEVELOPMENT FOUNDATION, INC.                               |
| SEMINAR WORKSHOP ON ENGISH TECHNIC WRITESHOP ON OUTCOME-BASED EDUCATION                |  | 10/20/18                                   | 10/20/18                   | 8  | TECHNICAL  | VISAYAS STATE UNIVERSITY VISAYAS STATE UNIVERSITY          |
| ORIENTATION SEMINAR AND RETOOLING O  |  | 1941111                                    | CALLES HEDRIE, IN          | 10001001110  | puneu unu  | m meruluga kataba sala bayadas nay sas                     |
| VSU E-LEARNING ENVIRONMENT TRAINING-WO   |  | 12/07/2020                                 | 12/07/2020                 | 8  | TECHNICAL  | VISAYAS STATE UNIVERSITY VISAYAS STATE UNIVERSITY          |
| TOO E-ELANINO ENVIONMENT TICANNO-WE  | NATION SERIES  | 12/0/12020                                 | 12/0/12020                 |  | TECHNICAL  | VIOATAS STATE UNIVERSITY                                   |
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|  | 100000000  | oy City, Ceyta                             | ted selv                   | JGY  |  | ым А. Армы   |
| III. OTHER INFORMATION   | (Con   | tinue on separate                          | sheet if necessary         | )  |  |  |
| 31. SPECIAL SKILLS and HOBBIES 32.   | NON  | -ACADEMIC DISTIN                           |                            | SNITION  |  | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION                 |
| Teaching, communication skills, costumer   |  |  | e in full)                 |  | er (Kartera la co  | (Write in full)  |
| service, hosting   | is finding a standard  | - Personal Company                         | Haddage Gr u               | is produce   | 2 7911 11 2  |  |
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|  |  | HOTOMER                                    | THE MINE                   |  | - Marian - Andrews   |  |
|  | (Con   | tinue on separate                          | sheet if necessary         |  |  |  |
| SIGNATURE  | Milling  | n  | 1.75.4                     | Di   | ATE  | August 1, 2021  CS FORM 212 (Revised 2017), Page 3 o       |

10 A/C

| 54. | chief of bureau or office or to the person who has immediate   |   |                                 | The same of the sa |  |  |  |
|-----|--|---|---------------------------------|--|--|--|--|
|     | Bureau or Department where you will be apppointed,   |   | ,                               | 11   |  |  |  |
|     | a. within the third degree?  |   | YES V                           |  |  |  |  |
|     | b. within the fourth degree (for Local Government Unit - Ca  | reer Employees)?  | YES V                           | NO   |  |  |  |
|     |  |   | If YES, give details:           |  |  |  |  |
| 35. | a. Have you ever been found guilty of any administrative of  | fense?  | YES                             | NO   |  |  |  |
|     | ,  |   | If YES, give details:           | NO   |  |  |  |
|     |  |   |                                 |  |  |  |  |
|     | b. Have you been criminally charged before any court?  |   | ☐ YES ✓                         | NO   |  |  |  |
|     | b. Have you been entimenty charged belove any court.   |   | If YES, give details:           |  |  |  |  |
|     |  |   | Date Filed:                     |  |  |  |  |
|     |  |   | Status of Case/s:               |  |  |  |  |
| 36. | Have you ever been convicted of any crime or violation of a by any court or tribunal?  |   | ] NO                            |  |  |  |  |
|     | by any court of tribunal:  | If YES, give details:   |                                 |  |  |  |  |
| 07  | University of the second secon | a fallender med a service de la   |                                 |  |  |  |  |
| 37. | Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, experiments of the rolls of the rolls.   | YES If YES, give details:   | NO                              |  |  |  |  |
|     | out (abolition) in the public or private sector?   | Finished Contract   |                                 |  |  |  |  |
| 38. | a. Have you ever been a candidate in a national or local ele   | ection held within the last year (except  | YES [                           | ✓ NO   |  |  |  |
|     | Barangay election)?  | If YES, give details:   |                                 |  |  |  |  |
|     | b. Have you resigned from the government service during t  | ☐ YES ☑ NO If YES, give details:  |                                 |  |  |  |  |
|     | election to promote/actively campaign for a national or loca   |   |                                 |  |  |  |  |
| 39. | Have you acquired the status of an immigrant or permanen   | acquired the status of an immigrant or permanent resident of another country?   |                                 |  |  |  |  |
|     |  |   | If YES, give details (co        | ountry):   |  |  |  |
| 40. | Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma   | igna Carta for Disabled Persons (RA   |                                 |  |  |  |  |
|     | 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972)  | HT ( ) 전통 ( 1.1.) - 1.1.) 이 사람들은 이렇게 되었다면 하고 있는데 보고 있는데 보고 있다면 하는데 되었다면 하는데 하는데 되었다면 하는데  |                                 |  |  |  |  |
| a.  | Are you a member of any indigenous group?  |   | YES [                           | ✓ NO   |  |  |  |
| b.  | Are you a person with disability?  | If YES, please specify:   |                                 |  |  |  |  |
|     | Are you a person with disability:  |   | If YES, please specify ID       | NO:  |  |  |  |
| C.  | Are you a solo parent?   |   | ☐ YES ☑ NO                      |  |  |  |  |
| _   |  |   | If YES, please specify ID       | No:  |  |  |  |
| 41. | REFERENCES (Person not related by consanguinity or affinity to applicant   | t /appointee)   |                                 |  |  |  |  |
|     |  |   |                                 |  |  |  |  |
|     | Dr. Aleli A. Villocino   | VSU, Visca, Baybay City, Leyte  | 0917-304-0879                   |  |  |  |  |
|     | Dr. Rosario P. Abela   | VSU, Visca, Baybay City, Leyte  | 0918-364-1159                   |  |  |  |  |
|     | Dr. Shalom Grace C. Sugano   | VSU, Visca, Baybay City, Leyte  | 0912-265-4495                   |  |  |  |  |
| 42. | I declare under oath that I have personally accomplished   |   |                                 |  |  |  |  |
|     | complete statement pursuant to the provisions of pertin<br>Philippines. I authorize the agency head/authorized repr  |   |                                 |  |  |  |  |
|     | I agree that any misrepresentation made in this doc  |   |                                 | PHOTO  |  |  |  |
|     | administrative/criminal case/s against me.   |   |                                 |  |  |  |  |
| G   | Overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)   | 2/  |                                 |  |  |  |  |
|     | LEASE INDICATE ID Number and Date of Issuance  | 1/1/12  |                                 |  |  |  |  |
| G   | overnment Issued ID: BIR   | Markey  |                                 | Walter San Control   |  |  |  |
| 10  | /License/Passport No.: 318-604-194-000   | ox)   |                                 |  |  |  |  |
| D   | ate/Place of Issuance: 11/05/2014  |   | Right Thumbmark                 |  |  |  |  |
| 1   |  | Date Accomplished   |                                 |  |  |  |  |
|     | SUBSCRIBED AND SWORN to before me this   | , affiant exhibiting the state of the state | ting his/her validly issued gov | remment ID as indicated above.   |  |  |  |
|     |  | M.  |                                 |  |  |  |  |
|     |  | ATTY RYS N.C. GUMOCOR   |                                 |  |  |  |  |
|     |  | VSU Objet Legal Officer   |                                 |  |  |  |  |
|     | The second secon | Person Administering Oat  | th                              |  |  |  |  |
|     |  |   |                                 |  |  |  |  |

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: August 1, 2018-July 31, 2021
- · Position: Instructor I Substitute
- Name of Office/Unit: VSU Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Developed Course Syllabus and Instructional materials
    - Developed Virtual Classrooms
  - Summary of Actual Duties
    - Provides quality instruction to students, classroom adviser, actively participate with the school activities, ensures the safety of the students and performs other related functions.
- Duration: June 13, 2016 June 8, 2018
- Position: Part-time Instructor
- Name of Office/Unit: VSU Laboratory High School
- Immediate Supervisor: Dr. Rosario P. Abela
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Developed Course Syllabus and Instructional materials
  - Summary of Actual Duties
    - Provides quality instruction to students, classroom adviser, actively participate with the school activities, ensures the safety of the students and performs other related functions.
- Duration: July 2014-February 2015
- Position: Call Center Agent

- Name of Office/Unit: Convergys
- Immediate Supervisor: Melissa Cabelin
- Name of Agency/Organization and Location: Convergys
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - Responsible for performing technical tasks e.g., responds to queries of customer and performs other related functions.

ANNIE FAMELA & RODRIGUEZ
(Signature over Printed Name of Employee/Applicant)

Date: August 1, 2021