

B004951- 44

CONTRACT FOR TEACHING SERVICES
(Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and executed into by and between:

The Visayas State University (VSU) a government academic institution and created by virtue of R.A. 9437, with principal office at Baybay, Leyte duly represented by the University President, Dr. JOSE L. BACUSMO hereinafter referred to as the FIRST PARTY;

-and-

SHEENA MAE C. PASANA, of legal age, **single**, Filipino and residing at **VSU Campus, Baybay, Leyte** hereinafter referred to as the SECOND PARTY:

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of one with the desired expertise who will teach **English 12, Speech 11** courses/subjects at the **Department of Liberal Arts & Behavioral Sciences, VSU, Baybay, Leyte** effective **2nd Semester, SY 2009-2010** for a maximum of **366** contact hours required for this semester at **P100.00** per hour and not to exceed the monthly salary of an equivalent regular position.

WHEREAS, the SECOND PARTY possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis;

Now, THEREFORE, premises considered, the parties hereto have hereby agree as they have agreed under the terms and conditions, as follows:

THAT the SECOND PARTY hereby undertakes the aforementioned teaching job under the direct supervision of the FIRST PARTY or her duly authorized representative: such as:

- A. To prepare teaching guides and submit them to the department head at the end of the semester;
- B. To conduct classes as scheduled;
- C. To conduct examination (mid/final/long hours/quizzes);
- D. To correct and return test papers;
- E. To submit grades and turn over class records to department head;
- F. To participate in other teaching activities required of them.

That for and in consideration of the foregoing job, the FIRST PARTY agrees to pay the SECOND PARTY for her services equivalent to the required total number of hours of service as certified by the Registrar which should be in accordance with the prescribed schedule of classes, unless there is an approved changes thereto.

That the Second Party is also required by the First Party to pass a clearance every end of the summer/semester to ensure that all academic requirements have been complied with. Last payment of her service for the said semester shall be released only upon submission of the same.

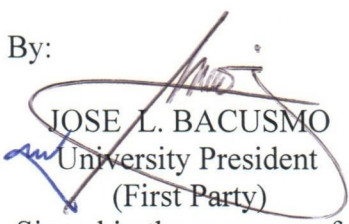
That the second party should also adhere to existing rules and regulations of the University including the wearing of uniform.

That this agreement will not in any manner result to any employer-employee relationship between the parties.

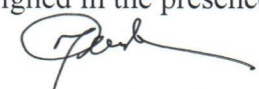
IN WITNESS WHEREOF, we have hereunto affixed our signatures this _____ day of **DEC 09 2009**, at Baybay, Leyte, Philippines.


VISAYAS STATE UNIVERSITY
Baybay, Leyte

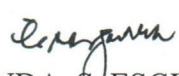
By:



JOSE L. BACUSMO
University President
(First Party)

Signed in the presence of;


NORBERTO F. CANADA
Dept. Head


SHEENA MAE C. PASANA
Second Party


ERLINDA S. ESGUERRA
Administrative Officer V


TERESITA L. QUINANOLA
Supervising Adm. Officer

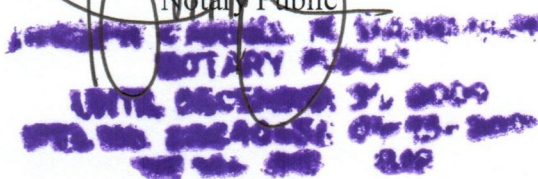
PROVINCE OF LEYTE)
REPUBLIC OF THE PHILIPPINES)S.S.
MUNICIPALITY OF BAYBAY)


BEFORE ME, this _____ th day of DEC 09 2009, personally appeared **Dr. Jose L. Bacusmo** with Comm. Tax Receipt No. 09419240 issued on Jan. 9, 2009 at Baybay, Leyte and **SHEENA MAE C. PASANA** with Comm. Tax Receipt No. 05500056 issued on July 7, 2009 at Baybay, Leyte known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two pages including this acknowledgement has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.


Notary Public


JANET E. ANGELO, Notary Public
UNTI December 31, 2009
PES 000 00000000 00-15-2009
000 000 000


Doc. No. 479
Page No. 96
Book No. XXXVI
Series of 2009