



VISAYAS STATE UNIVERSITY
ViSCA, Baybay, Leyte

NON-DEGREE SHORT-TERM TRAINING CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay City, Leyte, duly represented by the University President, **DR. EDGARDO E. TULIN** hereinafter referred to as the **GRANTOR**;

-and-

MS. MAUREN JOY F. MANADONG, of legal age, married, Filipino, with residence and postal address in **Block 8, Lot 8, Mercyville, Brgy. Diit, Tacloban City, Leyte** hereinafter referred to as the **GRANTEE**;

WITNESSETH

WHEREAS, the Visayas State University has to promote staff development through faculty Scholarship, Fellowship or Financial Assistance for graduate/post graduate work in major fields of specialization including attendance to faculty development activities such as professional and scientific for a relevant training, short courses, conventions, seminar-workshops, symposia, and on-the job training;

WHEREAS, Ms. Mauren Joy F. Manadong of the Visayas State University received an invitation from the Department of Tourism Regional Office 8 to attend the **"Regional Tour Guiding Training" under Non-Degree Short-Term Training Grant**;

WHEREAS, the GRANTEE has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the Grant;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. That the grantee shall keep up with the standards of the award;
2. Conduct *herself* in a manner not to bring disgrace or dishonor to *herself* and/or *her* country and University;
3. Must not accept any kind of employment while undergoing the training;
4. That the grantee shall submit narrative report upon his return to duty;
5. That the grantee shall return immediately and report to her department upon completion of her training;
6. That the grantee must serve VSU at the rate of one year for every year or a fraction thereof or half the rate for one month up to two months of enjoyment of the grant.

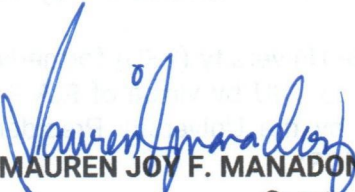
7. The GRANTOR binds itself to pay the grantee during the period of her Conference, seminar and workshop attended:
- a. Salaries and other benefits related to her salary.

IN WITNESS WHEREOF, we hereunto set our hands this _____ day of _____
_____ at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By:


EDGARDO E. TULIN
Grantor


MAUREN JOY F. MANADONG
Grantee

Signed in the presence of:


BEATRIZ S. BELONIAS
Witness


HONEY SOFIA V. COLIS
Witness

ACKNOWLEDGMENT


REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
City OF BAYBAY)

01 SEP 2023

BEFORE ME, this _____ day of _____, 2023, in the Municipality of Baybay, Province of Leyte, Philippines, personally appeared **DR. EDGARDO E. TULIN and MS. MAUREN JOY F. MANADONG** exhibiting to me their VSU ID No. V000522 and VSU ID V01242 personally known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This Financial Assistance Contract consists of three (3) pages, including this page on which this acknowledgment is written, signed on the left hand margin of every pages of this Financial Assistance Contract by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.


ATTY. RYAN C. GUINOCOR
Notary Public
Until December 31, 2023

PTR No. 0122324 Baybay, Leyte- 1/23/2017
IBP No. 250100- Tacloban City- 1/18/2021
Roll of Attorneys No. 57467
ACLE No. 171-0021109- 04/14/2025
Visca, Baybay City, Leyte

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