

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Carreno		
FIRST NAME	Adelina	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Olasiman		
3. DATE OF BIRTH (mm/dd/yyyy)	8/27/1957	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Carmelo, Tuburan, Cebu	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	38 Kilbourne House/Block/Lot No. Street VSU Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.54m	ZIP CODE	6521-A
8. WEIGHT (kg)	67 kilos		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	57082702387	ZIP CODE	
11. PAG-IBIG ID NO.	1700-0024-5222		
12. PHILHEALTH NO.	13-000015123-9		
13. SSS NO.		19. TELEPHONE NO.	(053) 562-7610
14. TIN NO.	11-662-3684	20. MOBILE NO.	09995728832
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	aocarreno@yahoo.com.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Carreno		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Nicola	NAME EXTENSION (JR., SR)	Erich James AO. Carreno	12/6/1985
MIDDLE NAME	Cardenas		Emil Joseph O. Carreno	3/22/1987
OCCUPATION	Retired Government employee		Eumir John O. Carreno	12/6/1988
EMPLOYER/BUSINESS NAME	Nico's Choice			
BUSINESS ADDRESS	VSU Cafeteria, Visca, Baybay City, Leyte			
TELEPHONE NO.	90777252649			
24. FATHER'S SURNAME	Olasiman			
FIRST NAME	Tarciano	Jr.		
MIDDLE NAME	Encarguez			
25. MOTHER'S MAIDEN NAME				
SURNAME	Sabellano			
FIRST NAME	Patria			
MIDDLE NAME	Olasiman			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Nasipit Central Elementary School	Primary Education	1963	1969		1969	First Honorable Mention
SECONDARY	Northwestern Agusan Colleges	High school	1969	1973			
COLLEGE	Please see attached page						
GRADUATE STUDIES	Please see attached page						

(Continue on separate sheet if necessary)

SIGNATURE

DATE

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Lions International - Blood Letting, Tree Planting, Feeding , etc	2010	2015		Member
	Gideon's International - Bible Distribution	2010	2016		Area Director, Gideon Card In-charge, Bible distribution (Area

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

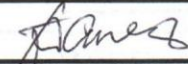
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	News Online Writing	05/03/2005	5/23/2005	160.0	Technical	Deutsche Welle Radio Training Center, Germany
	Bringing Training Methods Up to Date	8/12/2002	8/23/2002	88.0	Supervisory	Asia Pacific Institue for Broadcasting, Malaysia
	Training of Trainers	02/13/1997	6/13/1997	1024.0	Supervisory	Radio Nederlands Training Cenre
	General Production Course Radio	1/15/1992	6/12/1992	1192.0	Technical	Radio Nederland Training Centre
	National, please see attached					

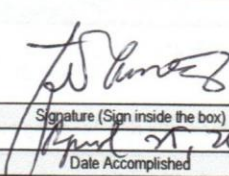

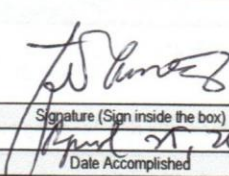

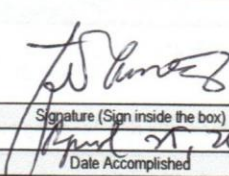

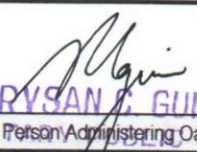
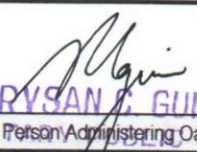
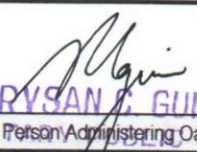
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Radio program Production		Academic Non-Teaching award, 2004		PhilSciJourn Association - member
	Presentation Skills		George S. Atkins Communications Award, 2001		Lions International
	Training Facilitation, Marketing Promotion		UNICEF -PFRB Feedbacking Constest Winner, 1997		Gideons International
	Broadcast Training				
	Baking and cooking, Linkaging				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 25, 2017	CS FORM 212 (Revised 2017), Page 3 of 4
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____										
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____										
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____										
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____										
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____										
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____										
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____										
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)											
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Prof. Efren B. Saz</td><td>VSU Extension Office</td><td>none</td></tr><tr><td>Dr Othello B. Capuno</td><td>OVPRE, VSU, Visca, baybay City</td><td>(053) 563-7458</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Prof. Efren B. Saz	VSU Extension Office	none	Dr Othello B. Capuno	OVPRE, VSU, Visca, baybay City	(053) 563-7458	
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Dr Othello B. Capuno	OVPRE, VSU, Visca, baybay City	(053) 563-7458									
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.											
<table border="1"><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>0144</td></tr><tr><td>ID/License/Passport No.:</td><td>EB6896751</td></tr><tr><td>Date/Place of Issuance:</td><td>December 12, 2012 ; Tacloban City, Leyte</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	0144	ID/License/Passport No.:	EB6896751	Date/Place of Issuance:	December 12, 2012 ; Tacloban City, Leyte	<table border="1"><tr><td> Signature (Sign inside the box) Date Accomplished: April 2, 2017</td><td> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) Date Accomplished: April 2, 2017	 Right Thumbmark
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 Signature (Sign inside the box) Date Accomplished: April 2, 2017	 Right Thumbmark										
SUBSCRIBED AND SWORN to before me this <u>APR 2 5 2017</u> , affiant exhibiting his/her validly issued government ID as indicated above.											
<table border="1"><tr><td> ATTY. RYSAN E. GUINOCOR Notary Public NOTARY PUBLIC UNTIL DECEMBER 31, 2017 PTR 0495869 - BAYBAY/LEYTE - 1/12/17 IBP 4030424 - TACLOBAN CITY - 12/19/16 MCLE COMP. NO. V-000552 - 07/20/15 ROLL OF ATTORNEYS NO. 57467</td></tr></table>		 ATTY. RYSAN E. GUINOCOR Notary Public NOTARY PUBLIC UNTIL DECEMBER 31, 2017 PTR 0495869 - BAYBAY/LEYTE - 1/12/17 IBP 4030424 - TACLOBAN CITY - 12/19/16 MCLE COMP. NO. V-000552 - 07/20/15 ROLL OF ATTORNEYS NO. 57467									
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ADELINE O. CARRENO



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