

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	PEÑA		
FIRST NAME	SANTIAGO	JR.	
MIDDLE NAME	TORDA		
3. DATE OF BIRTH (mm/dd/yyyy)	04/28/1980	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Mlang, Cotabato	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	14 Kilbourne Drive House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province 6521
7. HEIGHT (m)	1.65		
8. WEIGHT (kg)	80	ZIP CODE	
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	14 Kilbourne Drive House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province 6521
10. GSIS ID NO.	LP-80042800949		
11. PAG-IBIG ID NO.	1700-0032-4452		
12. PHILHEALTH NO.	16-000064194-1	ZIP CODE	
13. SSS NO.	N/A	19. TELEPHONE NO.	None
14. TIN NO.	947-628-159	20. MOBILE NO.	09602204580
15. AGENCY EMPLOYEE NO.	V00399	21. E-MAIL ADDRESS (if any)	santiago.penajr@vsu.edu.ph

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	Peña		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Angelica Pelicula Asuncion	NA	Hadassah Christiana B. Peña	12/23/2008
MIDDLE NAME	Borneo		Olive Deena B. Peña	07/10/2010
OCCUPATION	Housewife		Timothy Ed B. Peña	09/23/2015
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	Peña			
FIRST NAME	Santiago	Sr.		
MIDDLE NAME	Valenzuela			
25. MOTHER'S MAIDEN NAME				
SURNAME	Torda			
FIRST NAME	Diana			
MIDDLE NAME	Maypa			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Mlang Pilot Elemnetary School	PRIMARY EDUCATION	1987	1993	N/A	1993	1st Hon. Mention
SECONDARY	Mlang National High School	HIGH SCHOOL	1993	1997	N/A	1997	1st Hon. Mention
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University	BACHELOE OF ANIMAL SCIENCE	1997	2001	N/A	2001	Cum Laude
COLLEGE	Visayas State University	DOCTOR OF VETERINARY MEDICINE	2001	2003	N/A	2003	Cum Laude
GRADUATE STUDIES	James Cook University	MASTER OF TROPICAL VETERINARY SCIENCE	2004	2006	N/A	2006	N/A
GRADUATE STUDIES	James Cook University	PHD- TROPICAL VETERINARY SCIENCE	2004	2006	N/A	2006	N/A
(Continue on separate sheet if necessary)							

SIGNATURE		DATE	October 15, 2024
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#### IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional	PD 907- Honor Graduate	/03/2001	Visayas State University, Baybay City, Leyte	NA	2001
	Career Service Professional	PD 907- Honor Graduate	/04/2003	Visayas State University, Baybay City, Leyte	NA	2003
	Doctor of Veterinary Medicine	78.13%	07/29/2003	Manila	6092	2024

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

October 15, 2024



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Grace Drive Ministries (non-profit organization; www.gracedrive.org)	10/03/2016	current	-	Web Administrator	
	Christ Baptist Church, Brgy. Utod, Baybay City, Leyte	2018	current	-	Church Deacon	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	USDA Faculty Exchange Program - University of Tennessee, Knoxville, TN, USA	08/10/2023	12/10/2023	Full time	Scientific	USDA and University of Tennessee, TN, USA
	2nd ICAVESS 2022 (The Second International Conference of Advanced Veterinary Science and Technologies for Sustainable Development)	09/17/2022	09/18/2022	3.0	Technical	ICAVESS/AAVS, and Universitas Gadjah Mada, Yogyakarta, Indonesia
	2021 NRCP Annual Scientific Conference and 88th General Membership Assembly	03/10/2021	03/10/2021	8.0	Technical	DOST- National Research Council of the Philippines
	PCSP Executive Vet Program: "Communicate with confidence"	09/21/2021	09/21/2021	3.0	Technical	Philippine College of Swine Practitioners and Zoetis Philippines
	2021 Regional Congress of Human Resource Management Practitioners (HRMPs)	03/10/2021	03/11/2021	12.0	Management	Civil Service Commission
	Omnibus Rules on Appointment and Other Human Resources Actions (ORA-OHRA)	11/25/2020	11/27/2020	20.0 +	Management	Civil Service Commission
	Pinoy Pork Challenge Roadshow 2020	10/23/2020	10/23/2020	3.0	Technical	Philippine College of Swine Practitioners
	Training on Animal Health Care: Service Enhancement of Barangay Animal Health Worker	09/25/2020	09/25/2020	2.0	Technical	ATI and Baybay City LGU
	International Livestock Symposium on Male Fertility and Semen Cryopreservation for Animal Production and Genetic Resource Conservation	10/14/2019	10/14/2019	8.0	Technical	Philippine Carabao Center
	Foundational/Laboratory Biorisk Management Workshop for Veterinarians in Research and Academia	09/16/2019	09/20/2019	40.0	Technical	Sandia National Laboratories
	86th PVMA Scientific Conference and Annual Convention	02/20/2019	02/22/2019	20.0+	Technical	Philippine Veterinary Medical Association
	Training-Workshop on Writing an Presenting Research Proposal Towards Building Science and Culture	05/09/2019	05/10/2019	16.0	Technical	National Academy of Science and Technology, Philippines Department of Science and Technology Region VIII
	Training Workshop on Basic Research Methods	03/19/2019	03/22/2019	20.0 +	Technical	Eastern Visayas Health Research and Development Consortium
	19th PVMA-CV Annual and 1st Visayas-Wide Scientific Convention	11/13/2018	11/15/2018	20.0+	Technical	Philippine Veterinary Medical Association- central Visayas Chapter
	Introduction to Molecular Biology Techniques, Bioinformatics and Data Management	11/21/2028	11/24/28	20.0 +	Technical	College of Veterinary Medicine, University of the Philippines, Los Baños
	Animal Welfare Science Workshop for Veterinarians in the Philippines	02/14-2018	02/14/2018	10.0+	Technical	College of Veterinary Medicine and Biomedical Sciences, Cavite State University
	84th PVMA Scientific Conference and Annual Convention	02/21/2017	02/23/2017	16.0	Technical	Philippine Veterinary Medical Association
	Annual Meetings of the Endocrine Society of Australia and Society for Reproductive Biology and Australia and New Zealand Bone and Mineral Society 2016	08/21/2016	08/24/2016	20.0	Technical	Endocrine Society of Australia and Society for Reproductive Biology and Australia and New Zealand Bone and Mineral Society
	Data Storage and Management	10/72016	10/07/2016	2.0	Technical	Graduate Research School, James Cook University Townsville, Qld., Australia
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Boar sperm freezing		Regional Winner- CSC PAGASA Award (Group Category)		Philippine Veterinary Medical Association	
	Computer-Aided Sperm Analysis (CASA) System				Philippine Association of Veterinary Medicine Educators and Schools	
	TUNEL Assay and Flow cytometry				Philippine College of Swine Practitioners	
	Web Development				Philippine Society of Animal Science	
	Search Engine Optimization					
	Microsoft Office					
	Statistical Analyses (XLSTAT, JASP, SPSS)					
(Continue on separate sheet if necessary)						
SIGNATURE			DATE		October 15, 2024	



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

Resigned from high school to university job

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Eugene Lañada	Visayas State University	053-563-7442
Dr Julius Abela	Visayas State University	053 335-2648
Dr. Lotis M. Balala	Visayas State University	053-565-0600 (1038)

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

SANTIAGO T. PEÑA, JR.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Driver's License**

ID/License/Passport No.: **H03-03-050676**

Date/Place of Issuance: **April 24, 2024/Baybay City, Leyte**

Signature (Sign inside the box)

**Oct. 15, 2024**

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this **23 OCT 2024**, affiant exhibiting his/her validly issued government ID as indicated above.

**ATTY. RYSON C. GUINOCOS**  
PSU Chief Legal Officer

Person Administering Oath

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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: 04/22/2024- Present
- Position: Professor III
- Name of Office/Unit: VP for Research, Extension, and Innovation
- Immediate Supervisor: President
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - 2024 CSC Presidential Lingkod Bayan Awardee (National Winner)
- Published several scientific articles in peer-reviewed high-impact journals.
  - Peña STJr., Janier MEB, Ymas BTP and Luza HA. 2024. Boar sperm performance in polystyrene transport cool box under various storage conditions and holding times. *The Philippine Agricultural Scientist* 107 (3), 302-308
  - Peña STJr., Janier MEB, and Ymas BTP. 2024. Hypo-osmotic swelling test discriminates potentially more viable boar spermatozoa diluted using various extenders at different storage times. *Veterinary Integrative Sciences*, 22(3): 1127-1137.
  - Ymas BTP and Peña STJr. 2023. Detection of veterinary antibiotic residues in fresh fecal samples collected from selected pig farms in the City of Baybay, Leyte, Philippines. *Annals of Tropical Research*, 45(1).
- Duration: 04/22/2022- 04/21/2024
- Position: Associate Professor III
- Name of Office/Unit: College of Veterinary Medicine
- Immediate Supervisor: VP of Academic Affairs
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - 2023 - USDA Fellow, Faculty Exchange Program - Southeast Asia Veterinary Medicine. University of Tennessee, Knoxville, TN, USA
  - Outstanding Researcher of the Year Award - 99th VSU Founding Anniversary. Visayas State University, Baybay City, Leyte
  - 2023 - Fellow, Philippine College of Swine Practitioners (PCSP)
- Published several scientific articles in peer-reviewed high-impact journals.
  - Peña STJr. 2023. Boar sperm viability, head morphometry, and kinematics during seven-day storage in improvised portable semen shipper. *Philippine Journal of Science*, 152(2): 535-549.
  - Peña STJr., Pagente MDP, Ymas BTP and Janier MEB. 2023. Bacteriospermia among smallholder artificial insemination boars in the Philippines and potential associated factors. *Asian Pacific Journal of Reproduction*, 59(2): 164-173.



- Peña STJr., Gummow B, Parker AJ and Paris DB 2022. Boar spermatozoa maintain DNA integrity after cryopreservation using different concentrations of glycerol. *Philippine Journal of Veterinary Medicine*, 59(2): 164-173.

- Summary of Actual Duties

- As Dean of the College of Veterinary Medicine, Visayas State University (July 2020-present)
- Course in-charge of Doctor of Veterinary Medicine (DVM) subjects: Theriogenology, Reproductive Physiology and Endocrinology, , and Swine Production and Herd Health Management.
- Initiate collaboration and linkages with other institutions including private and public agencies.
- Lead the operation and management of the college.

- Duration: 07/01/2019-09/21/2022

- Position: Assistant Professor II

- Name of Office/Unit: College of Veterinary Medicine

- Immediate Supervisor: VP of Academic Affairs

- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Admitted as Diplomate of the Philippine College of Swine Practitioners (PCSP)
- Regional Winner- CSC PAGASA (Group Category) Award 2021
- Generated about ₱10M of research funds as project leader of the following projects:
  - Optimizing Boar Sperm Cryopreservation Towards Effective Industry Utilization and Genetic Conservation (DOST-PCAARRD)
  - Enhancement of the Visayas State University Boar Semen Laboratory for Boar Sperm Cryopreservation
  - Semen Quality Evaluation of the Philippine Native Boar (DOST-PCAARRD)
  - Prevalence and Nature of Antibiotic Residues in Pork and Poultry Meats Collected from Public Wet Markets and Private Meatshops in Leyte (PCHRD-EVHRDC)
- Published several scientific articles in peer-reviewed high-impact journals.
  - Peña, S.T., Stone, F., Gummow, B., Parker, A.J. and Paris, D.B., 2021. Susceptibility of boar spermatozoa to heat stress using in vivo and in vitro experimental models. *Tropical Animal Health and Production*, 53, 97.
  - Bernardes, D.T.C. and Peña Jr, S.T., 2020. Biosecurity and readiness of smallholder pig farmers against potential African Swine Fever outbreak and other pig diseases in Baybay City, Leyte, Philippines. *Scientia Agropecuaria*, 11 (4), pp. 611-620.
  - Peña, S.T., Bolambot, SMG., Lañada, E.B. 2020. "Prevalence of dermatophye infection in pigs among small-holder farmers in Baybay City, Leyte, Philippines and associated risk factors. *Exploratory Animal and Medical Research*. 10 (2).
  - Layola, M.D.A., De Asis, G.R. and Peña Jr, S.T., 2020. Physicochemical characteristics of milk and teat yield of different goat breeds under normal tropical rearing conditions. *Jurnal Veteriner* 21 (1), pp. 53-62
  - Macapanas, R. G and Peña Jr, S.T., 2020. Prevalence and morphometric evaluation of cystic ovaries in pigs slaughtered in Tacloban City abattoir, Philippines. *International Journal of Veterinary Science*, 10(1), pp. 59-63.
  - Peña, S.T.Jr., Stone, F., Gummow, B., Parker, A.J. and Paris, D.B., 2019. Tropical summer induces DNA fragmentation in boar spermatozoa: implications for evaluating seasonal infertility. *Reproduction, Fertility and Development*, 31(3), pp.590-601.



- Peña Jr, S.T., Gummow, B., Parker, A.J. and Paris, D.B., 2019. Antioxidant supplementation mitigates DNA damage in boar (*Sus scrofa domestica*) spermatozoa induced by tropical summer. *PLoS ONE*, 14(4), p.e0216143.
- Peña, S.T.Jr. and Lañada, E. B., 2019. Predictors of success or failure in artificially inseminated buffalo cows in Baybay City, Leyte, Philippines: An unmatched case-control study. *Buffalo Bulletin* 38 (1): 119-126
- Implemented the new extension project: VET Mends - CVM Integrated Veterinary Outreach (as project leader)
- Developed and launched the college website: <https://cvm.vsu.edu.ph>.

- Summary of Actual Duties

- As Dean of the College of Veterinary Medicine, Visayas State University (July 2020-present)
- Course in-charge of Doctor of Veterinary Medicine (DVM) – Theriogenology, Reproductive Physiology and Endocrinology, Animal Nutrition and Feeding Management, and Swine Production and Herd Health Management.
- Initiate collaboration and linkages with other institutions including private and public agencies.
- Lead the operation and management of the college.
- As Executive Assistant to the Office of the President (October 2019-June 2020)

- Duration: 08/1/2016 – 06/30/2019

- Position: Instructor III

- Name of Office/Unit: College of Veterinary Medicine

- Immediate Supervisor: Dept. Head, DVBS, CVM

- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Pursued and completed Doctor of Philosophy from James Cook University, Townsville, Queensland, Australia
- Published several scientific articles in peer-reviewed high-impact journals.
  - Andico Jr, W.V. and Peña Jr, S.T., 2019. Biosecurity practices in high throughput Philippine backyard pig herds: a multiple correspondence analysis. *International Journal of Veterinary Science*, 8(4): 316-323.
  - Tanduyan, C.J.M. and Peña Jr, S.T., 2018. Combined vitamins, minerals and amino acid supplement improves eggshell quality but not egg weight in Japanese quails (*Coturnix coturnix japonica*). *Malaysian Journal of Animal Science*, 21(2): 39-48.
  - Peña Jr., S.T., Gummow, B., Parker, A.J. and Paris, D.B., 2017. Revisiting summer infertility in the pig: could heat stress-induced sperm DNA damage negatively affect early embryo development? *Animal Production Science*, 57(10), pp.1975-1983.

- Summary of Actual Duties

- Course in-charge of Doctor of Veterinary Medicine (DVM) – Theriogenology, Reproductive Physiology and Endocrinology, Animal Nutrition and Feeding Management, and Swine Production and Herd Health Management.

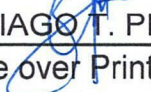
- Duration: 10/28/2011 – 07/31/2016

- Position: Instructor II

- Name of Office/Unit: College of Veterinary Medicine

- Immediate Supervisor: Dept. Head, DVBS, CVM

- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Published a scientific article in peer-reviewed high-impact journal.
    - Peña Jr, S. T., Summers, P., Gummow, B. and Paris, D.B., 2015. Oviduct binding ability of porcine spermatozoa develops in the epididymis and can be advanced by incubation with caudal fluid. *Theriogenology*, 83(9): 1502-1513.
- Summary of Actual Duties
  - Course in-charge of Doctor of Veterinary Medicine (DVM) – Theriogenology, Reproductive Physiology and Endocrinology, Animal Nutrition and Feeding Management, and Swine Production and Herd Health Management.
- Duration: 06/10/2008 – 10/27/2011
- Position: Instructor II
- Name of Office/Unit: College of Veterinary Medicine
- Immediate Supervisor: Dept. Head, DVBS, CVM
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - Course in-charge of Doctor of Veterinary Medicine (DVM) subjects – Obstetrics, Reproductive Physiology and Endocrinology, Animal Nutrition and Feeding Management, and Swine Production and Herd Health Management, among others.

  
DR. SANTIAGO T. PEÑA, JR.  
(Signature over Printed Name  
of Employee/Applicant)

Date: Oct. 15, 2024