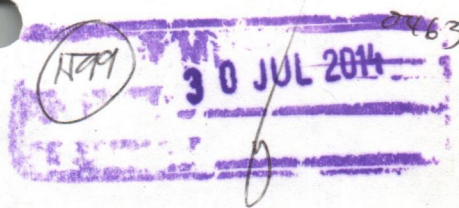




VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



CLEARANCE FOR FACULTY/STAFF

Name : Shalom Grace C. Sugano

Position : Instructor I

Dept./Office: VSU - LHS

Last Day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : June 2014

Reason if Resignation : _____

Until further notice faculty/staff's address: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office VSU LHS	<u>ROLANDO H. ARPILLEDA</u>	17. University Librarian	<u>ANDRELL D. PARDALES</u> 6/5/14
2. Dean, College of Agriculture	<u>VICTOR B. ASIO</u> 6/6/14	18. University Physician	<u>ELWIN JAY V. YU</u> 6/6/14
3. Dean, College of Arts and Sciences	<u>REMBERTO A. PATINDOL</u>	19. University Registrar	<u>ELIEZER L. VELASCO</u>
4. Dean, College of Education	<u>DOLORES L. ALCOBER</u>	20. Head, Accounting Office	<u>ERLINDA S. ESGUERRA</u>
5. Dean, College of Mgt. and Economics	<u>ANTONIO P. ABAMO</u> 6/5/2014	21. Head, Cash Division	<u>CORAZON U. NUEVO</u>
6. Dean, College of Engineering	<u>ROBERTO C. GUANTE</u>	22. Head, Records Office (QIC)	<u>ASTERIA A. SEVILLA</u> 6/7
7. Dean, College of Forestry and Natural Resources	<u>RENEZITA S. COME</u>	23. Head, PRPEO	<u>TERESITA L. QUIÑANOLA</u> 6/7/14
8. Dean, College of Veterinary Medicine	<u>EUGENIO B. LANADA</u> 6/6/14	24. Head, Property	<u>DEMA B. TULIN</u> 6/11/14
9. Dean, Graduate School	<u>BEATRIZ S. BELONIAS</u> 6/5/14	25. Director, GSD	<u>NESTOR M. ISRAEL</u>
10. Dean of Students	<u>MANOLO B. LORETO, JR</u>	26. Director, Administration & Human Resource Dev't	<u>LOURDES B. CANO</u>
11. Director, Institute of Human Kinetics	<u>RICARDO S. NANGGAN, JR</u>	27. Director, Finance	<u>ROBERTO C. GUANTE</u>
12. Director, ecoFARM	<u>PASTOR P. GARCIA</u>	28. Vice-President for Research & Extension	<u>OTHELLO B. CAPUNO</u> 6/16/14
13. Director, NARC	<u>RUBEN M. GAPASIN</u> 6/16/14	29. Vice-President for Instruction (OIC)	<u>EDGARDO E. TULIN</u>
14. Director, NCRC	<u>MARIA JULET C. CENIZA</u>	30. Vice-President for Admin. & Finance	<u>ROBERTO C. GUANTE</u>
15. Director, PhilRootcrops	<u>MARCELO A. QUEVEDO</u>	31. Vice-President for Planning and Resource Generation & External Affairs	<u>EDGARDO E. TULIN</u>
16. VFA/AdPA	<u>LUZ O. MORENO</u> 6/9/14		

APPROVED:

JOSE L. BACUSMO
University President