

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. ELVIN A. CABAÑERO has assumed the duties and responsibilities as PROJECT DEVELOPMENT OFFICER II of PLANNING AND DEVELOPMENT effective. *January 2, 2025*

This certification is issued in connection with the issuance of the appointment of Ms./ Mr. ELVIN A. CABAÑERO as PROJECT DEVELOPMENT OFFICER II

Done this 2nd day of January 2025 in Pangasugan, Baybay City, Leyte, Philippines.

DR. GLENN G. PAJARES  
VP for Planning and Development

Date: Jan. 2, 2025

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*