

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE LANADA EUGENE BATICADOS (Family Name) (Given Name) (Middle Name)																																					
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT Visayas State College of Agriculture		3. BUREAU OR OFFICE																																					
4. DEPT./BRANCH/DIVISION DASVM		5. WORK STATION/PLACE OF WORK																																					
6a. PRES. APPRO. ACT/ BOARD RES/ ORD. NO. ITEM NO. VISCA-AP4-7	6b. PREV. APPRO ACT/ BOARD RES/ ORD. NO. ITEM NO. VISCA-AP4-7	7a. SALARY P.A.: 183,840.00 7b. OTHER COMPENSATION: 1,000.00 ACA & PERA																																					
8. OFFICIAL DESIGNATION OF POSITION Associate Professor		9. WORKING PROPOSED TITLE Associate Professor																																					
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)																																					
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [] CITY [] PROVINCE [] 1st [] 2nd [] 3rd [] 4th [] 5th [] 6th []																																							
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets.																																							
Percent of Working Time : D U T I E S																																							
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: right;">40%</td> <td style="width: 5%; text-align: center;">:</td> <td style="width: 15%;">1.</td> <td>Teaching veterinary subjects to undergraduate students.</td> </tr> <tr> <td style="text-align: right;">15%</td> <td style="text-align: center;">:</td> <td>2.</td> <td>Basic and applied research activities.</td> </tr> <tr> <td style="text-align: right;">15%</td> <td style="text-align: center;">:</td> <td>3.</td> <td>Extension, field and laboratory veterinary work within the DASVM projects, VISCA campus and neighboring areas.</td> </tr> <tr> <td style="text-align: right;">10%</td> <td style="text-align: center;">:</td> <td>4.</td> <td>Production of laboratory guides, teaching manuals and other instructional aids.</td> </tr> <tr> <td style="text-align: right;">5%</td> <td style="text-align: center;">:</td> <td>5.</td> <td>Teaching animal health subjects to graduate students.</td> </tr> <tr> <td style="text-align: right;">5%</td> <td style="text-align: center;">:</td> <td>6.</td> <td>Helps in the improvement of the DASVM animal health laboratory.</td> </tr> <tr> <td style="text-align: right;">5%</td> <td style="text-align: center;">:</td> <td>7.</td> <td>Co-curricular/student-related activities.</td> </tr> <tr> <td style="text-align: right;">5%</td> <td style="text-align: center;">:</td> <td>8.</td> <td>Performance of other activities which may be required by department head and/or other higher authorities in VISCA.</td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">100%</td> <td style="text-align: center; border-top: 1px solid black;">:</td> <td colspan="2" style="border-top: 1px solid black;"></td> </tr> </table>				40%	:	1.	Teaching veterinary subjects to undergraduate students.	15%	:	2.	Basic and applied research activities.	15%	:	3.	Extension, field and laboratory veterinary work within the DASVM projects, VISCA campus and neighboring areas.	10%	:	4.	Production of laboratory guides, teaching manuals and other instructional aids.	5%	:	5.	Teaching animal health subjects to graduate students.	5%	:	6.	Helps in the improvement of the DASVM animal health laboratory.	5%	:	7.	Co-curricular/student-related activities.	5%	:	8.	Performance of other activities which may be required by department head and/or other higher authorities in VISCA.	100%	:		
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14. POSITION TITLE OF IMMEDIATE SUPERVISOR Department Head	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)	
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. Computer, fume hood, microscope, microtome, agar, media, water bath, incubator, autoclave, oven, petri plates, inoculating loops, alcohol lamp, stethoscope, etc.	
18. CONTRACT	19. WORKING CONDITION
Occasional Frequent	Normal Working Condition [X]
General Public [] [X]	Field work [X]
Other Agencies [] []	Field Trips []
Supervisors [X] []	Exposed to Varied Weather []
Management [] []	Others (Specify) []
Other (Specify) [] []	
20. I CERTIFY that the above answers are accurate and complete. 23 May 1997 Date EUGENE B. LANADA Signature of Employee	
21. Describe briefly the general function of the Unit or Section. To provide instruction, research and extension services	
22. Describe briefly the general function of the position. To provide instruction in Vet. medicine	
23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: Relevant masteral Degree Experience: 3 years relevant experience	
23b. Licenses or certificates required to do this work, if any.	
24. I HEREBY CERTIFY that the above answers are accurate and complete. Date SULPECIO C. BANTUGAN Signature and Title of Immediate Supervisor	
25. APPROVED: Date S. GO Head of Agency	