

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. SHEERWINA MAE G. BALOTITE has assumed the duties and responsibilities as Assistant Professor I of VSU Integrated High School effective September 15, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Balotite as Assistant Professor I.

Done this 30th day of September in VSU, Visca, Baybay City, Leyte.

  
SHALOM GRACE C. SUGANO  
Head of Office/Department/Unit

Date: September 15, 2022

Attested by:

  
**HONEY SOFIA V. COLIS\_**  
**OIC HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*