

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

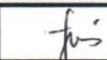
2. SURNAME	BIBERA		
FIRST NAME	REGINA	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	CAPACIO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/28/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.5		House/Block/Lot No. Street TALISAY CANDADAM
8. WEIGHT (kg)	50		Subdivision/Village Barangay BAYBAY LEYTE
9. BLOOD TYPE	"O"		City/Municipality Province 6521
10. GSIS ID NO.	006-0017-6749-8	18. PERMANENT ADDRESS	
11. PAG-IBIG ID NO.	1700-0024-3101		House/Block/Lot No. Street TALISAY CANDADAM
12. PHILHEALTH NO.	13-000014493-3		Subdivision/Village Barangay BAYBAY LEYTE
13. SSS NO.	NONE		City/Municipality Province 6521
14. TIN NO.	116-623-642	19. TELEPHONE NO.	NONE
15. AGENCY EMPLOYEE NO.	V00109	20. MOBILE NO.	09067679225
		21. E-MAIL ADDRESS (if any)	biberaregina77@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BIBERA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RENE	NAME EXTENSION (JR., SR) NA	LOISE MARIEL C. BIBERA	08/23/96
MIDDLE NAME	CALAM		DARA GAYLE C. BIBERA	03/09/98
OCCUPATION	SELF-EMPLOYED			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	CAPACIO			
FIRST NAME	ALBINO	NAME EXTENSION (JR., SR) NA		
MIDDLE NAME	CALLOSA			
25. MOTHER'S MAIDEN NAME				
SURNAME	CALUNGSOD			
FIRST NAME	BRIGIDA			
MIDDLE NAME	CERNA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY EAST CENTRAL SCHOOL	PRIMARY EDUCATION	1969	1975		1975	SALUTATORIAN
SECONDARY	BAYBAY HIGH SCHOOL	HIGH SCHOOL	1975	1979		1979	W/HONORS
VOCATIONAL / TRADE COURSE	NONE						
COLLEGE	UNIVERSITY OF THE VISAYAS	BS ARCHITECTURE	1979	1983		1983	NONE
GRADUATE STUDIES	NONE						

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	10/2/18

IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CS Professional	84.16	10/20/1991	Ormoc City, Leyte	8070367	

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.



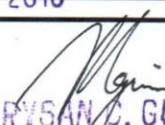
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To							
01 / 01 / 2018	Present	Administrative Officer II	Visayas State University		P 20,179.00	11-1	Permanent	Yes
01 / 01 / 2017	12 / 31 / 2017	Administrative Officer II	Visayas State University		P 19,620.00	11-1	Permanent	Yes
10 / 01 / 2016	12 / 31 / 2016	Administrative Officer II	Visayas State University		P 19,077.00	11-1	Permanent	Yes
01 / 01 / 2016	09 / 30 / 2016	Administrative Officer I	Visayas State University		P 17,730.00	10-1	Permanent	Yes
07 / 01 / 2014	12 / 31 / 2015	Administrative Officer I	Visayas State University		P 17,255.00	10-1	Permanent	Yes
03 / 04 / 2014	06 / 03 / 2014	Administrative Aide VI	Visayas State University		P 13,580.00	06-6	Permanent	Yes
06 / 01 / 2011	03 / 03 / 2014	Administrative Aide VI	Visayas State University		P 13,445.00	06-5	Permanent	Yes
06 / 01 / 2011	05 / 31 / 2012	Administrative Aide VI	Visayas State University		P 12,624.00	06-5	Permanent	Yes
03 / 04 / 2011	05 / 31 / 2011	Administrative Aide VI	Visayas State University		P 11,612.00	06-5	Permanent	Yes
06 / 24 / 2010	03 / 03 / 2011	Administrative Aide VI	Visayas State University		P 11,612.00	06-4	Permanent	Yes
07 / 01 / 2009	06 / 23 / 2010	Administrative Aide VI	Visayas State University		P 10,761.00	06-4	Permanent	Yes
07 / 01 / 2008	06 / 30 / 2009	Administrative Aide VI	Visayas State University		P 9,911.00	06-4	Permanent	Yes
03 / 04 / 2008	06 / 30 / 2008	Administrative Aide VI	Visayas State University		P 9,010.00	06-4	Permanent	Yes
07 / 01 / 2007	03 / 03 / 2008	Administrative Aide VI	Visayas State University		P 8,791.00	06-3	Permanent	Yes
03 / 04 / 2005	06 / 30 / 2007	Administrative Aide VI	Leyte State University		P 7,992.00	06-3	Permanent	Yes
12 / 01 / 2004	03 / 03 / 2005	Administrative Aide VI	Leyte State University		P 7,796.00	06-2	Permanent	Yes
03 / 04 / 2002	11 / 30 / 2004	Data Entry Machine Operator I	Leyte State University		P 7,796.00	06-2	Permanent	Yes
07 / 01 / 2001	03 / 03 / 2002	Data Entry Machine Operator I	Visayas State College of Agriculture		P 7,606.00	06-1	Permanent	Yes
01 / 01 / 2000	06 / 30 / 2001	Data Entry Machine Operator I	Visayas State College of Agriculture		P 7,244.00	06-1	Permanent	Yes
03 / 04 / 1999	12 / 31 / 1999	Data Entry Machine Operator I	Visayas State College of Agriculture		P 6,585.00	06-1	Permanent	Yes
12 / 01 / 1997	03 / 03 / 1999	Clerk I	Visayas State College of Agriculture		P 5,228.00	03-1	Permanent	Yes
01 / 01 / 1997	11 / 30 / 1997	Clerk I	Visayas State College of Agriculture		P 237.64 / d	03-1	Casual	Yes
01 / 01 / 1996	12 / 31 / 1996	Clerk I	Visayas State College of Agriculture		P 225.27 / d	03-1	Casual	Yes
01 / 01 / 1995	12 / 31 / 1995	Clerk I	Visayas State College of Agriculture		P 179.82 / d	03-1	Casual	Yes
01 / 01 / 1994	12 / 31 / 1994	Clerk I	Visayas State College of Agriculture		P 134.36 / d	03-1	Casual	Yes
07 / 01 / 1989	12 / 31 / 1993	Clerk I	Visayas State College of Agriculture		P 98.00 / d	03-1	Casual	Yes
12 / 14 / 1987	06 / 30 / 1989	Clerk	Visayas State College of Agriculture		P 32.85 / d	03-1	Casual	Yes
03 / 01 / 1987	12 / 13 / 1987	Clerk	Visayas State College of Agriculture		P 22.90 / d	03-1	Casual	Yes
07 / 01 / 1986	02 / 28 / 1987	Clerk	Visayas State College of Agriculture		P 19.90 / d	03-1	Casual	Yes
04 / 01 / 1986	06 / 30 / 1986	Clerk	Visayas State College of Agriculture		P 18.10 / d	03-1	Casual	Yes

(Continue on separate sheet if necessary)

SIGNATURE

DATE

10/21/18

<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES <input type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div>Date Filed: _____</div><div>Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>	<div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>	<div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table border="1" style="width:100%; border-collapse: collapse;"><thead><tr><th style="width:40%;">NAME</th><th style="width:40%;">ADDRESS</th><th style="width:20%;">TEL. NO.</th></tr></thead><tbody><tr><td>TERESITA L. QUIÑANOLA</td><td>Personnel Records & Performance Evaluation Office, Visayas State University,</td><td>563-7323</td></tr><tr><td>ASTERIA A. SEVILLA</td><td>Records Office, Visayas State University, Baybay, Leyte</td><td>none</td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table> <div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		NAME	ADDRESS	TEL. NO.	TERESITA L. QUIÑANOLA	Personnel Records & Performance Evaluation Office, Visayas State University,	563-7323	ASTERIA A. SEVILLA	Records Office, Visayas State University, Baybay, Leyte	none			
NAME	ADDRESS	TEL. NO.											
TERESITA L. QUIÑANOLA	Personnel Records & Performance Evaluation Office, Visayas State University,	563-7323											
ASTERIA A. SEVILLA	Records Office, Visayas State University, Baybay, Leyte	none											
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <table border="1" style="width:100%; border-collapse: collapse;"><tr><td>Government Issued ID: SCHOOL ID</td></tr><tr><td>ID/License/Passport No.: : V00109</td></tr><tr><td>Date/Place of Issuance: VSU, BAYBAY, LEYTE</td></tr></table>	Government Issued ID: SCHOOL ID	ID/License/Passport No.: : V00109	Date/Place of Issuance: VSU, BAYBAY, LEYTE	<div><div><div></div><div>Signature (Sign inside the box)</div><div>10/2/18</div><div>Date Accomplished</div></div><div><div></div><div>Right Thumbmark</div></div></div>									
Government Issued ID: SCHOOL ID													
ID/License/Passport No.: : V00109													
Date/Place of Issuance: VSU, BAYBAY, LEYTE													
<div>SUBSCRIBED AND SWORN to before me this OCT 05 2018, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div style="text-align: center;"><div> ATTY. RYSAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath</div></div>													