

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

DAGOHOY

FIRST NAME

DEVENAH DAWN

MIDDLE NAME

TOLIBAS

3. DATE OF BIRTH
(mm/dd/yyyy)

12/16/2001

4. PLACE OF BIRTH

LIMASAWA, SOUTHERN LEYTE

5. SEX

☐ Male ☒ Female

6. CIVIL STATUS

☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:

7. HEIGHT (m)

1.64

8. WEIGHT (kg)

43.65

9. BLOOD TYPE

10. GSIS ID NO.

N/A

11. PAG-IBIG ID NO.

121369550515

12. PHILHEALTH NO.

13-252938766-4

13. SSS NO.

N/A

14. TIN NO.

680-330-211-00000

15. AGENCY EMPLOYEE NO.

N/A

16. CITIZENSHIP

☒ Filipino ☐ Dual Citizenship
☐ by birth ☐ by naturalization
Pls. indicate country:

If holder of dual citizenship, please indicate the details.

17. RESIDENTIAL ADDRESS

N/A

CIRCUMFERENTIAL ROAD

House/Block/Lot No. Street

N/A TRIANA

Subdivision/Village Barangay

LIMASAWA SOUTHERN LEYTE

City/Municipality Province

ZIP CODE

6618

18. PERMANENT ADDRESS

N/A

CIRCUMFERENTIAL ROAD

House/Block/Lot No. Street

N/A TRIANA

Subdivision/Village Barangay

LIMASAWA SOUTHERN LEYTE

City/Municipality Province

ZIP CODE

6618

19. TELEPHONE NO.

N/A

20. MOBILE NO.

09307028041

21. E-MAIL ADDRESS (if any)

devenahdawndagohoy@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

N/A

FIRST NAME

N/A

MIDDLE NAME

N/A

OCCUPATION

N/A

EMPLOYER/BUSINESS NAME

N/A

BUSINESS ADDRESS

N/A

TELEPHONE NO.

N/A

23. NAME of CHILDREN (Write full name and list all)

N/A

DATE OF BIRTH (mm/dd/yyyy)

N/A

24. FATHER'S SURNAME

DAGOHOY

FIRST NAME

ARBEN

MIDDLE NAME

CAAYOHAN

25. MOTHER'S MAIDEN NAME

TOLIBAS

FIRST NAME

JONAH

MIDDLE NAME

ROGADOR

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE

From To

HIGHEST LEVEL/
UNITS EARNED
(if not graduated)

YEAR GRADUATED

SCHOLARSHIP/
ACADEMIC
HONORS
RECEIVED

ELEMENTARY

TRIANA ELEMENTARY SCHOOL

ELEMENTARY

2008 2014

N/A

2014

VALEDICTO-
RIAN

SECONDARY

LIMASAWA NATIONAL HIGH SCHOOL

SENIOR HIGH SCHOOL

2014 2020

N/A

2020

WITH HIGHEST
HONORS

VOCATIONAL /
TRADE COURSE

N/A

N/A

N/A N/A

N/A

N/A

N/A

COLLEGE

VISAYAS STATE UNIVERSITY - MAIN CAMPUS

BS CIVIL ENGINEERING

2020 2024

N/A

2024

MAGNA CUM
LAUDE, DOST-
SEL SCHOLAR

GRADUATE STUDIES

N/A

N/A

N/A N/A

N/A

N/A

N/A

SIGNATURE

DATE

July 31, 2025

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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	RA 1080 (Civil Engineering Licensure Examination)	88.8	April 28-29, 2025	Cebu City	0221225	12/16/2028
	DOST-SEI Undergraduate Scholar (RA7687)	N/A	October 20, 2019	Saint Joseph College-Maasin City	N/A	N/A
	PD 907 (Honor Graduate Eligibility)	N/A	June 27, 2025	CSC RO VIII	100108250806	08/07/2024

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE

DATE _____

July 31, 2025

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	IFI AMBAG-SaD Charity Institute (Triana, Limasawa, Southern Leyte)	03/07/2001	PRESENT	N/A	Administrative Head
	Philippine Institute of Civil Engineers-Visayas State University Student Chapter	09/14/2022	08/30/2023	N/A	President
	Philippine Institute of Civil Engineers-Visayas State University Student Chapter	09/18/2021	09/14/2022	N/A	Secretary
	Local Youth Development Council - LGU Limasawa	2019	2020	N/A	Limasawa National High School Representative

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Microsoft Office Proficiency	N/A	Philippine Institute of Civil Engineers-Visayas State University Student Chapter
Basic AutoCAD, STAAD, and GIS mapping Skills		VSU- DOST Scholars' Society
Leadership and event coordination		College of Engineering and Technology Supreme Student Council
Presentation skills		Local Youth Development Council
Public Speaking		IFI AMBAG-SaD Charity Institute

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No: _____


☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)


NAME	ADDRESS	TEL. NO.
ENGR. SHEILOU R. CABAJES	MAGALLANES, LIMASAWA, SOUTHERN LEYTE	09125215430
SUNNY S. TOLAYTAY	TRIANA, LIMASAWA, SOUTHERN LEYTE	09975085826
MA. LYN A. CAGADAS	TRIANA, LIMASAWA, SOUTHERN LEYTE	09456184240

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



DAGOHOY, DEVENAH DAWN TOLIBAS


PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:	National ID
ID/License/Passport No.:	4962-4871-2941-7597
Date/Place of Issuance:	Limasawa, Southern Leyte



Signature (Sign inside the box)

JUL 31 2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this JUL 31 2025, affiant exhibiting his/her validly issued government ID as indicated above.

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Notary Public for the Province of Leyte, City of Baybay
Notarial Commission No. B-23-12-07
Until December 31, 2025
MCLE Compliance No. VIII-0011446-Valid until April 14, 2027
PTR No. B-0326357-01/02/25
Person Administering Oath
IBP O.R. No. 49241-01/07/25
TIN No. 207-628-029
Attorney's Roll No. 42391

R. Magsaysay Avenue, Baybay City, Leyte

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

Sample: If applying to Supervising Administrative Officer

- Duration: Aug 15, 2024 – Nov 15, 2024
- Position: Intern
- Name of Office/Unit: Municipal Engineering Office
- Immediate Supervisor: Engr. Sheilou R. Cabajes
- Name of Agency/Organization and Location: LGU Limasawa, Cabulihan Limasawa, Southern Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Aided in organizing engineering records and material documentation such as delivery receipts and work orders. Conducted actual field measurements of completed roadside drainage projects to verify compliance with plans. Conducted a final inspection of the renovated warehouse to ensure adherence to design plans and standards.

- Duration: Jul 17, 2023 – Aug 17, 2023
- Position: Student Intern
- Name of Office/Unit: Precast Department
- Immediate Supervisor: Engr. Jeffrey Beloy
- Name of Agency/Organization and Location: Monocrete Construction Philippines, Inc Tayud Plant, Consolacion, Cebu
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Supervised the fabrication and delivery of precast elements, ensuring quality and compliance with project timelines. Conducted quality control through pre- and post-pour inspections of precasts, ensuring conformity to given construction drawings. Managed paperwork such as delivery receipts, material requests, work orders, and work transfer documentation. Prepared precast inspection checklists for quality assurance.

DEVENAH DAWN T. DAGOHoy

(Signature over Printed Name
of Employee/Applicant)

Date: July 31, 2025