

2494

14. POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)	
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. Calculator, Class record, Microscope, etc.	
18. CONTRACT	19. WORKING CONDITION
Occasional Frequent	Normal Working Condition []
General Public [] []	Field Work []
Other Agencies [] []	Field Trips []
Supervisors [] []	Exposed to Varied Weather []
Management [] []	Others (Specify) []
Other (Specify) [] []	
20. I CERTIFY that the above answers are accurate and complete.	
October 4, 1996 Date	 ANALYN A. MENDOZA Signature of Employee
21. Describe briefly the general function of the Unit or Section.	
22. Describe briefly the general function of the position. Provide instruction, Research and Extension services.	
23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: Experience:	
23b. Licenses or certificates required to do this work, if any.	
24. I HEREBY CERTIFY that the above answers are accurate and complete.	
Date	 RODOLFO A. PANINGBATAN, Ph.D. Signature and Title of Immediate Supervisor
25. APPROVED:	
Date	 SAMUEL S. GO Head of Agency