REPUBLIC OF THE PHILIPPINES BC-CSC (Position Description Form)		1. NAME OF EMPLOYEE QUIMIO JUSTINO MARUDO (Family Name) (Given Name) (Middle Name)	
DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT Visayas State University		3. BUREAU OR OFFICE SUC	
4. DEPARTMENT/BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK	
College of Forestry and Natural Resources		Visca, Baybay City, Leyte	
6a. PRES. APPRO. ACT/ BOARD RES/ ORD. NO. ITEM NO. 6b. PREV. APPRO ACT/ BOARD RES/ ORD. NO. ITEM NO. 6b. PREV. APPRO ACT/ ACT/ BOARD RES/ ORD. NO. ITEM NO.		7a. SALARY P.A.: 649, 056-00 7b. OTHER COMPENSATION 24,000	
8. OFFICIAL DE	SIGNATION OF POSITION	9. WORKING PROPOSED TITLE	
Professor 1V		Professor 4	
10. WAPCO CLASSIFICATION OF THIS POSITION OF THIS POSITIO		11. OCCUPATION GROUP TITLE (leave blank)	
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [] PROVINCE [[1st 2nd 3rd 4th 5th 6th [] [] [] [] []			
additional shee		FIES. If more space is needed, please attached is a standard and a	
Percent of Working Time	ning);	transhould be tilled for en positions other than teach Education: Fig. Deck excolor of the second	
15 15 10 	 Prepares course syllabi. Performs research and extens 	sion activities. evode entrant value as well as may be assigned from time to time.	
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16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles) **NONE** 17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. calculator, paper, ball pen, pencil, chalk, computer & other instructional facilities 18. CONTRACT Occasional Frequent 19. WORKING CONDITION Normal Working Condition [x] Field work [] Supervisors [] [] Field Trips [] Management [] [] Exposed to Varied Weather [] Other (Specify) [] Other (Specify) [] Other Specify [] 20. I CERTIFY that the above answers are accurate and complete. 21. Describe briefly the general function of the Unit or Section. **To provide instruction, research and extension services.** 22. Describe briefly the general function of the position **To provide instruction in Forestry courses.** 23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Education: Reliably Control	14. POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR		
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		TEOFANES A. PATINDOL, OIC-Head, DFWMC		
25. APPROVED	Date	Signature and Title of Immediate Supervisor		
JOSE L. BACUSMO	25. APPROVED	JOSE L. BACUSMO		
Date Plead of Agency	Date			