

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly if accomplished through own handwriting. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

I. PERSONAL INFORMATION

1. SURNAME	ESTARES		
2. FIRST NAME	JOANA MARIE		NAME EXTENSION (JR., SR)
MIDDLE NAME	SALINAS		
3. DATE OF BIRTH (dd/mm/yyyy)	08 / 04 / 2002	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TAGBILARAN CITY, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX AT BIRTH	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	SANCHEZ RESIDENCE N/A House/Block/Lot No. Street ZONE 1 PATAG Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.56 m		
8. WEIGHT (kg)	43 kg	ZIP CODE	6521
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street PUROK 3 MAYACABAC Subdivision/Village Barangay DAUIS BOHOL City/Municipality Province
10. UMID ID NO.	N/A	ZIP CODE	6339
11. PAG-IBIG ID NO.	1213-4994-8456		
12. PHILHEALTH NO.	02-254173059-5		
13. PhilSys Number (PSN):	4594-3784-9613-4690	19. TELEPHONE NO.	N/A
14. TIN NO.	772-313-474-00000	20. MOBILE NO.	09505437840 / 09565092377
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	joana.estares@vsu.edu.ph / jmestares10@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (dd/mm/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ESTARES			
FIRST NAME	JOSEPH	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TUMAPON			
25. MOTHER'S MAIDEN NAME				
SURNAME	SALINAS			
FIRST NAME	VICTORIA AMORLINA			
MIDDLE NAME	ESTARES			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HOLY SPIRIT SCHOOL OF TAGBILARAN, INC.	ELEMENTARY	2008	2014	N/A	2014	N/A
SECONDARY	HOLY SPIRIT SCHOOL OF TAGBILARAN, INC.	JUNIOR HIGH SCHOOL	2014	2018	GRADE 10	N/A	WITH HONORS
	HOLY SPIRIT SCHOOL OF TAGBILARAN, INC.	SENIOR HIGH SCHOOL	2018	2020	N/A	2020	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	BACHELOR OF SCIENCE IN METEOROLOGY	2020	2024	N/A	2024	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

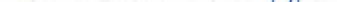
SIGNATURE		DATE	01 / 08 / 2025
-----------	--	------	----------------

[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience Sheet.

[illegible]

SIGNATURE		DATE	01 / 08 / 2025
------------------	---	-------------	----------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (dd/mm/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK (Write in full)
	From	To		
THE CLIMATE REALITY PROJECT PHILIPPINES	29 / 03 / 2025	PRESENT	N/A	CLIMATE REALITY LEADER
PHILIPPINE ATMOSPHERIC, GEOPHYSICAL, AND ASTRONOMICAL SERVICES ADMINISTRATION-WEATHER DIVISION	07 / 08 / 2023	11 / 08 / 2023	40 HOURS	ON-THE-JOB-TRAINEE
PHILIPPINE ATMOSPHERIC, GEOPHYSICAL, AND ASTRONOMICAL SERVICES ADMINISTRATION-HYDROMETEOROLOGICAL, TROPICAL METEOROLOGY, AND INSTRUMENTS RESEARCH AND DEVELOPMENT SECTION	03 / 07 / 2023	04 / 08 / 2023	200 HOURS	ON-THE-JOB-TRAINEE
PHILIPPINE COAST GUARD AUXILIARY SQUADRON 1103RD	23 / 08 / 2023	PRESENT	N/A	DIVISION III STAFF FOR OPERATIONS
G17 UNIVERSITY AMBASSADORS CONSORTIUM-PHILIPPINES	14 / 05 / 2022	19 / 08 / 2023	N/A	VISAYAS STATE UNIVERSITY'S GENDER EQUALITY (SDG 5) UNIVERSITY AMBASSADOR

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (dd/mm/yyyy)		NUMBER OF HOURS	Type of L&D (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
WORKSHOP ON PREPARING PROJECT PROPOSALS FOR CAPITAL OUTLAY AND MAINTENANCE AND OTHER OPERATING EXPENSES	05 / 06 / 2025	01 / 07 / 2025	80 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-PLANNING AND DEVELOPMENT OFFICE
TRAINING-WORKSHOP ON THE PREPARATION OF GENDER-RESPONSIVE RESEARCH AND EXTENSION PROPOSALS	21 / 05 / 2025	22 / 05 / 2025	16 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-RESEARCH OFFICE; GENDER AND RESOURCE CENTER
CLIMATE REALITY LEADERSHIP CORPS	29 / 03 / 2025	29 / 03 / 2025	10 HOURS	TECHNICAL	THE CLIMATE REALITY PROJECT PHILIPPINES
CLIMATE CHANGE EXPENDITURE TAGGING TRAINING	25 / 11 / 2024	25 / 11 / 2024	4 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-REGIONAL CLIMATE CHANGE RESEARCH AND DEVELOPMENT CENTER
TRAINING-WORKSHOP ON UNDERSTANDING THE LANDSCAPE OF WORLD UNIVERSITY RANKINGS AND STRENGTHENING INSTITUTIONAL STRATEGIES FOR SCOPUS RESEARCH PUBLICATIONS	18 / 10 / 2024	19 / 10 / 2024	16 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-RESEARCH OFFICE
TRAINING-WORKSHOP ON WRITING HIGH-IMPACT PUBLICATIONS	08 / 10 / 2024	10 / 10 / 2024	24 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-RESEARCH OFFICE
SPACE INFORMATION INFRASTRUCTURE CAPACITY-BUILDING AND TRAINING PROGRAM: WEBINAR ON IMAGING SENSORS	05 / 04 / 2024	05 / 04 / 2024	2 HOURS	TECHNICAL	PHILIPPINE SPACE AGENCY
BASIC LIFE SUPPORT TRAINING	23 / 03 / 2024	23 / 03 / 2024	9 HOURS	SKILLS	PHILIPPINE COAST GUARD AUXILIARY-VSU STUDENT CHAPTER
10TH SUPER TYPHOON YOLANDA COMMEMORATION: WEATHER AND CLIMATE SCIENCE FOR DISASTER PREPAREDNESS SEMINAR-WORKSHOP	10 / 11 / 2023	10 / 11 / 2023	8 HOURS	TECHNICAL	PHILIPPINE COAST GUARD AUXILIARY-VSU STUDENT CHAPTER; VISAYAS STATE UNIVERSITY-DEPARTMENT OF METEOROLOGY
ECHO SEMINAR: INTERNATIONAL DISTANCE LEARNING COURSE ON NOWCASTING TECHNIQUES ON SEVERE CONVECTION WEATHER	08 / 09 / 2023	08 / 09 / 2023	3 HOURS	TECHNICAL	PHILIPPINE ATMOSPHERIC, GEOPHYSICAL, AND ASTRONOMICAL SERVICES ADMINISTRATION
STUDENT LEADERSHIP TRAINING AND TEAM-BUILDING SEMINAR	26 / 08 / 2023	26 / 08 / 2023	9 HOURS	LEADERSHIP	VISAYAS STATE UNIVERSITY-OFFICE OF STUDENT AFFAIRS AND SERVICES
BASICS OF ISOPLETHING AND STREAMLINE ANALYSIS WORKSHOP	22 / 03 / 2023	22 / 03 / 2023	4 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY METEOROLOGICAL SOCIETY
MASTERCLASS: WEATHER FORECASTING IN THE PHILIPPINES AND WORKSHOP ON ISOPLETH ANALYSIS	03 / 03 / 2023	03 / 03 / 2023	6 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY METEOROLOGICAL SOCIETY; VISAYAS STATE UNIVERSITY-DEPARTMENT OF METEOROLOGY
STUDENT LEADERS FACILITATION WORKSHOP	09 / 09 / 2022	09 / 09 / 2022	2 HOURS	LEADERSHIP	VISAYAS STATE UNIVERSITY-OFFICE OF STUDENT AFFAIRS AND SERVICES
TYPHOON AWARENESS AND CALAMITY AWARENESS WEBINAR	29 / 06 / 2022	22 / 07 / 2022	5 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-DEPARTMENT OF METEOROLOGY
STRENGTHENING YOUTH FOR GREEN HYDROGEN CONFERENCE	05 / 06 / 2022	05 / 06 / 2022	1 HOUR	LEADERSHIP	THE ROAD TO RIGHTS
#WEATHERWISER: A NEW NORMAL VER2.0 WEBINAR	31 / 03 / 2022	31 / 03 / 2022	4 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-DEPARTMENT OF METEOROLOGY
METTALKS: EXPERIENCES AND CHALLENGES OF EARLY-CAREER METEOROLOGISTS	19 / 06 / 2021	19 / 06 / 2021	5 HOURS	FOUNDATION	CENTRAL LUZON STATE UNIVERSITY ATMOSPHERIC SOCIETY
WATERSHAKER PH: WATER TALKS	27 / 03 / 2021	27 / 03 / 2021	3 HOURS	TECHNICAL	EARTH SHAKER
WEATHERING WITH YOU: CONNECTING WATERS TO WEATHER AND CLIMATE IN THE PHILIPPINES	27 / 03 / 2021	27 / 03 / 2021	3 HOURS	TECHNICAL	EARTH SHAKER
#WEATHERWISER: A NEW NORMAL WEBINAR	22 / 03 / 2021	22 / 03 / 2021	7 HOURS	TECHNICAL	VISAYAS STATE UNIVERSITY-DEPARTMENT OF METEOROLOGY
ADDRESSING THE CLIMATE AND ENVIRONMENTAL CRISIS WEBINAR	21 / 09 / 2020	21 / 09 / 2020	3 HOURS	TECHNICAL	JOEY CAMISO
20TH CFC-YFC CENTRAL VISAYAS CONFERENCE	26 / 10 / 2019	27 / 10 / 2019	48 HOURS	FOUNDATION	COUPLES FOR CHRIST-YOUTH FOR CHRIST
LAUDATO SI CONFERENCE ON CLIMATE AND ENVIRONMENTAL JUSTICE	20 / 03 / 2019	20 / 03 / 2019	10 HOURS	FOUNDATION	HOLY NAME UNIVERSITY

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
WEATHER AND CLIMATE FORECASTING	G17 UNIVERSITY AMBASSADORS CONSORTIUM FELLOW	THE CLIMATE REALITY PROJECT PHILIPPINES
ORAL AND WRITTEN COMMUNICATION		PHILIPPINE COAST GUARD AUXILIARY SQUADRON 1103RD
RESEARCH AND EXTENSION		G17 UNIVERSITY AMBASSADORS CONSORTIUM-PHILIPPINES
GIS AND REMOTE SENSING		VISAYAS STATE UNIVERSITY METEOROLOGICAL SOCIETY
COMPUTER AND PROGRAMMING		
ORGANIZATIONAL		
WRITING		

(Continue on separate sheet if necessary)

SIGNATURE	DATE	01 / 08 / 2025
-----------	------	----------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277, as amended); and (c) Expanded Solo Parents Welfare Act (RA 11861), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	OFFICE / RESIDENTIAL ADDRESS	CONTACT NO. AND/OR EMAIL
CHARLINDO S. TORRION	DEPARTMENT OF METEOROLOGY, VISCA, BAYBAY CITY, LEYTE	0919-006-8626 charlindo.torrion@vsu.edu.ph
MARY ARIELLE CHENEL DOMINGUEZ	MARINE METEOROLOGICAL SERVICES SECTION, DOST-PAGASA, Q.C., M.M.	0920-646-2908 chenel.dominguez@gmail.com
DR. DENNIS P. PEQUE	DEPARTMENT OF FOREST SCIENCES, VISCA, BAYBAY CITY, LEYTE	0927-706-2843 dppeque@vsu.edu.ph

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct, and complete statement pursuant to the provisions of pertinent laws, rules, and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

ESTARES, JOANNA MARIE S.
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: DRIVER'S LICENSE

ID/License/Passport No.: G24-20-008791

Date/Place of Issuance: APRIL 4, 2025
CARIGARA, LEYTE

Signature (Sign inside the box)

AUGUST 1, 2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this 12 SEP 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREN ABEGAIL S. MONTERO
VSU Director, Legal Affairs and Services

Person Administering Oath

CS FORM 212 (Revised 2025), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer (Human Resource Management Officer IV)

- Duration: 11 February 2011 – present
- Position: Human Resource Management Officer III
- Name of Office/Unit: Finance and Administrative Service
- Immediate Supervisor: Maria Estrada
- Name of Agency/Organization and Location: Department of Human Resources, Metro Manila
- List of Accomplishments and Contributions (if any)
 - Developed recruitment plan
 - Designed training program for retirees under EO 366
- Summary of Actual Duties
 - Responsible for the management of the recruitment and selection process and the coordination of training activities of the Department, provides assistance in the management of the Division's programs and activities, and performs other related functions.

- Duration: June 9, 2025 – Present
- Position: Field Inventory Researcher
- Name of Office/Unit: Institute for Climate and Sustainable Cities
- Immediate Supervisor: Dr. Eduardo O. Mangaoang
- Name of Agency/Organization and Location: Institute for Climate and Sustainable Cities, Tacloban City, Leyte
- List of Accomplishments and Contributions (if any)
 - Led the conduct of focus group discussions (FGDs) and key informant interviews (KII) for the policy analysis on improving the effectiveness of the Community-Based Forest Management Agreement (CBFMA) in communities and organizations in Catbalogan and Samar Island Natural Park, Paranas, Samar;
 - Assisted in the analysis and interpretation of the data gathered during FGDs and KIIs;
 - Assisted in generating reports for the Said Research Project; and
 - Served as the Cartographer for the areas visited during FGDs and KIIs.
- Summary of Actual Duties
 - On-call field inventory researcher for the conduct of focus group discussions (FGDs) and key informant interviews (KII) for the policy analysis on improving the

effectiveness of the Community-Based Forest Management Agreement (CBFMA) in communities and organizations in Catbalogan and Samar Island Natural Park, Paranas, Samar;

- Assist in the analysis and interpretation of the data gathered during FGDs and KIs;
- Assist in generating reports for the Said Research Project; and
- Generate maps for the areas visited during FGDs and KIs.

- Duration: September 1, 2024 – July 31, 2025
- Position: Science Research Assistant–Research and Data Analysis
- Name of Office/Unit: Regional Climate Change Research and Development Center
- Immediate Supervisor: Dr. Dennis P. Peque
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Served as a Presenter during the Annual In-House Review for the Research Project on the Scoping Assessment for Region 8-LGUs' Climate Change Adaptive Capacity;
 - Submitted the Terminal Report for the Said Terminated Project;
 - Led the data collection, monitoring, and evaluation of the tracking of greenhouse gas emissions in the Visayas State University–Main Campus;
 - Submitted a Research Proposal for the Said Project;
 - Led the data collection, monitoring, and evaluation of the Scoping Assessment for Region 8-LGUs' Climate Change Adaptive Capacity; and
 - Was a speaker and facilitator on various trainings, workshops, and seminars related to climate change.
- Summary of Actual Duties
 - Take the lead in the conduct of data collection, analysis, and interpretation for the estimation and tracking of greenhouse gas emissions in the Visayas State University–Main Campus;
 - Take the lead in the conduct of data collection, analysis, and interpretation for the scoping assessment of LGUs' climate change adaptive capacity in affected areas of STY Yolanda in Eastern Visayas;
 - Assist the Project Leader for the terminal report on the scoping assessment of LGUs' climate change adaptive capacity in affected areas of STY Yolanda in Eastern Visayas;
 - Submit research proposals for the Center;
 - Facilitate/assist and/or serve as a Resource Person in organizing and conducting virtual/physical trainings/conferences; and
 - Perform other research and development, and extension, activities as assigned by the Immediate Supervisor.

- Duration: October 1, 2024 – October 30, 2024
- Position: Field Inventory Researcher
- Name of Office/Unit: OXFAM Pilipinas & ECLIPSE, Inc.
- Immediate Supervisor: Dr. Eduardo O. Mangaoang
- Name of Agency/Organization and Location: Ormoc City, Leyte

- List of Accomplishments and Contributions (if any)
 - Led the data collection during the field inventory of mangroves in Hilongos, Leyte for the Project CHARM, in partnership with OXFAM Pilipinas;
 - Led the transect walking and plotting of mangroves during the Said Field Inventory; and
 - Served as the Cartographer for the field inventory.
- Summary of Actual Duties
 - On-call field inventory researcher for the conduct of data collection for the field inventory of mangroves in Hilongos, Leyte for the Project CHARM;
 - Take the lead in mapping and plotting of mangroves for the Said Project; and
 - Generate maps for the mangrove inventory in Hilongos, Leyte.

JOANA MARIE S. ESTARES

(Signature over Printed Name
of Employee/Applicant)

Date: AUGUST 1, 2025