

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	SALAS		
FIRST NAME	YSSAKHAR		NAME EXTENSION (JR., SR)
MIDDLE NAME	ALGODON		
3. DATE OF BIRTH (mm/dd/yyyy)	9/27/1989	18. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	36 KILBOURNE House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521-A
7. HEIGHT (m)	1.65		
8. WEIGHT (kg)	78	ZIP CODE	
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	36 KILBOURNE House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521-A
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	1210-3274-6373	ZIP CODE	
12. PHILHEALTH NO.	090503277149		
13. SSS NO.	06-3189180-8	19. TELEPHONE NO.	N/A
14. TIN NO.	423-158-703-000	20. MOBILE NO.	09565210646
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	yzakh_15@yahoo.com


## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	
MIDDLE NAME			
OCCUPATION			
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			
24. FATHER'S SURNAME	SALAS		
FIRST NAME	FELIX	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MANAGBANAG		
25. MOTHER'S MAIDEN NAME			
SURNAME	ALGODON		
FIRST NAME	ROSARIO		
MIDDLE NAME	ULBATA		
(Continue on separate sheet if necessary)			

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALPHA CHRISTIAN SCHOOL	PRIMARY EDUCATION	1996	2002		2002	WITH HIGH HONORS
SECONDARY	LSU LABORATORY HIGH SCHOOL	HIGH SCHOOL	2002	2006		2006	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	TOKYO UNIVERSITY OF AGRICULTURE AND TECHNOLOGY	SHORT-TERM EXCHANGE PROGRAM FOR SCIENCE AND ENGINEERING	2009	2010			JASSO SCHOLAR
	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN CHEMISTRY	2006	2011		2011	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF EDUCATION IN CHEMISTRY	2015	2016	12		
	UNIVERSITY OF THE PHILIPPINES LOS BANOS	MASTER OF SCIENCE IN CHEMISTRY	2016	PRESENT	25		CHED K-12

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 17, 2018
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27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
REGISTERED CHEMIST	Passed	10/21/2011	MANILA, PHILIPPINES	00011155	9/27/2020
CERTIFICATE OF ELIGIBILITY: HONOR GRADUATE ELIGIBILITY (PD 907)	N/A	4/5/2011		133825	N/A

V. WORK EXPERIENCE	
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(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	12/17/2018



# VII. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A					

(Continue on separate sheet if necessary)

## VIII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	AAACU 22nd Biennial Conference and General Assembly	10/16/2018	10/18/2018	24	Technical	Asean Association of Agricultural College and Universities
	4th AFSA Internation Conference on Food Safety and Food Security	10/9/2018	10/12/2018	32.0	Technical	Asian Food Safety and Security Association
	18th PSSN Annual Scientific Conference (IconSIE 2018)	4/15/2018	4/18/2018	24	Technical	Philippine Society for the Study of Nature, Inc. (PSSN)
	Gender Sensitivity Training and Anti-sexual Harassment Orientation	3/23/2016	3/23/2016	8	Technical	Institute of Strategic Research and Development Studies
	1st Philippine Society of Biochemistry and Molecular Biology - Visayas Chapter Symposium on Advances in Biochemistry and Molecular	01/15/2016	01/15/2016	8	Technical	Philippine Society of Biochemistry and Molecular Biology
	Training Workshop on Writing and Presenting Proposal Towards Building Science Culture in Eastern Visayas Region	10/01/2015	10/02/2015	16	Technical	National Academy of Science and Technology, Philippines Outstanding Young Scientists Inc.
	Orientation Seminar of Newly-Hired Regular and Part-Time Instructors	06/08/2015	06/08/2015	8	Technical	Visayas State University
	Understanding, Documenting and Implemeting OHSAS 18001:2007	10/09/2014	10/10/2014	16	Technical	Neville Clark
	OHSAS 18001:2007 Hazard Identification, Risk Assessment and Determining Controls	09/18/2014	09/18/2014	8	Technical	Neville Clark
	Seminar on Meeting the Needs of Diverse UPOU ODeLearners	08/04/2014	08/04/2014	8	Technical	University of the Philippines Open University
	Integrated Core Tools Training	07/07/2014	07/11/2014	40	Technical	Neville Clark
	Implementing QA/QC in Analytical Chemistry Laboratories For ASEAN 2015	02/17/2014	02/15/2014	16	Managerial	Integrated Chemists of the Philippines
	Environmental Management System ISO 14001:2004 Internal Auditor Course	03/07/2013	03/08/2013	16	Managerial	Bureau Veritas
	Chemical Handling	06/15/2013	06/15/2013	8	Technical	PMM - PM5127 Environment, Safety and Health

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	BADMINTON		N/A		VSU Faculty Association,
					Integrated Chemists of the Philippines
					Philippine Society of Biochemistry and Molecular Biology
					Phil. Society for the Study of Nature (PSSN), INC
					Asian Food Safety and Security Association

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12/17/2018
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34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:  
I resign from PMM to pursue working in academe. \_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. CANDELARIO L. CALIBO	DOPAC, VSU, VISCA, BAYBAY CITY	
PROF JACOB GLENN F. JANSALIN	DOPAC, VSU, VISCA, BAYBAY CITY	


42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance


Government Issued ID: PRC

ID/License/Passport No.: 00011155


Date/Place of Issuance: SEPTEMBER 29, 2011 / M



Signature (Sign inside the box)  
12/17/2016  
Date Accomplished



YSSAKHAR A. SALAS



Right Thumbmark

SUBSCRIBED AND SWORN to before me this JAN 21 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSA C. GUINOCOR  
VSU LEGAL OFFICER

Person Administering Oath

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**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: June 8, 2015 – present
  - Position: Instructor I
  - Name of Office/Unit: Department of Pure and Applied Chemistry
  - Immediate Supervisor: Prof. Jacob Glenn F. Jansalin
  - Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Developed course outline and syllabus
  - Summary of Actual Duties
    - Teaches assigned chemistry subjects and performs other teaching related functions
    - Performs research and extension functions
- 
- Duration: January 2012 – May 2015
  - Position: Process Engineer
  - Name of Office/Unit: PM5122 Process Engineering – Taping Process and Improvement Group
  - Immediate Supervisor: Charlot Jennifer Velilia
  - Name of Agency/Organization and Location: PMM, Brgy. Pantay-Bata, FPIP, Tanauan City, Batangas, Philippines
  - List of Accomplishments and Contributions (if any)
    - 2014 Award for Innovative Contribution & Continuous Improvement (May 5, 2014)
    - 2014 Award for meeting EHS and Community Responsibility (September 1, 2014)
    - 2013 Award for Best ISS Practice of the Year 2013 (December 7, 2013)
  - Summary of Actual Duties
    - Conducts evaluation of products of high quality prior mass production
    - Issues process standards and regulations for production processes
    - Promotes process improvement such as quality, productivity, efficiency and cost down activities
    - Conducts failure analysis in solving issues on production line
    - Promotes good housekeeping and ensures that process control measures are consistently implemented to maintain a safe, environment-friendly work areas and avoidance of production loss to the company
    - Serves as member on Environment, Safety and Health Committee wherein it served to promote safer, environment-friendly, and healthy working environment
    - Participates in the company audit program as an internal lead auditor for ISO 14001 accreditation of the company
    - Performs test analyses (SEM-EDX, JMP, Reliability Tests and FA) for to ensure high quality of products.

  
**YSSAKHABA. SALAS**

(Signature over Printed Name  
of Employee/Applicant)

Date: 01/03/2019