

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ nd use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CSID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ARRADAZA		
FIRST NAME	CATHERINE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	CASTRO		
3. DATE OF BIRTH (mm/dd/yyyy)	07/24/1979	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.5 m	ZIP CODE	6521
8. WEIGHT (kg)	50 kg		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	021-1365-1339-2	ZIP CODE	6521
11. PAG-IBIG ID NO.	121125281197		
12. PHILHEALTH NO.	130-2507-7335-9		
13. SSS NO.	04-19110523	19. TELEPHONE NO.	335-3773
14. TIN NO.	919-702-437	20. MOBILE NO.	09176330054
15. AGENCY EMPLOYEE NO.	V00718	21. E-MAIL ADDRESS (if any)	catherine.arradaza@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSES SURNAME	N/A	N/A	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME			
MIDDLE NAME			
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	ARRADAZA		01/25/1941
FIRST NAME	MATEO	NAME EXTENSION (JR., SR) SR	
MIDDLE NAME	MABIA		
25. MOTHER'S MAIDEN NAME			
SURNAME	CASTRO		07/20/1952
FIRST NAME	CORAZON		
MIDDLE NAME	CUASITO		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY SOUTH CENTRAL SCHOOL (BSCS)	PRIMARY EDUCATION	1985	1991		1991	NA
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION (FCIC)	HIGH SCHOOL	1991	1995		1995	NA
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS in AGRICULTURE/	1995	1999		1999	NA
	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	BS in ELEMENTARY EDUCATION	2008	2011	32		
GRADUATE STUDIES	VISAYAS STATE COLLEGE OF AGRICULTURE	MS in HORTICULTURE	2005	2013		2013	NA
	UNIV. OF THE PHILIPPINES LOS BANOS (UPLB)	PhD in HORTICULTURE	2013	2018		2018	DOST-ASTHRDP Scholarship

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/2/2024
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	5/2/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

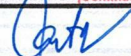
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Workshop on Learning Needs and Course Outcomes for PMC FSCC	March 18, 2024	March 20, 2024	24 HRS	Technical	UPLB/UC SEARCA
	Training on TC-Bamboo Production, and Propagation of CbnaI Trees and Ornamental Plants	02/16/23		8 HRS	Technical	City of Baybay LGU
	ASSERT 2023 National Convention-Education 4.0 Outcome-Based Education ...	01/27/24	0128/24	17 HRS	Technical	ASSERT
	1st Philippine Scientific Bamboo Conference	9/16/ 2022		8 HRS	Technical	Phil. Bamboo - Society Advocates, Inc
	2nd SEAMEO-QS Higher Education Forum (Virtual) on Using Analytics to Plan International Collaboration in the Asia Pacific	9/29/2022		2 HRS	Technical	SEAMO
	Training on Gender Analysis (GA) and Use of GA Tools for R&D Management and Implementation	08/1/2022	08/03/2022	24 HRS	Technical	GAD (DOST-PCAARRD)
	23rd AACU Conference and General Assembly/ 50th Founding Anniversary	07/4/2022	07/8/2022	40HRS	Technical	AACU; Maejo University, Thailand
	EARTH DAY CELEBRATION AND BAMBOO CONFERENCE	04/22/2021		5 HRS	Technical	PBSAI
	CORONAVIRUS VACCINE: ARE YOU WILLING TO TAKE THE SHOT?	02/23/2021		3 HRS	Technical	CAS, VSU
	Online Training: Using Discord as a Class Communication Tool	10/12/20		4 HRS	Technical	VSU
	SARAI ESKWELA: Satellite Remote Sensing: A Smarter Approach for Agricultural Monitoring, SARAI ESKWELA2020/Participant	9/30/20		1 HR	Technical	SARAI; UPLB
	SARAI ESKWELA: Use of Weather Information and Drought from Space: Utilizing Satellite Data to Monitor Drought in the Philippines	9/24/20		1 HR	Technical	SARAI; UPLB
	SARAI ESKWELA: Use of Weather Information and Drone Aerial Images for Crop Monitoring,	9/16/20		1 HR	Technical	SARAI; UPLB
	SARAI ESKWELA: Smarter Technologies for Crop Water Management	9/2/20		1 HR	Technical	SARAI; UPLB
	Online Training on Developing a MOODLE Online Classroom, Visayas State University, June 24-26, 2020	6/24/20	6/26/20	24 HRS	Technical	VSU
	19th PSSN ANNUAL SCIENTIFIC CONFERENCE/CoNSIE 2109	7/2/2019	7/6/2019	40 HRS	Technical	PSSN
	TRAINING ON ENHANCING THE CAPACITY OF NAARDN RESEARCHERS ON THE SCIENCE OF R&D MANAGEMENT	12/4/2018	12/7/2018	32 HRS	Technical	DOST-PCAARRD
	EFFECTIVE FACILITATING SKILLS AND PROACTIVE INTERVENTION TECHNIQUES IN RESPONDING STUDENT-AT-RISK SITUATIONS	11/26/2018	11/27/2018	16 HRS	Technical	VSU
	TRAINING -WORKSHOP ON SUSTAINABLE SMALL AND MEDIUM-SCALE BAMBOO	11/19/2018	11/23/2018	40 HRS	Technical	DOST-PCAARRD
	22nd AACU BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	10/16/2018	10/18/2018	24 HRS	Technical	AACU; VSU
	ISSAAS INT'L CONGRESS 2018	12/10/18	10/14/2018	32 HRS	Technical	ISSAAS INC.
	HOW TO GET KEY DECISION MAKERS TO SAY YES TO YOUR PROJECT IDEAS: A TRAINING COURSE FOR PROJECT IMPLEMENTERS	7/26/2018	7/28/2018	32 HRS	Technical	DOST-PCAARRD
	11TH PAPTCB INC. SCIENTIFIC CONVENTION	9/7/18	9/7/18	40 HRS	Technical	PAPTCB INC.
	WORKSHOP IN PREPARATION OF AACUP ACCREDITATION	5/10/17	6/10/17	16 HRS	Technical	VSU
	24TH FCSSP SCIENTIFIC CONFERENCE	7/13/2017	7/17/2017	40 HRS	Technical	FCSSP, IPB, CAFS, UPLB
	CURRENT CLIMATE CHANGE PERSPECTIVES: IMPLICATIONS AND OPPORTUNITIES FOR ACTION	10/27/2016		5 HRS	Technical	CROP SCIENCE CLUSTER, UPLB
	10TH PAPTCB SCIENTIFIC CONVENTION	9/19/2016	9/24/2016	40 HRS	Technical	PAPTCB INC.
	AGELESS WONDERS OF LACTIC ACID BACTERIA	10/22/2014	10/24/2014	24 HRS	Technical	PHIL. SOCIETY OF LACTIC ACID (PSLAB) ASIAN FED. OF LACTIC ACID BACTERIA
	SEMINAR ON INTERDEPENDENCE OF RESEARCH AND MGT	2/24/2014	2/24/2014	3HRS	Technical	BENGUET STATE UNIV. /UPLB-CPAF
	TRAINING ON FEATURE STORY AND NEWS WRITING	03/14/2012	03/15/2012	16 HRS	Technical	OVPRE, VSU
	SEMINAR OF COMPUTATION OF GRADES AMONG NEW INSTRUCTOR	09/23/2011	09/23/2011	8 HRS	Technical	VISAYAS STATE UNIVERSITY
	8TH GEN. ASSEMBLY NRCP VISAYAS, REGIONAL CHAPTER	05/18/2011	05/08/2011	8 HRS	Technical	NAT'L RESEARCH COUNCIL OF THE PHIL.
	7th PAPTCB CONVENTION, BAGUIO CITY	11/22/2010	11/26/2010	32 HRS	Technical	PHIL. ASSOC. OF TISSUE CULTURE AND BIOTECHNOLOGY INC.(PAPTCB)
	SEMINAR ON LABORATORY WASTES MGT.	7/22/210	07/22/2010	3 HRS	Technical	PHILROOTCROPS/ VSU
	1st PAPTCB INC.VIS-REG. SYMPOSIUM ON TISSUE CULTURE & BIODIVERSITY ENHANCEMENT, CONSERVATION AND UTILIZATION	07/08/2010	7.9/2010	16 HRS	Technical	PHIL. ASSOC. OF TISSUE CULTURE AND BIOTECHNOLOGY INC.(PAPTCB)

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	MICROPROPAGATION OF HORTICULTURAL CROPS		NA		PHIL. ASSOC. OF PLANT TISSUE CULTURE AND BIOTECHNOLOGY (PAPTCB,INC)
					PHIL. SOCIETY OF LACTIC ACID BACTERIA (PSLAB)
					VSU Faculty Association (VFA)
					PHIL SOC OF THE STUDY OF NATURE AND SCIENCE(PSSN)
					SAER
					PHI SIGMA HONOR SOCIETY UPLB Chapter

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/2/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO

If YES, give details: _____

Finished contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. ROSARIO A. SALAS	Dept. of Horticulture, VSU	0908-8732033
Dr. JOSE L. BACUSMO, JR	Baybay City, Leyte	9173108076
Dr. MA. LOURDES O. CEDO	UPLB	9195878293

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



CATHERINE C. ARRADAZA

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VSU Employee ID

ID/License/Passport No.: VDO 718

Date/Place of Issuance: June 2012

Signature (Sign inside the box)

Date Accomplished



SUBSCRIBED AND SWORN to before me this

02 MAY 2024

, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 15, 2022 - present
 - Position: Associate Professor II
 - Name of Office/Unit: Department of Horticulture
 - Immediate Supervisor: Rosario A. Salas
 - Name of Agency/Organization and Location: Visayas State University, Leyte
 - List of Accomplishments and Contributions (if any)
 - Regional Awardee for Best Completed Research ViCARP-RRDEN
 - Upgraded the Horticulture Plant Tissue Culture Laboratory through PCAARRD
 - Secured MOAs with LGU Baybay, and other private sectors
 - Secured research funds for the micropropagation, and outplanting of tissue culture-derived planting materials
 - Conducted trainings for extension and held classes in Horticulture courses
 - Served as PTC laboratory in-charge and secretary of the graduate school
 - Summary of Actual Duties
 - Teaching horticultural subjects and other related teaching functions, implement research, extension and production on different horticultural crops, Member in different committees in the Department and University, Perform other functions assigned by the Department Head
-
- Duration: July 01, 2019 - September 14, 2022
 - Position: Assistant Professor III
 - Name of Office/Unit: Department of Horticulture
 - Immediate Supervisor: Rosario A. Salas
 - Name of Agency/Organization and Location: Visayas State University, Leyte
 - List of Accomplishments and Contributions (if any)
 - Secured MOAs with LGU Baybay, and other private sectors
 - Secured research funds for the micropropagation, and outplanting of tissue culture-derived planting materials
 - Awarded as Best Oral Presenter in AAACU in Thailand
 - Assisted in conducting trainings for extension and held classes in Horticulture courses
 - Served as PTC laboratory in-charge and secretary of the graduate school

- Summary of Actual Duties

- Teaching horticultural subjects and other related teaching functions, implement research, extension and production on different horticultural crops, Member in different committees in the Department and University, Perform other functions assigned by the Department Head

- Duration: January 1, 2017 – June 30, 2019
- Position: Assistant Professor I
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
- Name of Agency/Organization and Location: Visayas State University, Leyte

- List of Accomplishments and Contributions (if any)

- Conducted research in tissue culture
- Assisted in conducting trainings for extension and held classes in Horticulture

- Summary of Actual Duties

- Teaching horticultural subjects and other related teaching functions, implement research, extension and production on different horticultural crops, Member in different committees in the Department and University, Perform other functions assigned by the Department Head

- Duration: June 1, 2011 – January 1, 2017
- Position: Instructor 1
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
- Name of Agency/Organization and Location: Visayas State University, Leyte

- List of Accomplishments and Contributions (if any)

- Assisted in implementing research projects
- Assisted in conducting trainings and held classes in Horticulture

- Summary of Actual Duties

- Teaching horticultural subjects and other related teaching functions, implement research, extension and production on different horticultural crops, Member in different committees in the Department and University, perform other functions assigned by the Department Head

- Duration: December 2007 – May 2008
- Position: Tissue Culture Laboratory In-charge
- Name of Office/Unit: HORTONET, Calauan, Laguna

- Immediate Supervisor: Nilo Moncayo
- Name of Agency/Organization and Location: HORTONET, Calauan, Laguna

- List of Accomplishments and Contributions (if any)

- Assisted in establishing of HORTONET Plant Tissue Culture Laboratory
- Micropropagation of ornamentals plants

- Summary of Actual Duties

Assisted in the planning and formulation of work program and implementation of research and experiments, Leads in the micropropagation of ornamental crops

- Duration: May 2000 – December 2007, June 2008 – December 2010
- Position: Science Research Assistant
- Name of Office/Unit: Philrootcrops
- Immediate Supervisor: Villaluz Z. Acedo
- Name of Agency/Organization and Location: Visayas State University, Leyte

- List of Accomplishments and Contributions (if any)

- Assisted in implementing Philrootcrops tissue cultured projects

- Summary of Actual Duties

- Assisted in the planning and formulation of work program and implementation schedule., Conducted research in tissue culture for rootcrops such as ubi, taro, etc. Drafted reports, eggplant, Supervised junior project staff including Science Research Aides and laborers. Assisted in lecture and laboratory classes in Introduction in Plant Tissue Culture (Hort. 173)., Performed other activities that maybe assigned by the Project Leader.



CATHERINE C. ARRADAZA

Signature over Printed Name
of Employee/Applicant)

Date: _____