

VisCA CLEARANCE SHEET

Name EDUARDO O. MANGAOANG Position INSTRUCTOR
 Dept. or Office FORESTRY Salary P1244.00

- (1) Subject faculty/employee who is retiring, resigning, being separated from the service transferring to another agency, leaving the country and/or going on maternity or extended leave of absences prepare this form in six copies.
- (2) This clearance should be duly accomplished before paying last salary or any money due to faculty/employee from the College.
- (3) After completion of this clearance return all copies to the Personnel Office.

The above-named faculty-employee is cleared of money, property and other responsibilities from VisCA, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☐ Maternity leave
☐ Summer Vacation Pay ☒ Study Leave ☐

Effective Date: JUNE 1, 1982 Until further notice faculty/employee address:

Reasons if resignation:

1/ CLEARED from this Dept./Office;
 All other depts. and offices notified.

MARCELO L. BONITA
 Head

2/ CLEARED from reports and other obligations.
 (For Academic Teaching staff only)

EMILIANA N. BERNARDO
 Director of Instruction

3/ CLEARED from PRGTC.

ALMA S. DATA
 Director

4/ CLEARED from Agronomy & Soils Dept.

RODOLFO G. ESCALADA
 Head

5/ CLEARED from Animal Science Dept.

BERNABE B. LOCJIN
 Head

6/ CLEARED from DAAM.

MARGARITO C. ESCALANTE
 Head

7/ CLEARED from IGPO.

FEDERICO F. MONSERATE
 Superintendent

8/ CLEARED from OSA.

MANUEL A. ANCHETA
 Director

9/ CLEARED from books and other library obligations.

LINA E. MIRANDA
 Chief Librarian

10/ CLEARED from VisCA Health Service obligations.

ISABEL E. BERTULFO
 Physician Incharge

11/ CLEARED from the Physical Plant Office.

12/ CLEARED from Academic responsibilities.
 (For college faculty members only)

13/ CLEARED from other responsibilities.

14/ CLEARED from cash accountabilities.

15/ CLEARED from cash responsibilities.

16/ CLEARED from personnel matters.

17/ CLEARED from contractual obligation with the college. No pending case.

18/ APPROVED:

19/ ATTESTED:

F. A. BERNARDO
 President

ELIODORO RIEL
 Auditor



F. A. BERNARDO
 President

ELIODORO RIEL
 Auditor