



VISAYAS
STATE UNIVERSITY

OFFICE OF THE PRESIDENT

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph

NOTICE OF SALARY ADJUSTMENT

January 18, 2023

Mr. Jenzen Jhon M. Villaruel - *[Signature]* 2/2/24
University Disaster and Risk Reduction Management
VSU, Visca, City of Baybay, Leyte

Dear Mr. Villaruel:

Pursuant to National Budget Circular No. 591 dated January 10, 2023 implementing Republic Act No. 11466 dated January 8, 2020, your daily wage is hereby adjusted effective January 3, 2023 as follows:

- | | |
|--|-----------------|
| 1. Daily wage rate
under the new Salary Schedule; SG- 3, | <u>₱ 667.18</u> |
| 2. Actual daily wage rate
as of December 31, 2022;
SG-3: | <u>642.05</u> |
| 3. Daily wage adjustment
effective January 3, 2023 (1-2) | <u>₱ 25.13</u> |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

[Signature]
EDGARDO E. TULIN
President

Position Title: Security Guard I
Salary Grade: 3

cc: OHRA, ODHRM, OHRSPPR, OHPLB