

# PERSONAL DATA SHEET

**WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.**

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

|                               |   |   |  |
|-------------------------------|---|---|--|
| 2. SURNAME                    | Mazo  |   |  |
| FIRST NAME                    | Analyn  |   | NAME EXTENSION (JR., SR)   |
| MIDDLE NAME                   | Mendoza   |   |  |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 24/01/1973  | 16. CITIZENSHIP   | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship<br><input type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country: |
| 4. PLACE OF BIRTH             | Naawan Misamis Oriental   | If holder of dual citizenship, please indicate the details. |  |
| 5. SEX                        | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female  |   |  |
| 6. CIVIL STATUS               | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS                                     | Duplex H2<br>House/Block/Lot No. Street<br>VSU Lower Campus Pangasugan<br>Subdivision/Village Barangay<br>Baybay Leyte<br>City/Municipality Province   |
| 7. HEIGHT (m)                 | 1.58  | ZIP CODE  | 6521   |
| 8. WEIGHT (kg)                | 53  |   |  |
| 9. BLOOD TYPE                 | 0   | 18. PERMANENT ADDRESS                                       | Purok 2<br>House/Block/Lot No. Street<br>Gabas<br>Subdivision/Village Barangay<br>Baybay Leyte<br>City/Municipality Province   |
| 10. GSIS ID NO.               | 006-0118-6812-5   | ZIP CODE  | 6521   |
| 11. PAG-IBIG ID NO.           | 1700-0026-9333  |   |  |
| 12. PHILHEALTH NO.            | 130000156893  |   |  |
| 13. SSS NO.                   | none  | 19. TELEPHONE NO.   | 053 563 7479   |
| 14. TIN NO.                   | 186-751-446   | 20. MOBILE NO.  | 09171624920  |
| 15. AGENCY EMPLOYEE NO.       | V00329  | 21. E-MAIL ADDRESS (if any)                                 | analyn.mazo@vsu.edu.ph   |

## II. FAMILY BACKGROUND


|                          |                          |                          |   |                            |
|--------------------------|--------------------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME     | Mazo                     |                          | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               | Andrew                   | NAME EXTENSION (JR., SR) | Harold Adrian M. Mazo                               | 17/11/1998                 |
| MIDDLE NAME              | Antolan                  |                          | Ivan Andrew M. Mazo                                 | 27/02/2000                 |
| OCCUPATION               | Instructor               |                          |   |                            |
| EMPLOYER/BUSINESS NAME   | Visayas State University |                          |   |                            |
| BUSINESS ADDRESS         | Baybay, Leyte            |                          |   |                            |
| TELEPHONE NO.            | 053 565 0600 loc 1046    |                          |   |                            |
| 24. FATHER'S SURNAME     | Mendoza                  |                          |   |                            |
| FIRST NAME               | Antonio                  | NAME EXTENSION (JR., SR) |   |                            |
| MIDDLE NAME              | Daganio                  |                          |   |                            |
| 25. MOTHER'S MAIDEN NAME |                          |                          |   |                            |
| SURNAME                  | Abitona                  |                          |   |                            |
| FIRST NAME               | Evelyn                   |                          |   |                            |
| MIDDLE NAME              | Ababao                   |                          |   |                            |

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

| 26. LEVEL                 | NAME OF SCHOOL (Write in full)                | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE |      | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---|---|----------------------|------|--|----------------|---------------------------------------|
|                           |   |   | From                 | To   |  |                |                                       |
| ELEMENTARY                | Naawan Central School                         | Elementary Certificate                        | 1979                 | 1985 |  | 1985           |                                       |
| SECONDARY                 | Naawan Fisheries High School                  | High School Diploma                           | 1985                 | 1989 |  | 1989           |                                       |
| VOCATIONAL / TRADE COURSE | NA  | NA  | NA                   | NA   |  | NA             |                                       |
| COLLEGE                   | MSU-School of Marine Fisheries and Technology | BS Marine Biology                             | 1989                 | 1993 |  | 1993           |                                       |
| GRADUATE STUDIES          | University of San Carlos- Cebu                | MS Marine Biology                             | 1994                 | 2007 |  | 2007           |                                       |
|                           |   | PhD Biology track Marine Biology              | 2010                 | 2014 |  | 2014           | DOST-ASTHRDP                          |

(Continue on separate sheet if necessary)

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| SIGNATURE |  | DATE | May 7, 2017 |
|-----------|---|------|-------------|



## IV. CIVIL SERVICE ELIGIBILITY

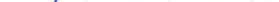
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#### V. WORK EXPERIENCE

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| SIGNATURE |  | DATE | May 7, 2014 |
|-----------|---|------|-------------|



## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

| 29.  | NAME & ADDRESS OF ORGANIZATION<br>(Write in full) | INCLUSIVE DATES<br>(mm/dd/yyyy) |    | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|------|---|---------------------------------|----|-----------------|---------------------------|
|      |   | From                            | To |                 |                           |
| None |   |                                 |    |                 |                           |
|      |   |                                 |    |                 |                           |
|      |   |                                 |    |                 |                           |
|      |   |                                 |    |                 |                           |
|      |   |                                 |    |                 |                           |
|      |   |                                 |    |                 |                           |
|      |   |                                 |    |                 |                           |

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

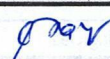
| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS<br>(Write in full)  | INCLUSIVE DATES OF ATTENDANCE<br>(mm/dd/yyyy) |                | NUMBER OF HOURS | Type of LD<br>( Managerial/<br>Supervisory/<br>Technical/etc) | CONDUCTED/ SPONSORED BY<br>(Write in full)  |
|-----|---|---|----------------|-----------------|---|---|
|     |   | From  | To             |                 |   |   |
|     | University Curriculum & Instruction Review  | Oct 3, 2023                                   | Oct 3, 2023    | 8.0             | technical   | Office of the Vice President for Academic Affairs,<br>Visayas State University                                      |
|     | Development of Tropical Ecosystem Health Score Card (TrECH Score Card)  | Sep 7, 2023                                   | Sep 8, 2023    | 16.0            | technical   | Tropical Ecosystem Health Report Card Project of<br>VSU   |
|     | Training- Workshop on Curriculum and Instruction Review of all Graduate Programs  | Aug 31, 2023                                  | Sep 1, 2023    | 16.0            | technical   | Visayas State University  |
|     | Training on the Development of Tropical Ecosystem Health (TrECH) Score Card   | Jan 30, 2023                                  | Jan 31, 2023   | 16.0            | technical   | Tropical Ecosystem Health Report Card Project of<br>VSU   |
|     | Visayas Blue Economy Forum 2023: Towards the Building of the Visayas Blue Economy Consortium  | April 22, 2023                                | April 22, 2023 | 8.0             | technical   | University of San Carlos  |
|     | 36th AACUP Annual National Conference   | March 25, 2023                                | March 29, 2023 | 16.0            | technical   | Accrediting Agency of Chartered Colleges and<br>Universities in the Philippines                                     |
|     | 2022 Conversation with Local Leaders in Eastern Visayas   | Nov 28, 2022                                  | Nov 29, 2022   | 16.0            | technical   | Civil Service Region 8  |
|     | Freshwater Biomonitoring Training/Workshop  | Nov 3, 2022                                   | Nov 7, 2022    | 40.0            | technical   | RD Lead Program of the National Research Council<br>of the Philippines  |
|     | BCnet - Visayas Stakeholders' Meeting: Introducing the Blue Carbon Network to New Partners  | Nov 2, 2022                                   | Nov 2, 2022    | 8.0             | technical   | University of the Philippines - Diliman   |
|     | 54th Annual Convention of the Federation of Institution of Marine and Freshwater Sciences   | Dec 6, 2022                                   | Dec 7, 2022    | 16.0            | technical   | Federation of Institutions for Marine and Freshwater<br>Sciences  |
|     | 1st Face-to-Face Accreditors' Barkadahan 2022   | Oct 19, 2022                                  | Oct 20, 2022   | 16.0            | technical   | Accrediting Agency of Chartered Colleges and<br>Universities in the Philippines                                     |
|     | 2022 Annual In-house Review for Fisheries and Marine Resources  | 18/08/2022                                    | 18/08/2022     | 8.0             | Technical   | Visayas State University  |
|     | 6th International Conference for Fisheries and Aquatic Sciences (ICFAS 6) & Asian Fisheries Social Science Research Network Forum I (AFSSRN F1)   | 24/11/2021                                    | 26/11/2021     | 24.0            | Technical   | University of the Philippines Visayas   |
|     | "Seminar/Lecture on Intellectual Property Awareness and Commercialization of Technologies   | 25/08/2021                                    | 25/08/2021     | 8.0             | Technical   | Visayas State University  |
|     | Best RDE Poster (entry) during the 33rd Joint VICARP and RRDEN Regional Research, Development, Extension and Innovation Symposium (Biological Characterization of Sibugay River, Albueria, Leyte) | Nov. 18, 2021                                 | Nov. 18, 2021  | 8.0             | Technical   | Visayas State University & Visayas Consortium for<br>Agriculture, Aquatic and Natural Resources Program<br>(VICARP) |
|     | Echo-webinar on the TIEC-CHED Flexible Learning Foundation virtual conference   | 15/03/2021                                    | 16/03/2021     | 16.0            | Technical   | Visayas State University  |

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES      | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION<br>(Write in full)   | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION<br>(Write in full)        |
|-----|---------------------------------|-----|--|-----|--|
|     | Licensed Open Water SCUBA diver |     | 2022 Search for Outstanding Government Workers-Civil Service Commission<br>PAGASA Regional winner (Group category: HRMontes, Jr., SACesar, AMMazo &<br>ARRFlandez) |     | Federation of Institutions for Marine and<br>Freshwater Sciences |
|     |                                 |     |  |     |  |
|     |                                 |     |  |     |  |

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| SIGNATURE |  | DATE | May 7, 2024 |
|-----------|---|------|-------------|




|   |   |
|---|---|
| <p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>  |
| <p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>   | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>   |
| <p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>   | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>   |
| <p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>  | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>   |
| <p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>   | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>   |
| <p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>   | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>   |
| <p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>  | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> |


41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAME                      | ADDRESS                                     | TEL. NO.            |
|---------------------------|---|---------------------|
| Dr. Ma. Theresa P. Loreto | ARIC, Visayas State University              | 0535650600 Loc 1131 |
| Dr. Beatriz S. Belonias   | Department of Biological Sciences, VSU      | 0535650600 Loc 1019 |
| Dr. Anthony S. Ilano      | Cebu Technological University-Carmen Campus | 9618177370          |

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

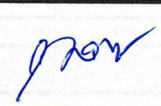


ANALYN M. MAZO




Right Thumbmark

|  |                 |
|--|-----------------|
| Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) |                 |
| PLEASE INDICATE ID Number and Date of Issuance                               |                 |
| Government Issued ID:  | GSIS UMID       |
| ID/License/Passport No.:   | 006-0118-6812-5 |
| Date/Place of Issuance:  | not indicated   |

|   |
|---|
|  |
| Signature (Sign inside the box)   |
| 05/04/2024  |
| Date Accomplished   |

SUBSCRIBED AND SWORN to before me this 09 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.

|   |
|---|
|  <p>ATTY. RYAN C. GUINOCOR<br/>VSU Chief Legal Officer</p> |
| Person Administering Oath   |



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: August 1, 1993 – present
- Position: Instructor to Professor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Ma. Theresa P. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Conducted Research and Extension activities
  - Published output of research to journals
  - Developed learning guides and syllabi
- Summary of Actual Duties
  - Taught service courses (Zoology and Biology) and major courses for BS Biology and BS Marine Biology students as well as graduate students
  - Developed learning guides
  - Implemented research projects and extension activities
  - Published research outputs

  
**ANALYN M. MAZO**

(Signature over Printed Name  
of Employee/Applicant)

Date: May 3, 2014