

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

**Republic of the Philippines**  
**VISAYAS STATE UNIVERSITY**  
Baybay City, Leyte

Mr./Mrs./Ms.: NELSON H. TEJARA

You are hereby appointed as Instructor I (SG 12, Step 1) (Information Technology)  
(Position Title)

under Temporary status at the Lab. High School  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of TWENTY TWO THOUSAND ONE HUNDRED FORTY NINE  
(P22,149) pesos per month.

The nature of this appointment is reappointment vice  
(Original, Promotion, etc.)

who, with plantilla Item No. VISCAB-INST1-30-2013 Page 25 of 37 pages  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
EDCARDO E. TULIN  
Appointing Officer/Authority

1/1/2019

Date of Signing

Until 12/31/2019

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014

DRY SEAL

### Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at N/A from \_\_\_\_\_ to \_\_\_\_\_,  
20\_\_\_\_ and posted in \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_,  
20\_\_\_\_ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and  
Selection Board (HRMPSB) started on \_\_\_\_\_.

  
**LOURDES B. CANO**  
HRMO

### Certification

This is to certify that the appointee has been screened and found  
qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on  
\_\_\_\_\_.

  
**BEATRIZ S. BELONIAS**  
Chairperson, HRMPSB/ **Placement Committee**

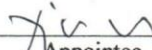
### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

#### Acknowledgement

Received original/photocopy of appointment on Feb. 11, 2019

  
Appointee