

## OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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## UNIVERSITY CLEARANCE

(for Faculty and Staff)

2 4 APR 2023

012-388

Name: Ma. Salome B. Bulayog Position: **Professor I** Signature: Address and Mobile Number: Brgy. Tawid, Maasin City, So. Leyte/09223819627 Dept./Office: Department of Economics Last Day of Service in VSU: Aug. 31, 2022 Purpose: [ ] Resignation [ x ] Retirement [ ] Transfer [ ] Study Leave Others: Reason, if resignation: Effective Date: September 1, 2022

Cleared of work-related accountabilities:

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Authorized Name of Office Signature **Date Signed** Official VP Administrative and Finance (includes units under VPPRGAS) DANIEL LESLIE S. TA VP Research, Extension& Innovation **VP Academic Affairs** (includes offices under VP for Student Affairs and Services) BEATRIZ S. BELONIAS

Approved:

Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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