CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM (Do not fill up. For CSC use only) 1. CS ID No. Print legibly. Tick appropriate boxes (
) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 2. SURNAME TIMOSA- SAJULGA N/A NAME EXTENSION (JR., SR) FIRST NAME **MIRA LUNA** MIDDLE NAME TORRES DATE OF BIRTH 03/09/1994 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH DONA TELESFORA, TUBAY, AGUSAN DEL NORTE If holder of dual citizenship Pls. indicate country: please indicate the details 5. SEX Male ✓ Female Single ✓ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. Widowed Separated **PANGASUGAN** Other/s: Barangay **BAYBAY CITY** LEYTE 7. HEIGHT (m) 1.51 m City/Municipality Province 53.6 kg 6525 8. WEIGHT (kg) ZIP CODE 18. PERMANENT ADDRESS P2 9. BLOOD TYPE A+ House/Block/Lot No **DONA TELESFORA** 2006294523 10. GSIS ID NO. Subdivision/Village TUBAY AGUSAN DEL NORTE 11. PAG-IBIG ID NO 121240538099 Province 18-250336069-2 8606 12. PHILHEALTH NO ZIP CODE 13. SSS NO. 06-4223931-0 19. TELEPHONE NO. N/A 09508230823 14 TIN NO. 353 302 318 000 20. MOBILE NO. 15. AGENCY EMPLOYEE NO N/A timosamiraluna@gmail.com 21. E-MAIL ADDRESS (if any) SAJULGA 23. NAME of CHILDREN (Write full name and list all) 22. SPOUSE'S SURNAME DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR N/A **ERIC** N/A FIRST NAME N/A MIDDLE NAME **ESTOMATA** NIA N/A OCCUPATION **ELECTRICAL ENGINEER** NA N/A VISAYAS STATE UNIVERSITY, MAIN CAMPUS NIA **EMPLOYER/BUSINESS NAME** N/A N/A **BUSINESS ADDRESS** N/A N/A N/A NIA TELEPHONE NO N/A N/A 24. FATHER'S SURNAME TIMOSA NAME EXTENSION (JR., SR) N/A FIRST NAME ENRIQUE NIA N/A NARRA N/A MIDDLE NAME N/A N/A TORRES 25. MOTHER'S MAIDEN NAME N/A SURNAME TIMOSA NIA N/A LYDIA N/A FIRST NAME RECEDILLA (Continue on separate sheet if necessary) MIDDLE NAME HIGHEST LEVEL 26. PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED To From DONA TELESFORA ELEMENTARY SALUTATO **ELEMENTARY EDUCATION** 01/06/2001 01/04/2007 GRADUATED 2007 ELEMENTARY RIAN SCHOOL CABADBARAN CITY NATIONAL HIGH 3RD HON SECONDARY EDUCATION 01/04/2011 2011 01/06/2007 GRADUATED SECONDARY SCHOOL MENTION VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE MINDANAO STATE UNIVERSITY- MAIN **BACHELOR OF SCIENCE IN** 01/10/2012 01/07/2017 GRADUATED 2017 N/A COLLEGE **CAMPUS PHYSICS** MINDANAO STATE UNIVERSITY- MAIN MASTER OF SCIENCE IN PHYSICS **ONGOING** 01/08/2021 PRESENT N/A 34 UNITS GRADUATE STUDIES **CAMPUS** SIGNATURE DATE July 29, 2024

	SERVICE ELIGIBIL EER SERVICE/ RA 1080		DATING	DATE OF			*	LICENSE (if ap	pplicable)
CDECIAL LAMOLCECLOSEE			RATING (If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT N/A			NUMBER	Date of Validity
			N/A	N/A				N/A	N/A
			(Co	ntinue on separate sheet	if necessary)				
	EXPERIENCE vate employment.	Start from your recen			indicated in the attache	d Work Exp	erience sheet.		
. INCL	LUSIVE DATES mm/dd/yyyy) To	POSITION T (Write in full/Do not	ITLE	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICI (Y/ N)
/04/2018	01/12/2018	ESL INSTRU	CTOR	ECC Foreign Language Institute Inc.		15000.00	3	REGULAR	N
1/01/2019	01/10/2021	ESL INSTRU	CTOR	Golden Great Peak English Inc.		40000.00	16	REGULAR	N
1/11/2021	02/28/2023	ESL INSTRU	CTOR	Golden Great Peak English Inc. (WFH)		15000.00	3	PART-TIME	N
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9. NAME & ADDRESS OF ORGA	ANIZATION	ATION INCLUSIVE (mm/dd.		VE DATES dd/yyyy) NUMBER OF HOURS		POSITION / NATI IDE OF WORK		
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	(Con	tinue on separate	sheet if necessar	n/)				
. LEARNING AND DEVELOPMENT (L&D) IN	TERVENTIONS/TRAINING PI	ROGRAMS A	TTENDED					
ut from the most recent L&D/training program and include o	only the relevant L&D/training taken for			chief/Executive/Man	agerial positions)			
). TITLE OF LEARNING AND DEVELOPMENT INTERV	ENTIONS/TRAINING PROGRAMS	INCLUSIVE DATES OF ATTENDANCE		NUMBER OF HOURS	Type of LD (Managerial/	CONDUCTED/ SPONSORED BY		
(Write in full)		From	/dd/yyyy)		Supervisory/ Technical/etc)	(Write in full)		
2 ICAFMN/ 24th SPVM National Physics Conference	KI	27/10/2022	29/10/2020	24 HOURS	TECHNICAL	SAMAHAN NG PISIKA NG VISAYAS AT MINDANA		
alk 2022: A Physics Research Colloquium	las de la companya de	09/11/2022	09/11/2022	4 HOURS	TECHNICAL	MSU-Main Campus & MSU-IIT		
		15/12/2022	-	-				
iTalk 2022: A Physics Research Colloquium			15/12/2022	4 HOURS	TECHNICAL	MSU-Main Campus & MSU-IIT		
low-up Training Course on Reactor Engineering 2023 H Jagna International Workshop (Uncovering Patterns	s in the Evolution and Structure of	01/09/2023	06/10/2023	80 HOURS	TECHNICAL	PHILIPPINE NUCLEAR RESEARCH INSTITUTE		
ural and Social Phenomena)	s in the Evolution and Structure of	08/01/2024	11/01/2024	32 HOURS	An Tuest	RESEARCH CENTER OF THEORETICAL PHYSIC		
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III. OTHER INFORMATION	(CO	on separat						
	. NO	N-ACADEMIC DIS	TINCTIONS / RECO	OGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
31.	32. (Write in full)				A member of Samahan ng Pisika ng Visaya			
nowledge about MATLAB, SCILAB, CODEBLOCKS AND LAMMPS		N	I/A			Mindanao		
Expert in using FreeCAD and ParaView Softwares								
Expert in Microsoft Word, Excel and Powerpoint	and the second second second	to an observative a	The second of the second	and the	September 1994 - 1994	AND		
Adaptive, Flexible and People/Work Oriented	3024							
Personality			NOTE TO LEGISTRE	200	S. page .			
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Strong self-management and time management		Trong and						
abilities		and kind of the	W. N. Car					
		(Continue on se	eparate sheet if ne	cessary)	DATE	July 29, 2024		
	1 din	5	MERCHANIC CO.			CS FORM 212 (Revised 2017), F		

34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate				
Bureau or Department where you will be apppointed,				
a. within the third degree?	YES NO			
b. within the fourth degree (for Local Government Unit - Car	☐ YES ☑ NO If YES, give details:			
_{5.} a. Have you ever been found guilty of any administrative of	YES / NO	0		
	If YES, give details:			
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:			
36. Have you ever been convicted of any crime or violation of a any court or tribunal?	YES /	NO		
37. Have you ever been separated from the service in any of th dropped from the rolls, dismissal, termination, end of term, the public or private sector?	☐ YES ☑ NO If YES, give details:			
a. Have you ever been a candidate in a national or local ele Barangay election)?	YES /	NO		
그 사람들이 되었다면 하는데 그는데 모든데 하는데 하구 그들은 사람들이 되었다면 그렇게 하는데 그 때문에 그렇게 되었다면 하는데 그렇게 되었다면 하는데 그 없다.	b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			
99. Have you acquired the status of an immigrant or permanen	YES NO If YES, give details (country):			
Are you a person with disability? Are you a solo parent?				
41. REFERENCES (Person not related by consanguinity or affinity to applica	int /appointee)			
NAME	ADDRESS	TEL. NO.		
Grema Fe I. Peñonal	MSU- Main Campus, Marawi City	09518848165		
Clyde Gibb Dalumpines Evelyn A. Rocamora	MSU- Main Campus, Marawi City	09480372298		
42. I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertial Philippines. I authorize the agency head/authorized repressagree that any misrepresentation made in this doct administrative/criminal case/s against me.	nent laws, rules and regulations of the	Republic of the	MIRA LUNA T. TIMOSA-SAJULGA	
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: passport	SANCE			
ID/License/Passport No.: P8513230A	iox)			
Date/Place of Issuance: 2018 - DFA BUTUAN	Signature (Sign inside the b July 29, 2024 Date Accomplished		The second se	
SUBSCRIBED AND SWORN to before me this	, affiant exhibiting	g his/her validly issued governme	Right Thumbmark It ID as indicated above.	
	ATTY, RYSARIC, GUINOCOR VSU Chief Legal Officer			
	Person Administering Oath	The second secon		

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

Sample: If applying to Supervising Administrative Officer

- Duration: March 1, 2023 July 31, 2024
- · Position: Substitute Instructor
- · Name of Office/Unit: Department of Physics
- · Immediate Supervisor: Dr. Rev Rhizza L. Aure
- Name of Agency/Organization and Location: Visayas State University- Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - I was able to conduct lessons with my students and recorded the results of their quizzes and activities.
 - o I submitted the students' grades on time.
 - Summary of Actual Duties
 - o Responsible for handling students in both Physics lectures and laboratories.
- Duration: June 2019 Feb 2023
- · Position: ESL Instructor
- · Name of Office/Unit: Golden Great Peak English, Inc.
- Name of Agency/Organization and Location: Golden Great Peak English, Inc., Mandaue City, Cebu
 - List of Accomplishments and Contributions (if any)
 - I was able to help my students learn to speak and use the English language.
 - · Summary of Actual Duties
 - Responsible for teaching English to Japanese and Taiwanese students.

TIMOSA-SAJULGA, MIRA LUNA T.

(Signature over Printed Name of Employee/Applicant)

Date:07/29/2024