

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DOHILING		
FIRST NAME	RAQUEL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	HERAMIS		
3. DATE OF BIRTH (mm/dd/yyyy)	4/10/1980	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APARTMENT 44 KILBOURNE DRIVE
7. HEIGHT (m)	1.52 m	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	45 kg		VSU LOWER CAMPUS PANGASUGAN
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	80041000353		BAYBAY CITY LEYTE
11. PAG-IBIG ID NO.	1210-3529-0451	18. PERMANENT ADDRESS	City/Municipality Province
12. PHILHEALTH NO.	19-089517165-8		ZIP CODE
13. SSS NO.	06-1902254-7	19. TELEPHONE NO.	NONE
14. TIN NO.	221-137-714	20. MOBILE NO.	0951 0344 062 (TNT)
15. AGENCY EMPLOYEE NO.	V-000596	21. E-MAIL ADDRESS (if any)	raquel.dohiling@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DOHILING		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	OMAR	NAME EXTENSION (JR., SR)	YUI H. DOHILING	08/18/2006
MIDDLE NAME	REBIGAN		JOY H. DOHILING	10/10/2007
OCCUPATION	SEAFARER			
EMPLOYER/BUSINESS NAME	KNUTSEN PHILIPPINES INC.			
BUSINESS ADDRESS	THE GREGORIAN BUILDING, 2178 TAFT AVENUE, MANILA, PHILIPPINES			
TELEPHONE NO.	TEL: (+632) 527-8556 / FAX: (+632) 526-6801			
24. FATHER'S SURNAME	HERAMIS			
FIRST NAME	AGUSTIN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DELA PEÑA			
25. MOTHER'S MAIDEN NAME				
SURNAME	PELESCO			
FIRST NAME	TEOFILA			
MIDDLE NAME	AÑONUEVO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TAHUD ELEMENTARY SCHOOL	PRIMARY EDUCATION	01/06/1986	03/25/1992	GRADUATED	1992	SALUTATORIAN
SECONDARY	CONALUM NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	01/06/1992	03/25/1996	GRADUATED	1996	1ST HONORABLE MENTION
VOCATIONAL / TRADE COURSE	AMA COMPUTER LEARNING CENTER	MS OFFICE 2000	01/04/2000	05/31/2000	N/A	2000	N/A
COLLEGE	UNIVERSITY OF SAN JOSE-RECOLETOS	BSC-FINANCE	01/06/1996	03/25/2000	GRADUATED	2000	NONE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT	01/06/2009	2014	42 units	N/A	N/A

(Continue on separate sheet if necessary)


SIGNATURE		DATE	November 8, 2021
-----------	---	------	------------------



[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES (mm/dd/yyyy)	POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB PAY GRADE (if applicable) & STEP	STATUS OF APPOINTMENT	GOVT SERVICE
-----	---------------------------------	---	---	-------------------	--	--------------------------	-----------------

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	November 8, 2021

SIGNATURE		DATE	November 8, 2021
-----------	---	------	------------------

November 8, 2021



VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NONE					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Webinar on Know Your Money and Counterfeit Detection	02/26/2021	02/26/2021	8	Technical	Bankers Institute of the Philippines, Inc.
	Training on Cash Management and Control System	09/17/2019	09/19/2019	24	Technical	Commission on Audit RO No. VIII (COA), Candahug, Palo, Leyte
	POAP Seminar on "Problem Solving and Decision Making"	06/11/2018	09/11/2018	32	Supervisory	Personnel Officers Association of the Philippines, Inc. (POAP), Palmas Del Mar, Bacolod City
	3rd Quarterly Seminar and Meeting with the theme: "Steering and Managing Public Financial Management/Governance Reforms in the Transition Year"	16/11/2016	19/11/2016	32	Supervisory	Philippine Association for Government Budget Administration (PAGBA), Inc., Grand Men Seng Hotel, Davao City

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	CAN SWIM, CAN DRIVE LIGHT VEHICLES, COMPUTER LITERATE, CAN OPERATE OFFICE EQUIPMENTS/MACHINES (like PRINTER, LCD, OVERHEAD PROJECTOR, COMPUTER, PHOTOCOPIER, MIMEOGRAPHING MACHINE ETC.)		MODEL CLERK AWARD 2010 and LOYALTY AWARD (awarded by Visayas State University)		VSU Administrative Personnel Association (VSU-AdPA)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	November 8, 2021
-----------	---	------	------------------



