CS Form No. 212

PERSONAL DATA SHEET Revised 2017 WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. (Do not fill up. For CSC use only 1. CS ID No. Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. I. PERSONAL INFORMATIO CALUNANGAN 2. SURNAME NAME EXTENSION (JR., SR) **APRIL GAYLE** FIRST NAME VALENCIA MIDDLE NAME 3. DATE OF BIRTH 16. CITIZENSHIP **✓** Filipino Dual Citizenship 4/19/1991 (mm/dd/yyyy) by birth by naturalization Pls. indicate country: If holder of dual citizenship BAYBAY, LEYTE 4. PLACE OF BIRTH please indicate the details. Y **✓** Female ☐ Male Zone 2 17 RESIDENTIAL ADDRESS ✓ Married ☐ Single 6 CIVIL STATUS Street House/Block/Lot No. ☐ Separated ☐ Widowed Guadalupe Other/s: Barangay Subdivision/Village Baybay 1.55 m Province 7. HEIGHT (m) City/Municipality 6521 ZIP CODE 90kg 8 WEIGHT (kg) Zone 2 18. PERMANENT ADDRESS A+ Street House/Block/Lot No. 9 BLOOD TYPE Guadalupe 2005461938 10 GSIS ID NO Barangay Subdivision/Village Leyte Baybay 121108651930 Provin 11. PAG-IBIG ID NO. City/Municipality 6521 ZIP CODE 13-02515450-3 12 PHILHEALTH NO 053 563-0400 19. TELEPHONE NO 06-3431459-9 13. SSS NO. +63 917 533 9495 279-504-166 14 TIN NO. aprilgayle.calunangan@vsu.edu.ph 21 F-MAIL ADDRESS (if any) NA 15 AGENCY EMPLOYEE NO. FAMILY BACKGROUND DATE OF BIRTH (mm/dd/yyyy) 23. NAME of CHILDREN (Write full name and list all) CALUNANGAN 22. SPOUSE'S SURNAME VICTOR MODESTO V. CALUNANGAN NAME EXTENSION (JR., SR) 12/12/2019 VICTOR FELINO FIRST NAME CRUZA MIDDLE NAME Administrative Aide (JO) OCCUPATION Visavas State University EMPLOYER/BUSINESS NAME Baybay City, Leyte BUSINESS ADDRESS TELEPHONE NO. VALENCIA 24. FATHER'S SURNAME NAME EXTENSION (JR., SR) **MODESTO** FIRST NAME N.A SOLAS MIDDLE NAME SHEILAH BALDEA NAPIERE 25. MOTHER'S MAIDEN NAME **VALENCIA** SURNAME SHEILAH FIRST NAME (Continue on separate sheet if necessary) NAPIERE MIDDLE NAME EDUCATIONAL BACKGROUND SCHOLARSHIP HIGHEST LEVEL PERIOD OF ATTENDANCE ACADEMIC YEAR BASIC EDUCATION/DEGREE/COURSE NAME OF SCHOOL UNITS EARNED LEVEL GRADUATED HONORS (Write in full) (if not graduated) (Write in full) RECEIVED To From March NA 2004 NA June 1998 Visca Foundation Elementary School ELEMENTARY 2004 March NA 2008 June 2004 NA Visayas State University Laboratory HS SECONDARY 2008 NA NA VOCATIONAL / NA NA NA NA NA TRADE COURSE March BACHELOR OF SCIENCE IN HOTEL Cum Laude NA 2012 June 2008 VISAYAS STATE UNIVERSITY COLLEGE RESTAURANT AND TOURISM MGMT 2012 MASTER OF SCIENCE IN TOURISM AND September April 2017 NA NA 2017 DE LA SALLE- COLLEGE OF SAINT BENILDE GRADUATE STUDIES HOSPITALITY MANAGEMENT 2013

Acalux SIGNATURE

DATE

July 1, 2021

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27. CAREE		1080 (BOARD/ BAR) UNDER	RATING	DATE OF			LICENSE (if applicable)		
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable)			EXAMINATION / CONFERMENT	PLACE OF EXAMI	INATION / CONFERMENT		NUMBER	Date of Validity	
Presidential Decree 907: Honor Graduate Eligibility			e nën listiz reard apria	the day the Work Experien			100108120199	4/11/201	
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nclude priv	ate employme	nt. Start from your recent	work) Descriptio	n of duties should be	indicated in the attached	d Work Experienc			
	INCLUSIVE DATES (mm/dd/yyyy) POSITION TITLE			DEPARTMENT / AGE	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOV'T SERVICE	
From	То	(Write in full/Do not a	bbreviate)	(Write in full	(Write in full/Do not abbreviate)		(Format "00-0")/ INCREMENT	APPOINTMENT	(Y/N)
1/1/2021	present	Project Head		VSU Hostel, Seafront Su	ites, Apartelle and Core Value	none			Υ
10/1/2020	12/31/2020	OIC Manager		Cottages VSU Apartelle	100/12/19	none			Y
5/1/2020	12/31/2020	OIC Manager		VSU Hostel		none			Y
1/3/2019	11/30/2019	OIC Manager		VSU Hostel		none			Y
				Department of Tourism a	nd Hospitality Management -	27,000.00	SG-12	Regular- Temporary	Y
8/9/2018	present 6/30/2018	Instructor III Tourism Operations Officer	I	Visayas State University Department of Tourism Main Office		15,000.00	3G-12	Job Order	Y
	-		1	Department of Tourism - Main Office					
1/02/2013	10/21/2017	Tourism Lecturer		Arellano University		20,000.00		Part-Time	N
0/1/2016	12/1/2017	Secretariat	The second second	Pacific Asia Travel Association PH Chapter		10,000.00		Part-Time	N
1/01/2012	05/01/2013	Tourism Lecturer	COMPANY AND COMPANY	Visayas State University		11,000.00		Part-Time	Υ
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SATISFA SALES OF				(Continue on separate sho	et if necessary)				

29. NAME & ADDRESS OF		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK		
(Write in	Tul)	From	То	NOMBER OF HOURS	POSITION NATURE OF WORK		
N/A	Salaryo Brilly Coll File	N/A	N/A	N/A		N/A	
			Peanalto emie	deminists yas	35. a. Have you ever been fourn guilly of		
I. LEARNING AND DEVELOPMENT (L&		<mark>nue on separate s</mark> ROGRAMS AT					
art from the most recent L&D/training program and in				hief/Executive/Mana	agerial positions)		
	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)			NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
ont Office Operations in the New Normal		From 03/26/2021	To 03/26/2021	6.0		Department of Tourism Region VIII	
ernational Webinar on Research Advising for Qualitative fection Prevention and Control: Cleaning, Disinfection		03/25/2021	03/27/2021	12.0	17(C10, 10, Builtin)	Asian Society of Teachers for Research, Inc.	
cilities	,,	07/08/2020	07/09/2020	6.0		Department of Tourism Region VIII	
pital as the New Normal Training	Otto Frankration	05/20/2020	05/22/2020	6.0	10.50 V 30 S1	Department of Tourism Region VIII	
otourism Development Orientation and Preliminary	Site Evaluation	6/19/2019	6/22/2019	32.0	elmst seeds	Philippine Misereor Partnership Inc.	
CE 101 Forum cture on Travel Package costing, itinerary making a	nd issues ancountered in troubland tours	5/30/2019	5/30/2019	8.0	70 10 10 10 10 10	Department of Tourism	
cture on Travel Package costing, funerary making a eration	in 1990es enconnered in have and lours	4/8/2019	4/8/2019	8.0	WILLIAM STA	World of Adventures Travel and Tours	
aining-Workshop on Events Management	22.00	3/11/2019	3/13/2019	24.0		International Skills Reublic Academy, Inc.	
aining-Workshop on Tourism Promotion	ITYES goe details:	3/10/2019	3/10/2019	8.00	andlar a rol	International Skills Reublic Academy, Inc.	
avel and Tour Operations	g sav m	3/9/2019	3/9/2019	8.0	eg to liters, in	International Skills Reublic Academy, Inc.	
gional Tourism Crisis Management Symposium	1 YES, give delets (co	12/7/2018	12/17/2018	8.0		Department of Tourism	
th Course on Food Safety	A	10/22/2018	10/26/2018	40.0	VITEBABITH	College of Public Health, University of the Philippin Manila	
Practicing Attention Toward Awareness			03/17/017	8.0	(R) 0701 to 10	Pacific Asia Travel Association Philippine Chapte	
Maximizing your Brain to Manage Better			10/5/2016	8.0	10000	Pacific Asia Travel Association Philippine Chapte	
Pinoy Chikka: Global Trends and Challenges			8/23/2016	8.0		Pacific Asia Travel Association Philippine Chapte	
strict Rotaract and Interact Assembly (DRIA) 2015	O Production of the control of the c	8/1/2015	8/1/2015	8.0		Rotary Club District 3830	
Seminar-Workshop on Sampling Methods & Techniques & Research Instrument Development &			7/30/2015	8.0		Arellano University – Research and Publications Department	
/alidation Seminar-Workshop on Analysing Quantitative Data Using SPSS			7/23/2015	8.0	of yardis to yard	Arellano University – Research and Publications Department	
ICOMOS PH Heritage Talk Series			6/25/2015	8.0		International Council on Monuments and Sites	
Test Construction and Item Analysis			5/23/2015	8.0		Philippines Arellano University – Research and Publications	
ofitel Overview: front Office and housekeeping Semi	nar 8388708888	5/23/2015 5/7/2015	5/7/2015	8.0		Department Sofitel Luxury Hotels	
og In – Travel and Tours Ticketing System	9176341480	2/7/2015	2/7/2015	8.0		Professional Review Network, Inc. Council of Hotel and Restaurant Educators of the	
otel Industry Foundations and Introduction	truet correct and completes	1/22/2015	1/22/2015	8.0	Member 1	Philippines and Supporting Hotel-related Academic Research & Education	
Para dan Inggress sanggala ng pana sasanang panasanan ang kabanah na	(Cont	tinue on separate s	sheet if necessary	n de la	Manual di La	Charles Seed Vineda of Follows	
III. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	SPECIAL SKILLS and HOBBIES 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATI (Write in full)	
Event coordination	Trainer Methodology Certificate 1 Holder				Eastern Visayas Travel Association		
Itinerary planning	National C	National Certificate III Events Management Holder			Visayas State University Faculty Association		
Cooking and Baking	National C	National Certificate III Food and Beverage Holder					
Travelling	Nationa	National Certificate II Housekeeping Holder					
Layouting and Photo Editing	num com business virilias mentant partici. Nati	ational Certificate II Cookery Holder				SUBSCEISED AND SWORN LINE	
process service and an analysis of the service and analysis of the service and an analysis of the service analysis of the service and an analysis of the service analysis of the service and an analysis of the service a		al Certificate II Food and Beverage Holder					
		Certificate II Bro					
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34. Are you related by consanguinity or affinity to the appointing	or recommending authority, or to the			
chief of bureau or office or to the person who has immediate		AND STEED AND AND AND AND AND AND AND AND AND AN	The state of the s	
Bureau or Department where you will be apppointed,	en de santagonia de la Magalla santa, estado dando españo estado de la Santago de Santago de Santago de Santag O ser estado de la Santago de San	All of the last of		
a. within the third degree?	YES NO			
b. within the fourth degree (for Local Government Unit - Car	eer Employees)?	☐ YES ☑ NO		
A.P. Springer		If YES, give details:		
35. a. Have you ever been found guilty of any administrative off	ense?		^	
and the second s	THE PROPERTY WAS A SECOND OF THE PROPERTY OF	☐ YES ☑ N If YES, give details:	0	
		ii 120, give details.		
b. Have you been criminally charged before any court?		☐ YES ☑ NO If YES, give details:		
PROBLEM CONTROL OF THE	TWO DETAILS AND THE SECOND SEC	the same of the sa	ate Filed:	
		Status of		
36. Have you ever been convicted of any crime or violation of an	ny law, decree, ordinance or regulation by	☐ YES ☑ NO		
any court or tribunal?	If YES, give details:			
	Learne Louwen			
37. Have you ever been separated from the service in any of the	e following modes: resignation,	☐ YES ☑	NO	
retirement, dropped from the rolls, dismissal, termination, er	d of term, finished contract or phased out	If YES, give details:		
(abolition) in the public or private sector?			F= 1000	
38. a. Have you ever been a candidate in a national or local ele Barangay election)?	ction held within the last year (except	☐ YES ☑ NO		
AD a conservation of the second state of the second	1 000000 1 6780.00	If YES, give details:		
 b. Have you resigned from the government service during the election to promote/actively campaign for a national or local 		☐ YES ☑ NO		
	and the second of the second o	If YES, give details:		
39. Have you acquired the status of an immigrant or permanent	resident of another country?	the state of the s	Z NO	
	A PARTIES TO SERVICE TO	If YES, give details (co	ountry):	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	ana Carta for Dinabled Pemana (PA			
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),				
a. Are you a member of any indigenous group?		☐ YES [√ NO	
		If YES, please specify:	- 110	
b. Are you a person with disability?			NO	
c. Are you a solo parent?	ERRECO E STOLINE	If YES, please specify ID	NO:	
Production for the contract of	ASSET BOARD BOARD	If YES, please specify ID		
41. REFERENCES (Person not related by consanguinity or affinity to applicant	(appointee)	242 d		
NAME	ADDRESS	TEL. NO.		
Argina M. Pomida		9777713855		
Cool Brook	VSU, Baybay City, Leyte	9////13055		
Nancy V. Dumaguing	VSU, Baybay City, Leyte	9268014558		
Dilberto Ferraren	VSU, Baybay City, Leyte	9176341488		
42. I declare under oath that I have personally accomplished th	is Personal Data Sheet which is a true, co	rrect and complete		
statement pursuant to the provisions of pertinent laws, r			and the same of th	
authorize the agency head / authorized representative to misrepresentation made in this document and its attachm			APRIL GAYLE V. CALUNANGAN	
against me.			HPRIL GAYLE V. CALUNANGAN	
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance				
Government Issued ID: NP Driver's License	Acalus.			
ID/License/Passport No.: H12-09-001194	Signature (Sign inside the box			
Date/Place of Issuance: 07/30/2018	Date Accomplished		Right Thumbmark	
SUBSCRIBED AND SWORN to before me this	6 NUV 2021 affiant exhibiting	his/her validly issued as	mment ID as indicated above.	
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	ATTY, RYSAN E. GURNOCOR VSU Clore Legal Officer			
COUNTY DOLL STANDARD CONTRACTOR MADE DA	Person Administering Oath	All and		
			CS FORM 212 (Revised 2017), Page 4 of 4	
			(

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: January 1, 2021 to present
- Position: Project Head
- Name of Office/Unit: , VSU Hostel, Seafront Suites, Apartelle and Core Value Cottages
- Immediate Supervisor: Prof. Argina M. Pomida
- Name of Agency/Organization and Location: Visayas State University Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Drafted Front office and Housekeeping standard operations.
 - Prepared all accommodations for the 1st Eastern Visayas National Higher Education day.
 - Summary of Actual Duties
 - Responsible in managing the whole operations of all VSU accommodation from the personnel, operations, inventory and financial reports.
- Duration: October 1, 2020 to December 31, 2020
- · Position: OIC Manager
- · Name of Office/Unit: VSU Apartelle
- Immediate Supervisor: Prof. Argina M. Pomida
- Name of Agency/Organization and Location: Visayas State University Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Managed and oversee the preparation of Apartelle to be used as a quarantine facility.
 - Trained the employees on infection prevention control in accommodation facilities.
 - Summary of Actual Duties
 - Responsible in managing the whole operations of VSU Apartelle from the personnel, operations, inventory and financial reports.
- Duration: Jan. 3- Nov. 30, 2019 and May 1 –Dec. 30, 2020
- Position: OIC Manager
- Name of Office/Unit: VSU Hostel
- Immediate Supervisor: Prof. Argina M. Pomida
- Name of Agency/Organization and Location: Visayas State University Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Managed the operation of Hostel as quarantine facility.

- Trained the employees on infection prevention control in accommodation facilities.
- Summary of Actual Duties
 - Responsible in managing the whole operations of VSU Hotel from the personnel, operations, inventory and financial reports.
- Duration: July 9, 2018-Present
- Position: Instructor III
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Mrs. Venice B. Ibañez
- Name of Agency/Organization and Location: Visayas State University Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Developed learning guides for HMgt123 and TMgt123
 - Created virtual classrooms for TMgt 122 and uploaded resources.
 - Summary of Actual Duties
 - Updates and develops syllabi.
 - o Plans, organizes and delivers lectures to students.
 - Create virtual classrooms.
 - Conducts consultation with student advisees especially during enrolment.
 - Attend departmental meetings and submits outputs.
- Duration: April 1, 2017 June 30, 2018
- Position: Tourism Operations Officer I
- Name of Office/Unit: Office of Product and Market Development/Cruise Tourism
- Immediate Supervisor: Mrs. Gina Marie Liberty Esmaña
- Name of Agency/Organization and Location: Department of Tourism Jupiter St, Bel-Air, Makati
 - List of Accomplishments and Contributions (if any)
 - Established and organized the list on Port of Calls in the Philippines.
 - Assisted the port visit of Japanese Partners to call in the Port of Iloilo.
 - Organized the simultaneous National Cruise Tourism Development Workshop in various parts of the Philippines.
 - Part of the TWG in the project: "Bring Home a Friend in the Philippines"
 - Summary of Actual Duties
 - Responsible for performing administrative and technical tasks e.g., preparing cruise port calls in the Philippines, facilitating fund transfers to market representatives and regional offices.

- Duration: September 1, 2016 December 1, 2017
- Position: Secretariat
- Name of Office/Unit: Pacific Asia Travel Association Philippine Chapter
- Immediate Supervisor: Mr. Roberto Z. Zozobrado
- Name of Agency/Organization and Location: Pacific Asia Travel Association DOT Building, Jupiter St, Bel-Air, Makati
 - List of Accomplishments and Contributions (if any)
 - Organized and compiled files of the organization.
 - Organized all events of the organization.
 - Organized all monthly meetings of the Board.
 - Summary of Actual Duties
 - Responsible for performing administrative and technical tasks e.g., documenting monthly board meeting and preparing minutes and reports. Responsible in organizing all events of the organization.

APRIL GAYLE V. CALUNANGAN

Date: July 1, 2021