National Government Agencies/ Government-Owned or Controlled Corporations/ State Universities and Colleges

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
VSU, Baybay City, Leyte
(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENT

Department/Office:

**University Computer Center** 

Source of Funds: A. III.b.1

NAME OF APPOINTEE/S				POSITION TITLE	EQUIVALEN T SALARY/		PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S	
Last Name	First Name	Name Extensi on (Jr/III)	Middle Name	(Do not abbreviate)	JOB/ PAY GRADE	DAILY WAGE	From (mm/dd/yyyy	To (mm/dd/yyyy)	(Original/ Reappointment/ Reemployment)	Signature	Date Received
1 VILLAS	NORMAN	1	OMEGA	Computer Programmer 1	SG-11	917.22	7/1/2018	12/31/2018	Reappointment	-	7/4/298
2 GODOY	JEROME		GALVEZ	Administrative Aide VI	SG-6	651.81	7/1/2018	12/31/2018	Reappointment	200	7/4/2018
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The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

**CERTIFICATION:** 

**APPOINTING OFFICER / AUTHORITY:** 

**ACCREDITED PURSUANT TO:** 

CSC Resolution No.: 1400350

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, 2017 have been complied with, reviewed and found in order.

LOURDES B. CANO

Highest Ranking HRMO

riighest Kaliking Fikivic

Date: 6/29/2018

EDGARDO E. TULIN

**Fresident** 

Date: 3/3/2014

Date:

6/29/2018

## CSC/HRMO NOTATION **ACTION ON APPOINTMENTS** Recorded by □ Validated per RAI for the month of \_\_\_\_\_ ☐ Invalidated per CSCRO/FO letter dated \_\_\_\_ ☐ Appeal DATE FILED **STATUS** ☐ CSCRO/ CSC-Commission Petition for Review ☐ CSC-Commission ☐ Court of Appeals ☐ Supreme Court