

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

2. SURNAME		Casinillo		NAME EXTENSION (JR., SR)		N/A	
FIRST NAME		Emily					
MIDDLE NAME		Lagumbay					
3. DATE OF BIRTH (mm/dd/yyyy)		12/20/1990		16. CITIZENSHIP		<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH		Hinundayan, Southern Leyte		If holder of dual citizenship, please indicate the details.		Philippines	
5. SEX		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female					
6. CIVIL STATUS		<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		17. RESIDENTIAL ADDRESS			
7. HEIGHT (m)		1.48		House/Block/Lot No. Street			
8. WEIGHT (kg)		55		Loreto's Compound Patag			
9. BLOOD TYPE		O+		Subdivision/Village Barangay			
10. GSIS ID NO.		021-1323-7221-0		Baybay City Leyte			
11. PAG-IBIG ID NO.		121197936123		City/Municipality Province			
12. PHILHEALTH NO.		913225249451		ZIP CODE 6521			
13. SSS NO.		N/A		18. PERMANENT ADDRESS			
14. TIN NO.		428-274-574		House/Block/Lot No. Street			
15. AGENCY EMPLOYEE NO.		V00782		Amaga			
				Subdivision/Village Barangay			
				Hinundayan Southern Leyte			
				City/Municipality Province			
				ZIP CODE 6609			
				19. TELEPHONE NO. N/A			
				20. MOBILE NO. 09302450157			
				21. E-MAIL ADDRESS (if any) emily.casinillo@vsu.edu.ph			

22. SPOUSE'S SURNAME		Casinillo		23. NAME OF CHILDREN (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME		Leomarich		NAME EXTENSION (JR., SR) N/A		Gia Gabrielle L. Casinillo	
MIDDLE NAME		Fortugaliza					
OCCUPATION		Teaching					
EMPLOYER/BUSINESS NAME		Visayas State Univesity					
BUSINESS ADDRESS		Visca, Baybay City Leyte					
TELEPHONE NO.		N/A					
24. FATHER'S SURNAME		Lagumbay					
FIRST NAME		Pablo		NAME EXTENSION (JR., SR)			
MIDDLE NAME		Tripon					
25. MOTHER'S MAIDEN NAME		Patricia Magayon Torotoro					
SURNAME		Lagumbay					
FIRST NAME		Patricia					
MIDDLE NAME		Torotoro		(Continue on separate sheet if necessary)			

26. LEVEL		NAME OF SCHOOL (Write in full)		BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)		YEAR GRADUATED		SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
						From To							
ELEMENTARY		AMAGA PRIMARY SCHOOL		Primary Education		1997 2003				2003		Validetorian	
SECONDARY		HINUNDAYAN CATHOLIC INSTITUTE		Secondary Education		2003 2007				2007		Salutaturian	
VOCATIONAL/ TRADE COURSE		N/A											
COLLEGE		VISAYAS STATE UNIVERSITY		Bachelor of Secondary Education (Mathematics)		2007 2011				2011		Cum Laude	
GRADUATE STUDIES		LEYTE NORMAL UNIVERSITY		Master of Education major in Mathematics		2012 2015				2016		NA	
		Cebu Normal University		Master of Science in Mathematics		2017 2020		CAR				NA	
SIGNATURE				DATE		Sept. 28, 2022							

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional (PD 907)	N/A	N/A	N/A	100108110223	05/04/2011
	Licensure Examination for Teachers	78.2	25/09/2011	Brgy. Panalaron, Tacloban City	1119471	20/12/2020
	<div>NAME EXTENSION (L.R. GR.) N/A</div>					FIRST NAME
						MIDDLE NAME
	<div><input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization</div>	<input checked="" type="checkbox"/> Filipino				DATE OF BIRTH (mm/dd/yyyy) 12/20/1990
	Pls. indicate country:		If holder of dual citizenship	Hindunayan, Southern Leyte		PLACE OF BIRTH
		Philippines	Please indicate the details:	<div><input checked="" type="checkbox"/> Female <input type="checkbox"/> Male</div>		SEX

CS FORM 212 (Revised 2017) Page 2 of 4

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.

NAME & ADDRESS OF ORGANIZATION
(Write in full)

INCLUSIVE DATES
(mm/dd/yyyy)

From

To

NUMBER OF HOURS

POSITION / NATURE OF WORK

N/A

N/A

N/A

N/A

N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS
(Write in full)

INCLUSIVE DATES OF ATTENDANCE
(mm/dd/yyyy)

From

To

NUMBER OF HOURS

Type of LD
(Managerial/ Supervisory/ Technical/etc)

CONDUCTED/ SPONSORED BY
(Write in full)

International Seminar on Pedagogical Resilience, Innovative Assessment Practices for Specific Discipline, and Learning Management in the New Normal

08/13/2021

08/15/2021

24 hrs

Instruction

International Organization of Educators and Researchers, INC.

Technologies for 21st Century Teachers

08/23/2019

08/24/2019

16 hrs

Technical

Visayas State University

Echo Seminar on the New CHED General Education Course: "MMW"

04/12/2018

04/14/2018

24 hrs

Technical

Visayas State University

Symposium on Medical Biophysics Research

09/08/2017

09/08/2017

8 hrs

Technical

Visayas State University

Challenges and Responses in K to 12 Implementation for Mathematics Education

07/26/2017

07/28/2017

24 hrs

Research

Mathematics Teachers Association of the Philippines Tertiary Level (MTAP-TL), Inc.

Special International Conference on Mathematics Education 2016

10/20/2016

10/22/2016

24 hrs

Research

Philippine Council of Mathematics Teachers Educators (MATHTED), Inc.

Strategic Planning Workshop of the College of Arts and Sciences

08/25/2016

08/26/2016

16 hrs

Technical

Visayas State University

2016 MTAP-TL International Convention

07/27/2016

07/29/2016

24 hrs

Research

Mathematics Teachers Association of the Philippines Tertiary Level (MTAP-TL), Inc.

Regional Senior High School (SHS) Teachers' Training for SUC's and LUC's, Region 8

07/11/2016

07/14/2016

32 hrs

Instruction

CHED K to 12 Transition Program/ Leyte Normal University

2016 Mathematical Society of the Philippines

05/30/2016

05/31/2016

16 hrs

Research

Mathematical Society of the Philippines (MSP)

19th PPP Mathematics and Statistics Lecture Series

04/22/2016

04/23/2016

16 hrs

Instruction

De La Salle University

Seminar - Workshop on the Implementation of Outcomes - Based Education (OBE)

05/04/2015

05/05/2015

16 hrs

Technical

Visayas State University

Seminar on the Senior High School Program

10/11/2013

10/11/2013

8 hrs

Technical

Visayas State University

NAME

ADDRESS

TEL. NO.

ID picture taken within the last 6 months (3.5 cm x 4.5 cm) (passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.

SPECIAL SKILLS and HOBBIES

32.

NON-ACADEMIC DISTINCTIONS / RECOGNITION
(Write in full)

33.

MEMBERSHIP IN ASSOCIATION/ORGANIZATION
(Write in full)

N/A

N/A

Mathematical Society of the Philippines

Mathematics Teacher Association of the Philippines - Tertiary Level

Visayas State University Faculty Association

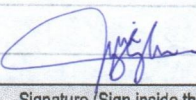

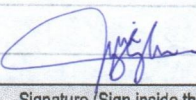

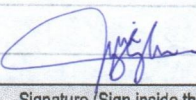

(Continue on separate sheet if necessary)

SIGNATURE

DATE

Sept. 28, 2022

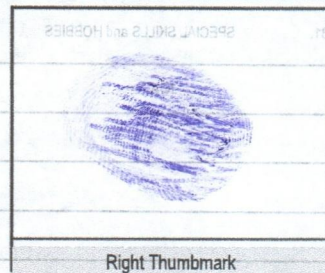
CS FORM 212 (Revised 2017), Page 3 of 4

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)															
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Jorge S. Valenzona</td><td>Visca, Baybay City Leyte</td><td>0905 165 1631</td></tr><tr><td>Remberto A. Patindol</td><td>Visca, Baybay City Leyte</td><td>rap85@yahoo.com</td></tr><tr><td>Eusebio R. Lina</td><td>Visca Baybay City Leyte</td><td>09293697060</td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	Jorge S. Valenzona	Visca, Baybay City Leyte	0905 165 1631	Remberto A. Patindol	Visca, Baybay City Leyte	rap85@yahoo.com	Eusebio R. Lina	Visca Baybay City Leyte	09293697060	
NAME	ADDRESS	TEL. NO.													
Jorge S. Valenzona	Visca, Baybay City Leyte	0905 165 1631													
Remberto A. Patindol	Visca, Baybay City Leyte	rap85@yahoo.com													
Eusebio R. Lina	Visca Baybay City Leyte	09293697060													
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.															
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td><td rowspan="4"> Signature (Sign inside the box) Sept. 20, 2022 Date Accomplished</td><td rowspan="4"> Right Thumbmark</td></tr><tr><td>Government Issued ID: PRC ID</td></tr><tr><td>ID/License/Passport No.: 1119471</td></tr><tr><td>Date/Place of Issuance: Tacloban City</td></tr></table>			Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	 Signature (Sign inside the box) Sept. 20, 2022 Date Accomplished	 Right Thumbmark	Government Issued ID: PRC ID	ID/License/Passport No.: 1119471	Date/Place of Issuance: Tacloban City							
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	 Signature (Sign inside the box) Sept. 20, 2022 Date Accomplished	 Right Thumbmark													
Government Issued ID: PRC ID															
ID/License/Passport No.: 1119471															
Date/Place of Issuance: Tacloban City															
SUBSCRIBED AND SWORN to before me this <u>05 OCT 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.															
<table><tr><td>ATY. RYAN C. GUINOCOR VSU Chief Legal Officer</td><td>SIGNATURE</td></tr><tr><td>Person Administering Oath</td><td></td></tr></table>			ATY. RYAN C. GUINOCOR VSU Chief Legal Officer	SIGNATURE	Person Administering Oath										
ATY. RYAN C. GUINOCOR VSU Chief Legal Officer	SIGNATURE														
Person Administering Oath															



EMILY L. CASINILLO

PHOTO



Right Thumbmark

SIGNATURE

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 1, 2019 - Present
- Position: Instructor III
- Name of Office/Unit: Department of Mathematics
- Immediate Supervisor: Dr. Eusebio R. Lina, Jr.
- Name of Agency/Organization and Location: Department of Mathematics, Visayas State University, Visca, Baybay City, Leyte

- Summary of Actual Duties

- Teaches assigned subjects and performs other teaching related functions; among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)
 - c. Checks test papers and returns to students one week after examination
 - d. Submits grade sheets within prescribed period to the Registrar through the department
 - e. Turns over class records to department heads within two weeks after final examination
 - f. Makes himself available for consultation by his/her students during scheduled consultation hours
- Performs research and/or extension functions; among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects within time frame
 - c. Prepares and prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/fora of legitimate professional organizations
 - e. Submits output for possible publication/patenting
- Performs other functions, among others:
 - a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions
 - b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President

- Duration: June 3, 2013 - June 30, 2019
- Position: Instructor 1
- Name of Office/Unit: Department of Mathematics and Physics
- Immediate Supervisor: Prof. Climaco D. Espina, Jr.
- Name of Agency/Organization and Location: Department of Mathematics and Physics, Visayas State University, Visca, Baybay City, Leyte

- Summary of Actual Duties

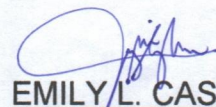
- Teaches assigned subjects and performs other teaching related functions; among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)
 - c. Checks test papers and returns to students one week after examination
 - d. Submits grade sheets within prescribed period to the Registrar through the department
 - e. Turns over class records to department heads within two weeks after final examination
 - f. Makes himself available for consultation by his/her students during scheduled consultation hours
- Performs research and/or extension functions; among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects within time frame
 - c. Prepares and prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/fora of legitimate professional organizations

- e. Submits output for possible publication/patenting
- o Performs other functions, among others:
 - a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions
 - b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President

- Duration: July 11, 2011 - June 2, 2013
- Position: Part-time Instructor
- Name of Office/Unit: Department of Mathematics and Physics
- Immediate Supervisor: Prof. Remberto A. Patindol
- Name of Agency/Organization and Location: Department of Mathematics and Physics, Visayas State University, Visca, Baybay City, Leyte

- Summary of Actual Duties

- o Teaches assigned subjects and performs other teaching related functions; among others, the following:
 - a. Prepares and revised teaching materials/guides and submit to department head
 - b. Prepares and gives examinations (mid/final/long/quizzes)
 - c. Checks test papers and returns to students one week after examination
 - d. Submits grade sheets within prescribed period to the Registrar through the department
 - e. Turns over class records to department heads within two weeks after final examination
 - f. Makes himself available for consultation by his/her students during scheduled consultation hours
- o Performs research and/or extension functions; among others the following:
 - a. Prepares research/extension proposals
 - b. Implements duly approved research/extension projects within time frame
 - c. Prepares and prepares reports within the prescribed period
 - d. Presents research/extension outputs during conferences/fora of legitimate professional organizations
 - e. Submits output for possible publication/patenting
- o Performs other functions, among others:
 - a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions
 - b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President



EMILY L. CASINILLO

(Signature over Printed Name
of Employee/Applicant)

Date: Sept. 28, 2022