

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name DILBERTO O. FERRAREN Position Asst. Professor
Dept. or Office _____ First Day of Service in ViSCA April 16, 1980

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in six copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the college. After completion of this clearance return all copies to the Personnel Office.

The above-named faculty-employee is cleared of money, property and other responsibilities from ViSCA, Baybay, Leyte as indicated below:

Purpose: [] Resignation [] Retirement [] Transfer [☒] Study Leave [] Others _____

Effective Date: _____ Until further notice faculty/employee's address: _____
Reasons if resignation: _____

| DEPT/OFFICE | SIGNATURE/DATE | DEPT/OFFICE | SIGNATURE/DATE |
|--------------------------------|-----------------------------|------------------------------|-------------------------|
| 1. Home Dept/Office | <u>F.A. EVANGELIO</u> | 20. Director, PRCRTC | <u>F.A. EVANGELIO</u> |
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| 6. Head, An.Sci.&Vet.Med. | <u>S. BANTUGAN</u> | 25. Chief, Librarian | <u>L. MIRANDA</u> |
| 7. Head, Ag.Chem.&Food Sci. | <u>A. ACABAL</u> | 26. College Registrar | <u>L. MARISCAL</u> |
| 8. Head Ag.Eng'g.&App.Math | <u>J. ROQUE</u> | 27. College Physician | <u>I. BERTULFO</u> |
| 9. Head, Horticulture | <u>M. DEPUTADO</u> | 28. Director, PPO | <u>N. ISRAEL</u> |
| 10. Head, Dec. Com | <u>W. ALBINA</u> | 29. Director, LUAPU | <u>P. MARQUEZ</u> |
| 11. Head, Plant Protection | <u>R.C. GALASIN</u> | 30. Chief, SPMD | <u>A. ARRADAZA, JR.</u> |
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| 16. Head, Forestry | <u>E. MANGAONG</u> | 35. Admin. Officer | <u>L. CANO</u> |
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| 18. Head, Physical Education | <u>T. ZEPH</u> | 37. Vice President, Academic | <u>M. QUITON</u> |
| 19. Principal, ERHS | <u>O. COLIS</u> | 38. APPROVED: PRESIDENT | <u>[Signature]</u> |