



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

Name : LADIE ANNE P. CONDE
Dept./Office: PHILROOTCROPS

Position : INSTRUCTOR III
Last Day of Service in VSU: Feb. 28, 2019

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : March 1, 2019 Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	<u>Erlinda A. Vasquez</u> Erlinda A. Vasquez	17. University Librarian	<u>Andrei D. Pardales</u> 8/12-20-18
2. Dean, College of Agriculture	<u>Victor B. Asio</u> 12/20	18. Head, VSU Health Services	<u>Elwin Jay V. Yu</u> 1-22-19
3. Dean, College of Arts and Sciences	<u>Candelario L. Calibo</u>	19. University Registrar	<u>BEATRIZ S. BELONIAS, PhD</u> Eliezer L. Velasco
4. Dean, College of Education	<u>Aleli A. Villorino</u> 12/20/18	20. Head, Accounting Office	<u>Erlinda S. Esguerra</u> 9/24/18
5. Dean, College of Mgt. and Economics	<u>Antonio P. Abano</u>	21. Head, Cash Division	<u>Corazon U. Nuevo</u>
6. Dean, College of Engineering	<u>Roberto C. Guarte</u>	22. Head, Records Office	<u>Asteria A. Sevilla</u>
7. Dean, College of Forestry and Natural Resources	<u>Dennis P. Peque</u>	23. Head, PRPEO	<u>Teresita L. Quiñanola</u> 2/21/19
8. Dean, College of Veterinary Medicine	<u>Eugene B. Lañada</u>	24. Head, SPPMO	<u>Alicia M. Flores</u> 8/30/19
9. Dean, Graduate School	<u>Anabella B. Tulin</u> 12/24/18	25. Director, GSD	<u>Mario Lilio P. Valenzona</u>
10. Dean of Students	<u>Manolo B. Loreto, Jr.</u> 12/20/18	26. Director, Administration & Human Resource Dev't	<u>Lourdes B. Cano</u> 3/1/19
11. Director, Institute of Human Kinetics	<u>Mary Jean M. Sapan</u> 12/20/18	27. Director, Finance	<u>Louella C. Ampac</u> 2/4/19
12. Director, ecoFARMI	<u>Romel B. Armecin</u>	28. Vice-President for Research & Extension	<u>Othello B. Capuno</u> 3/1/19
13. Director, NARC	<u>Feliciano G. Sinon</u> 20/12/18	29. Vice-President for Instruction	<u>Beatriz S. Belonias</u> 0
14. Director, NCRC	<u>Maria Juliet C. Ceniza</u> 12/20/18	30. Vice-President for Admin. & Finance	<u>Remberito A. Patindol</u> 2/1/19
15. Director, PhilRootcrops	<u>Erlinda A. Vasquez</u>	31. OIC, Vice President for Planning, Res. Gen. and Ext. Affairs	<u>Dilberto O. Ferraren</u>
16. VFA/AdPA	<u>Erlinda A. Vasquez</u> 1/24/19		

APPROVED:

Edgardo E. Tulin
President